

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON  
BOARD MEETING MINUTES  
May 18, 2015**

The Board of County Commissioners (BOCC) for Lewis County, Washington, met in regular session on Monday, May 18, 2015, at 10:00 a.m. **Commissioners Edna J. Fund, P.W. “Bill” Schulte, and Gary Stamper**, were in attendance. **Chair Fund** determined a quorum, called the meeting to order and proceeded with the flag salute. **Commissioner Stamper** moved to approve the minutes from the 10:00 a.m. meeting held on Monday, May 11, 2015. **Commissioner Schulte** seconded the motion.

**Motion Carried 3-0.**

<b>Notice</b>
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**Commissioner Schulte** moved to approve the Notice Agenda items one through three. **Commissioner Stamper** seconded the motion.

- 1. Call for Bids: For the 2015 Countywide Hot Mix Asphalt for the Countywide Culvert Replacement-Unnamed Tributary to Bunker Creek (Ceres Hill Road)**  
**Bids are due to the Clerk of the Board on or before 11:00 a.m. on Tuesday, June 2, 2015. Resolution No. 15-147**

**Tim Elsea, Director of Public Works**, stated sealed bids for the 2015 Countywide Hot Mix Asphalt (HMA) for CRP 2172C and CRP 2167B Countywide Culvert Replacement-Unnamed Tributary to Bunker Creek (Ceres Hill Rd) shall be submitted to the Clerk of the Board of Lewis County Commissioners (351 N.W. North Street, Room 210, CMS-01, Chehalis, Washington 98532), by or before 11:00 a.m. on Tuesday, June 2, 2015 and will be opened on or after 11:30 a.m. on June 2, 2015.

- 2. Notice of Hearing: Renewing the moratorium upon establishment involved in the production, processing, and retail sale of marijuana and related products.**  
**Hearing will be held on or after 10:00 am on Monday, June 1, 2015. Resolution No. 15-148**

**Lee Napier, Director of Community Development**, stated this resolution sets a hearing date to consider renewing the moratorium upon establishments involved in the production, processing and retail sale of marijuana and related products. The Planning Commission has concluded and they are offering a recommendation to the County Commissioners but that recommendation is dependent upon other code changes. To bring it forward would be an incomplete packet. The County staff will need an additional six-month period to develop recommendations in the form of draft code amendments for the BOCC to consider.

- 3. Notice of Hearing: Regarding a franchise to Lightspeed Networks, Inc. to construct, operate, and maintain a telecommunications network on county**

**road rights of way in Lewis County, WA. Hearing will be held on or after 10:00 a.m. on Monday, June 15, 2015. Resolution No. 15-149**

**Tim Elsea, Director of Public Works**, stated Lewis County Code 12.20 and RCW 36.55 require that all utility installations on county road rights of way be authorized by a franchise from Lewis County. An application for a franchise has been received by the Board of County Commissioners (BOCC) from LightSpeed Networks, Inc. to construct, operate and maintain a telecommunications network on all county roads in Lewis County, WA. LightSpeed Networks was granted a franchise over specific county roads in 2013 but now desires a countywide franchise to serve additional areas. The application and all related materials have been reviewed by the BOCC and found appropriate for further proceedings. This resolution sets June 15, 2015, at or after the hour of 10:00 a.m., as the time for the hearing on said Franchise.

**Motion Carried 3-0.**

<b>CONSENT</b>
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**Commissioner Schulte** moved to approve the Consent Agenda items four through twelve. **Commissioner Stamper** seconded the motion.

**4. Resolution No. 15-150 Approval of warrants for payments.**

**Suzette Smith, Auditors Office**, stated this Resolution approves 126 warrants for a total of \$468,252.20.

**5. Resolution No. 15-151 Approving a modified contract between Cascade Mental Health Care and the Lewis County Sheriff for staffing the Mental Health Alternative program.**

**Jonathan Meyer, Lewis County Prosecutor**, stated this Resolution will authorize the amendment to a contract that currently exists with Cascade Mental Health Care in the amount of \$96,210. This is the treatment portion of the Mental Health Alternative that we have worked so hard to establish.

**6. Resolution. No. 15-152 Approving inter-local agreement for Compact for Cooperation in law enforcement of 2015.**

**Wes Rethwill, Sheriff's Office**, stated this Resolution is for on Inter-local compact which is a base umbrella agreement that we want to enter into between the Sheriff's Office and the Centralia and Chehalis Police Departments. This is for partnerships with those agencies for combined efforts.

**David Fine, Prosecutor's Office**, stated this is a two tiered approach. The power to enter into an inter-local agreement is a power unique to the BOCC. The law clearly entrusts the authority and duty of chief law enforcement officer to the Sheriff. In order to achieve this balance we commend this two tiered approach to you.

**7. Resolution No. 15-153 Bid award for the Crushed Surfacing Rock Proposal.**

**Tim Elsea, Director of Public Works**, RCW 39.04.155 allows local governments to award contracts for construction and other improvements through established small works rosters when such work has an estimated cost of three hundred thousand dollars or less. Lewis County adopted procedures establishing a small works roster by Resolution 09-226. An Engineer's Estimate determined that the Crushed Surfacing Rock Proposal will cost less than three hundred thousand dollars. A Request for email quotes was made on April 8, 2015 for the Crushed Surfacing Rock by sending an email to all contractors listed on our Small Works Roster in the Rock Crushing category. Public Works received 6 (six) email quotes for this project on April 15, 2015. Lewis County staff members have reviewed unit prices for two alternates to determine the most advantageous bid to the County. The bid most advantageous to the County was provided by Alderbrook Quarry for Alternate 2, which is hauling the crushed surfacing straight from the suppliers pit site with County forces.

**8. Resolution No. 15-154 Approving a task assignment pursuant to Inter-local Agreement 05-200 between Lewis County and Tacoma Power regarding work by county crews.**

**Tim Elsea, Director of Public Works**, stated Pursuant to authority of RCW 39.34.080, in conformance with RCW 43.09.210, and pursuant to the Inter-local Agreement dated July 18, 2005 (Resolution 05-200), this resolution will allow the BOCC to sign and ratify Task Assignment #2015-01 that allows Lewis County crews to perform work for Tacoma Power. Tacoma Power has requested that Lewis County crews complete one application of chipseal on the Haul Road (15,845 sq. yd.) at an estimated cost of \$43,574.67, which includes labor, materials, and equipment, plus an administrative fee of \$2178.73, for a total of \$45,753.40.

**9. Resolution No 15-155 Bid award for the Jail Camera Upgrade Project.**

**Michael Strozyk, Director of Central Services**, stated this project will upgrade the existing outdated analog camera and DVR recording system to a high definition digital camera and network video recording system (NVR). Also, recording capacity will be increased to meet Washington State records retention requirements. In addition, 31 additional cameras will be added to provide more effective monitoring and security in and around the jail in compliance with the Prison Rape Elimination Act of 2003 (PREA). Scope of the project will replace 101 existing cameras and install 31 new High Definition (HD) 1080P digital cameras, 3 Network Video Recorders (NVR's) with 152 terabytes (TB) of storage, 3 operator workstations, and 10 monitors. Funding for this project will be coming out of the 1/10<sup>th</sup> of 1 percent funds that are available for maintenance and upgrades to the jail.

**10. Resolution No. 15-156 Declaration of surplus personal property.**

**Michael Strozyk, Director of Central Services**, stated as required by Lewis County Code (LCC) Chapter 3.30, Article III, the Facilities Manager shall, upon finding that personal property with an estimated value of less than \$2,500.00 is surplus to the needs of the County, shall forward a list of such property to the Board of County Commissioners (BOCC) for review and approval. (LCC 3.30.130(2)). Normally the Facilities Division presents a quarterly list of items to the BOCC for consideration and declaration as surplus property. In this instance, the Information Technology Division has requested that the items listed in Exhibit A be declared surplus in advance of the next quarterly declaration to take advantage of market conditions.

**11. Resolution No. 15-157 Approving Contract Amendment No.14 to Program Agreement No.1163-27316 between the Division of Behavioral Health and Recovery.**

**April Kelley, Social Services Manager**, stated the Division of Alcohol and Substance Abuse (DASA) contracts with county governments to coordinate, subcontract, and monitor treatment and prevention programs at the local level. These funds are then contracted with local treatment agencies to provide the services directly. The changes to the contract language do not affect the program.

**12. Resolution No. 15-158 Approving Contract Amendment No.1 with Cascade Mental Health Care to increase the amount provided for prevention counselor in the Pe Ell School District.**

**April Kelley, Social Services Manager**, stated Cascade Mental Health Care has been awarded \$5,000 for a prevention counselor to work in the Pe Ell School District with a pro-rated amount of \$1667 for September 2014 through December 2014. Cascade exceeded their budgeted amount by \$252.96 due to mileage costs for December 2014. However, Cascade did not spend out the entire budgeted amount for the other two school prevention counselor contracts (CMHC2014). The \$252.96 was moved from those contracts to cover the Pe Ell shortfall.

**Motion Carried 3-0.**

<b>HEARING</b>
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**Hearing approving an application for Community Development Block Grant (CDBG) General Purpose from the State Department of Commerce.**

**Commissioner Fund** announced the hearing and asked for a staff report.

**Tim Elsea, Director of Public Works**, stated we are here to discuss the CDBG General Purpose grant for funding a new reservoir at the Vader Water System. This CDBG program is a program that helps rural communities with projects that benefit low and moderate income persons. We are asking permission to apply for a General Purpose Grants. This is for public infrastructure, community facilities, affordable housing, or economic development. We performed an income survey in the community

of Vader to ensure we qualify for these grants and the community does qualify for the grant program. There is a comment sheet at the podium and there is also a fact sheet about community development block grants.

**Shirley Kook, Public Work**, stated Public Works wishes to apply for the CDBG General Purpose Grant funding to construct another reservoir at the Vader Water Treatment Plant. An additional reservoir is identified and support in our current water system plan for the Vader Enchanted Valley Water system. This secondary reservoir will eliminate existing storage capacity deficiency, improve system pressures, allow options to remove the existing reservoir off line for repairs and cleaning, and provide efficient operations when raw water intake is turbid. When we have high flows from heavy rains or discharges from Tacoma Power it results in higher than normal turbidity in our plant. This turbid water sets our plant to undergo frequent backwashes which results in using more chemicals, power, and resources. With our current one reservoir we have to make water to fill up our reservoir during these turbid times. We cannot turn our plant off or have it go off line. Have an additional reservoir will give us the capacity to have our plant go off line and store additional water. We are asking for approval to go ahead with this application asking for \$717,000.

**Chair Fund** asked if there were any questions. There were none. She closed the question and answer portion of the hearing and opened the formal hearing.

**Tim Elsea and Shirley Kook** asked that their previous comments be adopted into the record.

**Chair Fund** asked if anyone else would like to testify. There was none. She closed the hearing and asked for a motion.

**Commissioner Schulte** moved to approve Resolution No. 15-159. **Commissioner Stamper** seconded.

**Resolution No. 15-159 Authorizing Application for a Community Development Block Grant General Purpose Grant from the State Department of Commerce and Assigning the Director of Public Works as the Authorized Representative.**

**Motion carried 3-0.**

There being no further business, the BOCC's business meeting adjourned at 10:23 a.m. on May 18, 2015. The next public meeting will be held Monday, June 1, 2015. Please note that minutes from the BOCC's meetings are not verbatim. A recording of the meeting may be purchased at the BOCC's Office.

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON**

**ATTEST:**

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**Edna J. Fund, Chair**

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**Karri Muir, CMC, Clerk of the Board  
Lewis County Commissioners**

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**P.W. Bill Schulte, Vice-Chair**

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**Gary Stamper, Commissioner**