

Update with County Manager

11 a.m.

March 9, 2020

Present: Commissioner Stamper, Commissioner Fund, Commissioner Jackson, County Manager Erik Martin, Lara McRea, Becky Butler, Janelle Lindsey, Steve Wohld, Cullen Gatten

Guests: Dr. Lindsey Pollock, Frank Corbin

Recorder: Lara McRea

Budget

Becky said the WSU transition agreement will be discussed at the Wednesday workshop.

She also noted that the auditor is still working on year-end figures and they should have better figures for the budget meeting on the 17th.

Public Health & Social Services

Commissioner Fund mentioned that Erik and J.P. did a great job speaking about housing at the Centralia City Council meeting last week.

911/DEM update

Erik reported that the 911 Regionalization Study RFP is currently online and there have been a few emails received from firms showing interest.

Classification and Compensation Study

Erik said he received an email from Jonathan Meyer requesting funding for a staffing and workload analysis from the firm Prosecutors' Center For Excellence. He handed out copies of the agreement to the board for review.

Cullen said the firm would review case files, processes, workload and other criteria and write a report based on recommendations. The office would be asking for money up front to conduct the study. They would like a decision on the funding request ASAP.

The board said they would like this request to be placed as an item on the Wednesday's workshop for further discussion.

Erik noted that this will be an additional request for funding but he will also ask Jonathan if this expense could be absorbed in their budget.

Cullen left at 11:12 am

Facilities

Steve discussed his new position and current duties.

Steve discussed the bid process for campus cleanup and noted that they had hired Affordable Lawn Care for the job.

Steve discussed the MOU with Glenda Forga for maintenance at the senior centers and will have a copy for the board to review soon.

Steve noted he is also looking at surplus at facilities. They are starting to set standards and also identifying what is truly surplus.

Steve said he is looking at the mailroom structure and noted that Kathy's office will be relocated to facilities in the next couple of weeks.

He also noted that HR/Risk/PDR employees will be moving into Steve Walton's area.

Steve and Janelle will be moving into the space that HR/Risk/PDR currently occupy.

Steve said the vinyl floor is scheduled for the Family Services office and they will likely move back into their office this month.

HR

Steve said they are currently interviewing for the Benefits Specialist position.

He also said the HR office space should be finished in April. He discussed installing ADA doors as well.

Fair

Steve reported that the flooring has been installed at the fair office. Painting is 95% done and they will be installing a new front door. There will also be some electrical work that needs to be done.

IT

Steve said there will be an ITS II entry level position that will open this week.

Steve let the board know that the US Census Bureau was requesting to use a conference room for a meeting on the 14th and 21st of this month. He has offered them the use of the credit union building.

Discussion was held regarding future parking.

Calendars

The board reviewed calendars.

Meeting ended at 12:04 p.m.