

Directors' Update

January 3, 2018

9:01 a.m.

Present: Commissioner Fund, Commissioner Jackson, Commissioner Stamper, Steve Mansfield, Lee Napier, Erik Martin, Steve Walton, Tawni Shepherd, Steve Wohld, Becky Butler, Archie Smith, Paulette Young (by phone), Danette York (9:05 a.m.)

Guest(s): Susan DeLaire, Justyna Tomtas

Recorder: Rieva Lester

PRESENTATION

BOCC – Law Enforcement Appreciation Day Proclamation: The commissioners discussed the proclamation.

NOTICE ITEMS

PW – Notice of Public Hearing for the proposed amendment to the 2018 Annual Construction Program (ACP) and 2018-2023 Six-Year Transportation Improvement Program (TIP): Erik Martin discussed. He said the amendment reflects funding the county received.

Danette York joined at 9:05 a.m.

PW – Call for sealed bids for the Graf Road MP 1.01 Culvert Replacement, CMP 1531: Erik Martin said the county has been working on the project for some time. He said it is a large and complex project.

PW – Notice of Hearing to Modify Vader-Enchanted Valley Water Fee and Rate Schedule: Erik Martin said the county has been working on fee and rate changes. He said the USDA grant requires collections for capital improvements. Other fees are being adjusted to cover county costs, he said.

PW – Establishment of 2018 county road construction projects by County Forces: Erik Martin discussed.

RISK – Notice of Hearing for updating the policy & fee schedule for compliance with the Public Records Act, RCW 42.56: Paulette Young discussed.

CONSENT ITEMS

BOCC: Approval of December 18, 2017, meeting minutes.

TO-DO LIST / RECAP

Rieva: Contact law enforcement about proclamation.

Rieva: Ask Sheriff Snaza to include an update about Mason County during his next update.

Directors: Set at least three goals for 2018.

AUD: Approval of warrants / claims against various departments.

DELIBERATION ITEMS

BOCC – Appoint William Sullivan to the Pacific Mountain Workforce Development board:

Commissioner Stamper discussed the resolution.

BOCC – Reappoint Deborah Mizner to the Lewis-Thurston-Mason Area Agency on Aging (LMTAAA)

Advisory Council for a two-year term set to expire Dec. 31, 2019: Commissioner Fund said Deborah has agreed to again serve on the board.

BOCC – Resolution to set the 2018 mileage rate at 54.5 cents per mile for privately-owned vehicles used for county business: Rieva Lester said the resolution reflects a 1-cent-per-mile increase.

HR — Resolution to approve contract for public defender indigent defense services between Lewis County and Joesph O. Enbody: Archie Smith said the public defender works for the board. He said it's an open-ended contract.

SHRF – Resolution for renewal of prisoner housing agreements between the Lewis County Sheriff's Office and the Cities of Centralia, Chehalis, Napavine, Winlock, Mossyrock, Vader, Toledo, Pe Ell, and Morton: Commissioner Fund discussed the resolution.

CD – Approve Amendment #8 to Interagency Agreement, RCO# 15-1475, between the Washington State Recreation and Conservation Office (RCO) and Lewis County: Lee Napier said this would add \$45,000.

CD – Approval of a fourth supplemental agreement between Kramer Consulting and Lewis County: Lee Napier said the contract is being reduced due to financing.

CD – Approval of a sixth supplemental agreement between SBGH-Partners, LLC and Lewis County: Lee Napier said the contract is being reduced due to financing.

CD – Approval of a Seventh Supplemental to a Professional Services Agreement with French & Associates, LTD: Lee Napier said the contract is being reduced due to financing.

PW – Ratify executed contract for Lewis County Guardrail Replacement Project, County Project No. 63E-575320 & 63E-700780: Erik Martin said bids were opened Dec. 5 and that Coral Construction was the apparent low bid.

HELD – HEALTH: Approve Interlocal Agreement for Satellite Contract Services between Great Rivers Behavioral Health Organization (GRBHO) and Lewis County.

HELD HR – Update of the Lewis County Employee Handbook.

Commissioner Jackson made a motion to move one (1) presentation, five (5) Notice items, two (2) Consent items and 10 (ten) Deliberation items to the Monday BOCC agenda.

Commissioner Stamper seconded the motion.

Motion passed 3-0.

Commissioner Fund asked the group to provide three goals for 2018 during the next Directors' Update meeting.

Archie Smith left at 9:23 a.m.

Steve Walton said three Fiscal employees have moved and four are preparing to move. He said DLC interviews will take place Jan. 5. He said the county provided a \$100,000 check for the seniors on Jan. 2, the first working day of the year.

Becky Butler urged caution as year-end wraps up.

Steve Wohld said Debbie from Fiscal has moved to the IT area. Steve said transition work for the senior centers is wrapping up.

Danette York said Fiscal employees have moved to Health. She thanked the group for the help provided regarding the senior center transition.

Erik Martin discussed the Fiscal transition. He said Vader water payments will be accepted at the Kresky location as part of the transition.

Lee Napier discussed the Fiscal transition.

Steve Mansfield discussed a recently hired employee.

Commissioner Fund said the BOCC will be contacting various offices about committee appointments.

Meeting ended at 9:59 a.m.