



**Budget/Fiscal Services Update Agenda
February 8, 2017**

In attendance were: Commissioners Fund, Stamper and Jackson; Steve Walton, Carma Oaksmith and Becky Butler

Reporter: Becky Butler

Meeting began at 11:20 am

FISCAL –

Year End Process, *Carma discussed the year end process and progress on cross training in the grant position.*

BUDGET-

Lodging Tax time line and Duties-Becky Asked the Board to set up a meeting and discuss the lodging tax grant timeline as well as to discuss staff duties in the process, the Board was agreeable and will review voucher processing, collection of applications etc..

Senior Center request- Carma received a request from Glenda for all the cost associated with each Senior Center broke out separately. We will work on providing this for the March 7th meeting.

Strategic Planning Process- reviewed expectations of staff on collection/distribution of work papers during the strategic planning process.

Indigent Defense Process- will review at a later date due to time

Employee Health Care Meeting-Will review at a later date due to time

Year End – will have estimated final numbers at the next Board update

2017 Budget Calendar Draft-Becky will send the draft budget calendar to the Board

Other Topics discussed:

Gary asked for review of the Lodging tax uses and the ability to use for a scenic view point.

Meeting ended at 11:45