

County Manager Update

March 1, 2021

11:02 a.m.

Present: Commissioner Stamper, Commissioner Swope, County Manager Erik Martin, Katie Conradi, Steve Wohld, Becky Butler, Josh Metcalf, Lee Napier

Guests: Joni Sellards, Frank Corbin, Edna Fund

Recorder: Tammy Martin

Budget

Becky Butler said County Manager Erik Martin and Internal Services Chief Steve Wohld are reviewing OpenGov contracts and guidelines. The initial cost to start using OpenGov is \$129,311, and implementation will begin in 2021. It will then cost \$70,296 for the remainder of years after. This will include premium service support and this is for a 5 year agreement.

Internal Services update

Steve Wohld said there will be a meeting with Vance Jacobson from JB Reward System at the Sheriff's Office for the salary study and HR will be working out all the details.

Public Works/DEM update

Erik Martin said he is working on coordinating a time to discuss the WSDOT study and that it likely will be scheduled for next week. This would clarify from the WSDOT point of. Toledo Airport is a possible designation to relieve air traffic and WSDOT is looking onto how each airport can help in that process.

Josh Metcalf said there was an annual levee inspection in February and Lewis County received a good reviews about Lewis County levees.

Josh Metcalf said there have been Issues with the hybrid vehicles Lewis County bought. Motorpool is actively working with the Sheriff's Office to work on fixing recall issues and will be attending training for service and maintenance on those vehicles.

Josh provided a utilities update. He said that Vader is working on improvements at the sewer plant. The sewer plant capacity limits the growth of the city. The coating on the tank failed and was a warranty issue and will be back in service this week. The next phase will be shutting down the old tank. Crews will recoat the old tank, and then both tanks will be in service.

Erik Martin had updates for the Middle Fork Water/Sewer System. There were 3 new connections in Middle Fork Water / Sewer System. There were recent issues with a shutoff valve being installed and the PA's office is looking into remedying that situation.

Josh Metcalf presented a reorganization of Public Works. This reorganization saves money, but will present a lot of changes. This will be a net positive change to the budget. Josh asked for approval of the positions.

The commissioners each approved of the Personnel Authorization Forms (PAFs) and asked for Becky Butler's partnership with processing the PAFs being provided.

Erik Martin said that Water District 1 in Randle would like to apply for a CDBCG grant. Erik said it is important to ensure all priority projects are presented because there can only be one CDBCG grant applied for in a year. He said there is a need to plan for impact of the grant to staff as well.

Public Health & Social Services update

Erik Martin noted the state of Washington is requiring a plan for on-site septic systems. This plan will affect permits for on-site septic systems in Lewis County. This would accompany restrictions that are connected to Puget Sound. The concerns are fees and planning. The county submits the plan to the Department of Ecology. Public Health needs to figure how the on-site septic systems affect the ecology and if there is grant money available to facilitate the work that includes public comment and commissioner input. Public Health will report back to the commissioners if funding is needed.

Last summer, there was a moratorium for temporary food permits. The PA's office, PHSS and the public health officer are meeting to determine eligibility. Vendors for events are inquiring about future permits now and currently requirements in place by the governor must show COVID has improving statistics.

Steve Wohld said the vaccination clinics were a great success. The second mass vaccination clinic included 1,050 second shots. Using the fairgrounds as a facility is working. There are more scheduled clinics for Thursday, March 4, 2021, and Saturday, March 6, 2021.

911 update

Erik Martin said there was a 911 meeting March 3, 2021. The goal was to present findings to the CUC committee based on recommendation for Deltawrx. The Deltawrx recommendation is to look at a local option to improve the level of service provided to the CUC. The presentation will include how they came to this conclusion. Scott Smitherman would like to submit inquiries to Senator Murray about additional state funding. This will include several infrastructure needs.

Community Development update

Lee Napier said Adept permitting is moving along nicely. This has consolidated processes allowing Community Development to be the hub for permitting through Adept. Community Development is evaluating its needs. There may need to be additional staffing based on applicants and they have a pending retirement.

Meeting ended 11:41 a.m.