

Staff meeting

October 2, 2017

3:21 p.m.

Present: Commissioner Stamper, Commissioner Fund, Rachel Hunt, Archie Smith, Candy Hallom

Recorder: Rieva Lester

The commissioners discussed their upcoming calendars, including the Directors' Update.

Commissioner Fund asked to have Paulette Young provide information about the county all-call function.

Rieva Lester mentioned that Steve Mansfield had suggested installing a small counter in the office. Commissioner Stamper said he would support that idea.

Candy Hallom left at 3:39 p.m. and returned at 3:40 p.m.

Candy discussed lunch coverage and asked what will happen with Rachel's duties.

Commissioner Fund asked for a list of Rachel's duties.

Commissioner Fund asked if the Chronicle has sent its renewal request yet. Candy said it has not yet arrived. Candy said WACO, NACO and WSAC memberships will be due soon.

The group discussed the cost savings of having one Business Meeting videos instead of two.

Rachel discussed her various tasks, including Directors' agenda, the resolution list, phones, mail sorting, monitoring the BOCC email account, minutes, Facebook updates.

Rachel discussed what her tasks for Risk will be.

Rieva said she would contact Facilities about constructing a counter.

Archie left for a few seconds at 4:07 p.m.

Paulette Young joined by phone at 4:15 p.m. then joined in person at 4:16 p.m.

Paulette discussed the all-call safety feature and the need for someone to be in charge of clearing the buildings and then deeming them safe.

Candy left at 4:25 p.m.

The group discussed the commissioners' calendars.

Archie left at 4:34 p.m.

Meeting adjourned at 4:36 p.m.