

## **Directors' Update**

**July 27, 2022**

**9 a.m.**

Present: Commissioner Pollock, Commissioner Swope, Commissioner Grose, County Manager Erik Martin, Becky Butler, Lee Napier, Meja Handlen, Josh Metcalf, Jenn Libby-Jones, Daleyn Coleman, Matt Jaeger, Ross McDowell, Eric Eisenberg, Amber Smith, Lara McRea, Casey Mauermann, Graham Gowing, Daphne Lughes, John Clark, Steve Wohld (9:02 a.m.), Connie Riker (9:02 a.m.), Robert Bradley (9:06 a.m.)

Guest(s): Isabel Vander Stoep

Recorder: Rieva Lester

Public comment: None.

Josh Metcalf discussed a Notice of Public Hearing for the proposed amendment to the 2022 Annual Construction Program (ACP) and 2022-2027 Six-Year Transportation Improvement Program (TIP).

Steve Wohld discussed a resolution to ratify a Purchase Agreement to purchase Real Property at 2015 Kresky Ave, Chehalis. Steve said the site would be the replacement site for the animal shelter.

Matt Jaeger discussed a resolution regarding the Declaration of Surplus Personal Property.

Josh Metcalf discussed a resolution to approve a Task Assignment pursuant to Interlocal Agreement No. 05-200 between Lewis County and Tacoma Power regarding work by county crews and authorizing signatures thereon.

Amber Smith discussed a hearing for Ordinance 1335 to update the meeting schedule for the Law and Justice Council within LCC 9.20.050.

Becky Butler discussed a hearing for Lewis County 2022 budget, emergency and supplemental appropriations to and transfers within current expense and other funds.

Commissioner Swope made a motion to move one notice item, two consent items, three deliberation items and two hearings to the Tuesday, Aug. 2, 2022, BOCC Business Meeting agenda. Commissioner Grose seconded. Motion passed 3-0.

### **Announcements / roundtable**

Steve Wohld discussed work being done to prepare for the annual fair.

Josh Metcalf said crews are performing chip-seal work in Toledo and striping work in the Twin Oaks area. He discussed upcoming chip seal and striping target areas. He provided updates on Crumb Road and other projects.

Becky Butler reminded offices and departments about OpenGov and budget training. She said budgets are due Sept. 12.

Daleyn Coleman said HR will be reaching out to offices and departments for feedback about the HR portal.

Matt Jaeger said the jail door project should be completed around December. He said Microsoft 365 selection will take place soon.

Connie Riker discussed recent fairgrounds upgrades and work taking place in preparation of the annual fair.

Ross McDowell discussed safety precautions for the hot weather.

### **Wednesday Workshop**

**Resolution 22-230: Commissioner Swope made a motion to approve Resolution 22-230: Approve Interagency Reimbursement Amendment 1 between the Washington State Administration of the Courts and Lewis County. Commissioner Grose seconded.**

Amber Smith discussed the resolution. She said the resolution allows Lewis County to collect reimbursements related to legal financial obligations related to the Blake decision.

**Motion passed 3-0.**

**Real estate acquisition:** At 9:32 a.m., Commissioner Pollock announced that the Board would be going into executive session under RCW 42.30.110(1)(b) for 10 minutes to discuss potential real estate acquisition.

Executive session started at 9:35 a.m.

At 9:45 a.m., the Board extended executive session for 10 minutes.

Executive session ended at 9:55 a.m. Commissioner Pollock noted that no decisions had been made.

Commissioner Swope made a motion to direct Steve Wohld to move forward with the property acquisition as discussed -- and following the terms discussed -- during executive session.

**Consolidated contracts:** Meja Handlen discussed benchmarks and other standards being updated with the state and local providers regarding consolidated contracts. She said Public Health and Social Services is continuing to work to update the contract language. Meja said the county is looking out how to maximize solutions for those who are homeless or at risk of becoming homeless.

**Cost-of-living adjustments (COLAs) for non-represented employees and other miscellaneous payroll / benefit changes:** Steve Wohld asked for direction regarding COLAs for non-represented employees.

**Commissioner Grose made a motion to approve the following changes for non-represented employees:**

**Cost-of-living adjustments (COLAs):**

- **2 percent wage increase effective Sept. 1, 2022**
- **4 percent wage increase effective Jan. 1, 2023**
- **3 percent wage increase effective Jan. 1, 2024**
- **3 percent wage increase effective Jan. 1, 2025**

**Longevity rates: Follow current longevity rates up to year 10 and then switch to \$10 per month per year of service at year 10.**

**Employer contribution to health and welfare: \$25 increase in 2023, 2024 and 2025.**

**Commissioner Swope seconded. Motion passed 3-0.**

Meeting adjourned at 10:11 a.m.