



HUMAN RESOURCES DEPARTMENT

Personnel | Labor Relations | FMLA | ADA | EEO

Commissioners Update: May 15, 2018

Attendance: Commissioner Fund, Commissioner Stamper, ~~Commissioner Jackson~~, Daleyn Coleman, Archie Smith

Reporter: Archie Smith

Start Time: 0900

End Time: 1000

Budget

- Casual grid – Discussed if we increase casual pay to keep pace with recruitment issues and minimum wage. HR will work with Coroner to review the issues.

Administrative

- I will be out May 28th-June 1.
- Risk management training & coaching: BOCC approved to bring Paulette up for a week to work with Wayne in accordance with her hire letter. BOCC requested a summary from Risk of the activities that will be focused on during this time.

Benefits

Employment Situations

Union Business: Confidential discussion.

- 911 update
- Op's Guild update
- Spanski rule.
- Janis vs AFSCME

Policy

- Hiring under the age of 18: HR will review the Discovery program and evaluate their process and present to the BOCC.
- Dogs: No discussion

Training

- AWC drug & alcohol supervisor awareness training: HR has looked at developing our own class. Due to the complexity of this, outsourcing using AWC may be a better process at this time. To conduct an AWC class is \$600. We can also send our employees to, which we have done, for \$25 per person. HR will evaluate the training need and implement the appropriate action.

Classification/Recruitment

- Casual employments – Coroner’s office – increase hourly rate: HR will call Coroner’s Office and see status of financial numbers.
- County Manager recruitment review: have scheduled interviews for the 29th and the open house meet and greet for the 23rd, from 6-8 PM at the BOCC office. A press release will be developed between HR and the Clerk of the Board for review by BOCC and then sent out.

Other

- HR Matrix – no discussion