

Directors' Update

March 11, 2020

9: a.m.

Present: Commissioner Stamper, Commissioner Fund, Commissioner Jackson, Tamara Hayes, Cullen Gatten, Josh Metcalf, Scott Smitherman, Matt Jaeger, Doug Carey, Janelle Lindsey, Lara McRea, Daleyn Coleman, Steve Walton, Becky Butler, Lee Napier, Jonathan Meyer, County Manager Erik Martin, JP Anderson (9:17 a.m.), Steve Wohld (9:18 a.m.), Andy Caldwell (9:21 a.m.)

Guests: Frank Corbin, Linda Williams, Jon Ladd

Recorder: Rieva Lester

Commissioner Stamper and Becky Butler briefly discussed a resolution pertaining to competitive bidding: dispensing with advertisement and formal sealed bidding with respect to purchases and leases under twenty-five thousand (\$25,000) dollars and notice of Lewis County vendor list and solicitation.

Josh Metcalf discussed the following:

- A resolution to call for bids for the 2020 Rock Purchase.
- A resolution to publish the Small Works Roster for Lewis County and appointing the Public Works Director as approving authority for category changes.
- A resolution to publish of Lewis County's On-Call Consultant Roster and appoint the Public Works Director as approving authority for category changes.
- A call for bids for the Snyder Rd MP 0.20 Culvert Replacement Project, SM 90-15F721210020 (FEMA No. PA-10-WA-4253-PW-00112).
- A resolution to approve the proposed acquisition of additional right of way for Townsend Road Bridge Replacement.
- A resolution to approve the Emergency Management Director to review, negotiate, administer and sign a contract with Everbridge Inc. for Lewis County alert warning and notification services.
- A resolution to approve a dissolution of the Lewis County Airport Advisory Board.
- A hearing to approve a franchise to Hampton Lumber Mills-Washington, Inc. to install, construct, operate, and maintain stormwater facilities in Lewis County road rights of way

Commissioner Jackson made a motion to move five Notice items, two Consent items, three Deliberation items and one Hearing to the Monday, March 16, 2020, BOCC agenda.

Commissioner Fund seconded the motion.

Motion passed 3-0.

Erik Martin said supplies are becoming limited in response to the COVID-19 virus. He said the county remains on high alert.

JP Anderson joined at 9:17 a.m.

Josh said Salzer Valley Road is closed indefinitely and that the culvert will be examined.

Josh discussed work planned for Tucker Road. He said the project likely will go out to contract.

Steve Wohld joined at 9:18 a.m.

Josh discussed the upcoming Packwood floodplain study. He said he hopes to get the Mickelsen project out to bid by the end of the month.

Andy Caldwell joined at 9:21 a.m.

Scott Smitherman said the county is reviewing its continued operations plans.

Matt Jaeger said IT is working on work-from-home and virtual meetings. He said IT also is helping Health develop a Facebook page.

Steve Wohld said he is helping coordinate a COVID-19 response.

Lara McRea said the county received 450 responses to its survey.

Steve Walton said the county has selected a benefits specialist and has posted for the other open position.

JP Anderson and Andy Caldwell discussed work to address COVID-19. JP announced that he will be asking the board to appoint Erik Martin as their point of contact. Andy stressed the need for preparedness.

Steve Wohld discussed his role in the incident response.

Commissioner Fund discussed Women's History Month and matters before the state Legislature.

The commissioners directed staff to set up a meeting with Timberland Regional Library immediately after the March 16 BOCC meeting.

Commissioner Stamper discussed the need for increased communication related to COVID-19.

Much of the group left at 9:43 a.m. The commissioners, Steve Walton, Erik Martin, Cullen Gatten, Jonathan Meyer, Becky Butler, Lee Napier, Steve Wohld and Josh Metcalf remained, as did guests Linda Williams and Frank Corbin.

Becky Butler discussed the transition agreement with WSU. She said it appears there will be a \$4,000 savings. She said she is working on a resolution.

Commissioner Stamper said

Jonathan Meyer discussed the need to look at staffing levels, efficiencies and salaries. He discussed the Prosecutors' Center for Excellence and said he is asking for additional funding to cover a study.

The commissioners directed Jonathan to submit his request as a budget request.

Meeting adjourned at 10:05 a.m.