

County Manager Update

January 25, 2021

11:24 a.m.

Present: Commissioner Stamper, Commissioner Pollock, Commissioner Swope, County Manager Erik Martin, Steve Wohld, Meja Handlen, Tammy Martin, Josh Metcalf, Lara McRea, Becky Butler

Guests: Jan Averill, Nic Scott, Ron Averill, former Commissioner Edna Fund, Frank Corbin

Recorder: Rieva Lester

Budget

Becky Butler said Facilities will need an emergency amendment for \$40,000.

Internal Services update

Conference room kit rollouts: Steve Wohld said audio / video kits are being tested.

Office 365 / Exchange online: Steve said the county is looking to move to online technology, which could affect the 2022 budget.

Two-factor authentication: Steve said the county is moving to a two-factor authentication for security purposes.

Vaccine site at the fair: Steve commended the efforts behind the Jan. 24 vaccine distribution event.

Homeless shelter: Steve said the shelter is looking to move away from the fairgrounds after March 2021. Steve discussed a bill before the state Legislature that would turn vacant governmental buildings into homeless shelters.

Juvenile project update: Steve said work continues on the proposed \$34 million project which has been trimmed to a \$5 million renovation project. He said permits will be submitted later in the week.

Law and Justice flooring: Steve discussed work to install new vinyl and carpeting.

Weed move: Steve said Noxious Weed has moved. He said the Eugenia Center has moved and is no longer a county tenant.

Human Resources:

- Chris Panush discussed work to improve recruitment efforts.
- Chris Panush and Steve Wohld said the county is exploring the creation of a Records Manager position. Steve said the position would be roughly equivalent to a 25 on the county's current salary grid. He suggested housing the position in the county's Risk / HR department. In response to a question from Becky Butler, Steve said the creation of the position would be paid through

the general fund in 2021 and then paid through rates in 2022 and thereafter. Becky noted that position requests generally go through the budget process. The commissioners said they'd prefer the request follow that same process unless the other electeds provide approval.

Meeting ended at 11:50 a.m.