

Directors' Update

June 23, 2021

9:00 a.m.

Present: Commissioner Pollock, Commissioner Stamper, Commissioner Swope, County Manager Erik Martin, Lee Napier, Steve Wohld, Chris Panush, Doug Carey, Josh Metcalf, Becky Butler, Matt Jaeger, Katie Conradi, Sherri Dokken, Matt Patana, Alison Puckett, Scott Smitherman, Meja Handlen, Michelle Sabin, Andy Caldwell, Steve Wohld, J.P. Anderson, Patrick Schults, Tim Fife, Erika Katt

Guests: Claudia Yaw, Frank Corbin, Susan DeLaire, Nic Scott, Edna Fund

Recorder: Tammy Martin

Doug Carey discussed a resolution for a call for Bids for the Chehalis Ridge Radio Site.

Josh Metcalf discussed a resolution for a call for bids for the Lincoln Creek Rd MP 13.7 Culvert Replacement Project, SM 20F100191370.

Josh Metcalf discussed a resolution for a temporary closure of Townsend Road to all through traffic.

Erika Katt discussed an amended resolution agreement between Lewis County and Washington State Military Department for the FEMA Emergency Management Performance Grant and authorizing signatures thereon.

J.P Anderson discussed a resolution for the Memorandum of Understanding between Lewis County and Providence Health and Services Washington to include the Drive-thru Mass Vaccination event that occurred on January 24, 2021.

Tammy Martin discussed a resolution adopting changes to the regular public meeting schedule of the Lewis County Board of County Commissioners.

Tammy Martin discussed a resolution reappointing three full-time members and three alternates to the Lewis County Board of Equalization.

Andy Caldwell discussed a resolution extending the local declaration of a state of emergency in response to the COVID-19 virus in Lewis County.

Josh Metcalf discussed a resolution approving a franchise to Claquato Cemetery Association to install, construct, operate and maintain water facilities in Lewis County road rights of way

Commissioner Pollock made a motion to move three notice items, two consent items, five deliberation items and one hearing to the Tuesday, June 28, 2021, BOCC agenda.

Commissioner Swope seconded the motion.

Motion passed 3-0.

COVID-19

J.P. provided weekly updates for Lewis County's COVID-19 cases. 43 new cases in the last week, 37.7% of residents have initiated vaccination and 33.2% of residents had been fully vaccinated. J.P. said it's a good time to start a demobilizing plan. He feels Lewis County is moving in a positive direction. There will be a post-action report for all departments to weigh in on best practices going forward. Vaccines are still available.

Wednesday Workshop

Tim Fife discussed the consideration of a purchase of used Dodge Charger from Toledo. This is to support the fleet. The hybrid vehicles previously purchased are not very reliable. The mileage is low and the only upgrades to the vehicle would be a radio. The vehicle availability is limited from dealerships and this is the best alternative.

Roundtable

Matt Jaeger said a few structure projects are in process. There will be a walk-through at Maple Lane with Shad from Juvenile. There was a recent malware with no breach to Lewis County. Matt is working on the budget.

Josh Metcalf said chip-sealing will begin soon. Public Works is starting the 2021 safety program and this includes the flexible guideposts which have caused a number of calls. These are a safety feature and necessary for the traveling public. There is a method to how and where they are installed based on road conditions. Any inquiries about the flexible guideposts should be directed to Public Works.

Erik Martin said there will be an exec session during the Monday, June 28, 2021, Wrap-Up.

Doug Carey has a late add ratifying a real estate project to be added to Monday, June 28, 2021, Wrap-Up.

Matt Patana said projects are wrapping up. Permits are in for Public Works projects and those will begin shortly. The Kip machine allows for digitization of plans. Matt said the fairgrounds restrooms are complete and look amazing. Matt said they are working on the Kirkland shop updates and they are finishing up interviews for maintenance to begin Public Works' projects.

Facilities has its first electric car for county use. Tim Fife said vehicle charging stations are still on the radar and he is looking for sourcing to fund charging stations.

Lee Napier said they are currently with-out water at the Community Development Building due to a leak. Facilities is installing an easily accessible shut-off valve.

Scott Smitherman thanked DEM for alleviating non-emergency calls to the department.

Becky Butler reminded the group that rates are due back July 6. She thanked IT for developing ARPA site and OpenGov. The State Auditor is reviewing all Lewis County's grants. She feels documenting and tracking will help smooth the process. ARPA funds are still waiting for guidelines. Megan Sibbert has

created a MUNIS training site. This will be a valuable onboarding resource as well as a handy tool for continued use. Becky said OpenGov is in the data integration stage and will link live to MUNIS. The initial reports show the County budget as a whole. When the data is linked, the transaction detail will show desired results. Becky said the 2022 year will be available to citizens as a transparency piece.

Meeting ended at 10:01 a.m.