

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON  
BOARD MEETING MINUTES  
February 10, 2014**

The Board of County Commissioners for Lewis County, Washington, met in regular session on Monday, February 10, 2014 at 10:00 a.m. **Commissioners F. Lee Grose, Edna J. Fund, and Bill Schulte** were in attendance. **Chairman Grose** determined a quorum, called the meeting to order and proceeded with the flag salute. **Commissioner Schulte** moved to approve the minutes from the 10:00 a.m. meeting held on Monday, February 3, 2014. **Commissioner Fund** seconded the motion.

**Motion Carried 3-0**

**Arnold Haberstroh** thanked the BOCC for the help with the Twin City Rotary in streamlining the permit process.

**Commissioner Fund** thanked Arnold for his work on the Chehalis River Basin Flood Authority.

**Commissioner Grose** let the audience know that the Employee Recognition will be held on February 24, 2014.

<b>Proclamation</b>
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**Commissioner Fund** made a motion to approve the Proclamation. **Commissioner Schulte** seconded the motion. **Commissioner Fund** read the proclamation into the record.

1. **Proclamation: Proclaiming the month of February, 2014 as “Toastmaster International Month” in Lewis County.**

**Bob Killilay**, member of the Chehalis-Centralia Toastmasters Club 1290 recognized the people in the audience. He thanked the BOCC for the proclamation.

**Motion carried 3-0**

<b>NOTICE</b>
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**Commissioner Schulte** made a motion to approve the Notice Agenda items one and two. **Commissioner Fund** seconded the motion.

2. **Call for Bids: Regarding the Area 7 (Kiona) Road Maintenance Building Project. Bids are due to the Clerk of the Board by 3:00 pm, March 10, 2014. Resolution No. 14-050**

**Michael Strozyk, Central Services** stated on March 22, 2013, the maintenance shop at Area 7 was completely destroyed due to a fire started by a wall heater in the equipment storage bays. Plans and specifications have been prepared to replace this building with a pre-engineered steel frame building. The plans were prepared by BBL Architects of Vancouver, WA under the oversight of the Public Works and Central Services Departments. The plans provide storage for road maintenance equipment, office and crew spaces, and a shop area. The design meets current code requirements and the building is sited to provide appropriate setbacks while maintaining vehicle flows around the site.

3. **Call for Bids: Regarding the 2014 Gravel Proposal. Bids are due to the Clerk of the Board by 11:00 am, February 25, 2014. Resolution No. 14-051**

**Tim Elsea Public Works** stated this contract will allow Lewis County to purchase gravel for the 2014 3R Program. This project is listed as number three on Lewis County's previously adopted 2014 Six-Year Transportation Improvement Program. This material purchase will allow Lewis County to stockpile crushed surfacing top course for the completion of 3.5 miles of Pe Ell McDonald rehabilitation during our Cement Treated Base (CTB) program. The gravel will be purchased under Fund 506 (Pits & Quarries) and will be charged to the appropriate County Road Project Number, Special Maintenance Number or Reimbursable Work Number as needed for the various construction/maintenance activities.

**Motion Carried 3-0**

<b>CONSENT</b>
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**Commissioner Fund** made a motion to approve the Consent Agenda items four through ten. **Commissioner Schulte** seconded the motion.

**4. Resolution No. 14-052 Approval of warrants and payroll for payment.**

**Commissioner Grose** stated there are 217 regular warrants in the amount of \$1,354,934.06 and there are 191 payroll warrants in the amount of \$3,351,252.43.

**5. Resolution No. 14-053 Declaration of surplus property.**

**Michael Strozyk, Central Services** stated as required by LCC Chapter 3.30, Article III, the Facilities Manager shall, upon finding that personal property with an estimated value of less \$2,500.00 is surplus to the needs of the County, shall forward a list of such property to the Board of County Commissioners for review and approval. In an effort to streamline the process, the Facilities Division presents a quarterly list of items for consideration and declaration as surplus property. These items will continue to be handled in accordance with LCC 3.30 and the surplus property handling policy, previously provided. Exhibit A is a listing of all items currently surplus to the County's needs. Declaring these items surplus in bulk will allow minor transfers and disposals to be effected more efficiently and offer better service to the County and other agencies utilizing this surplus process. Exhibit A contains approximately 47 items including: four desk chairs, four file cabinets, three desks, three bookcases, a stadiometer, three photo printers, a pressure washer, a motorola phone, a TV VHS combo unit, a Motorola 4DTV w/ MPEG 2 digicypher, a microfilm reader, a cash register, a copier, a Polaroid camera, six obsolete fire extinguishers and various other small items.

**Commissioner Grose** pointed out that some of the items are set to be destroyed, yet some of the other items may have value to non-profit or governmental entities.

**6. Resolution No. 14-054 Approving a grant agreement with the Salmon Recovery Funding Board (SRFB) and Recreation and Conservation Office (RCO).**

**Tim Elsea, Public Works** stated RCW 36.01.010 allows counties to contract as may be necessary to their administrative powers. The Salmon Recovery Funding Board (SRFB) and the Recreation and Conservation Office (RCO) will fund \$110,002.00 with a project sponsor (Lewis County) match of \$40,125.00 to replace an existing undersized culvert, with a fish passable structure. The project is located on an unnamed tributary to Bunker Creek which flows under Ceres Hill Road. Bunker Creek is a tributary to the Chehalis River. The existing culvert is estimated to be 33% passable due to its slope and outfall drop. The goal of the project is to provide unobstructed fish passage to 7.66 miles of seasonal habitat, and 1.29 miles of year-round habitat for coho and cutthroat trout.

**7. Resolution No. 14-055 Ratifying consultant supplements and contract change orders over \$40,000 for active 2013 Public Works projects.**

**Tim Elsea, Public Works**, stated pursuant to Resolution 11-437, Directors of each of the County departments, under authority of the Board of County Commissioners, possess authority to execute and bind Lewis County to consulting services, contracts, projects, agreements, grant applications, contract amendments, and change orders involving the actual expenditure or receipt of less than \$150,000.00 per

year provided that, by resolution, acceptance of such funding has been authorized and approved by the Board. Further, the Board will ratify by resolution, after-the-fact, such contracts, projects, agreements, grant applications, contract amendments, and change orders in excess of \$40,000 but less than \$150,000.00. During 2013, Public Works executed individual consultant supplements or individual contract changes in excess of \$40,000.00. Additionally, some active 2013 projects cumulatively exceeded this \$40,000.00 threshold. Therefore, post contract ratification is requested for the following individual and cumulative expenditures for the following projects:

**Coughlin Bridge Deck Replacement – CRP 2130**

Contractor: Razz Construction, Inc.	Change Order #1: \$ 8,953.00
Contractor: Razz Construction, Inc.	Change Order #2: \$ 0.00
Contractor: Razz Construction, Inc.	Change Order #3: \$28,075.00
Contractor: Razz Construction, Inc.	Change Order #4: \$ (2,175.00)
Contractor: Razz Construction, Inc.	Change Order #5: \$14,935.00
Contractor: Razz Construction, Inc.	Change Order #6: <u>\$14,620.80</u>
TOTAL CHANGES	<u>\$64,408.80</u>

**Ceres Hill Bridge Bank Protection – CRP 2159C**

Contractor: Rognlins Incorporated	Force Account	\$ 6,048.51
Contractor: Rognlins Incorporated	Add'l Quantities:	<u>\$37,677.33</u>
TOTAL CHANGES		<u>\$43,725.84</u>

**Underground Storage Tank – Motor Pool**

Consultant: Sound Earth Strategies	Supplement #1:	\$52,096.00
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**Commissioner Fund** commented on the Public Works crew being out plowing the roads. The comments she has received on how well the crews are doing plowing the roads, especially considering the responsibility of maintaining 1050 miles.

**8. Resolution No. 14-056 Approving an agreement with the Lewis-Mason-Thurston Area on Aging to provide congregate nutrition.**

**Danette York, Health and Social Services**, stated this contract provides funding to Lewis County to provide Congregate Nutrition. Funding is provided by the Lewis-Thurston-Mason Area Agency on Aging from the Older Americans Act, Senior Citizens Services Act (SCSA), and Nutrition Services Incentive Program (NSIP). The contract period is from January 1, 2014 through December 31, 2014 and the amount is \$139,214.00.

**Commissioner Grose** stated this is an area where the county provides a mandated service.

**9. Resolution No. 14-057 Appointing a member to the Lewis-Mason-Thurston Area on Aging (LMTAAA) Advisory Council.**

**Danette York, Health and Social Services**, stated the LMTAAA is a governmental agency sponsored by the three counties to manage, monitor, plan, fund, coordinate, and advocate for services and programs that serve the elderly and younger disabled persons. The agency has an 18-member Advisory Council that provides input and advice to the agency staff and makes funding and legislative recommendations to the agency and the agency's board. Six people from each county are appointed to a two-year term and can be reappointed up to three terms. This appointment will be effective immediately through December 31, 2015.

**10. Resolution No. 14-058 Submitting a grant proposal to the Department of Ecology**

**Lee Napier, Community Development**, stated the Floodplain Management and Control Competitive Grant Program (the program) was created by the State Legislature in 2013 based on two key objectives: Provide cost-effective hazard reduction to people, property, critical facilities, and transportation corridors, while achieving multiple benefits, including salmon recovery, water quality improvements, habitat

restoration, and channel migration zone protection. Improve the coordination and leveraging of state, federal and local programs and funding directed towards floodplain efforts. The program recognizes that reducing flood risk and accelerating floodplain ecosystem recovery will require increasing the support for local efforts to build upon and further expand current actions that integrate various floodplain interests. The program fosters a broad multi-objective approach to floodplain management, combining efforts that have previously been approached through single-issue programs focused on reducing flood hazard or restoring floodplain habitat. This will be accomplished by working to leverage existing state, federal and local programs; and providing a flexible grant program that can fill in gaps left by single-purpose grant sources. The program is designed to fund solutions to complex flood management problems and enable project proponents to envision and take on more impactful projects than may have been feasible in the past. It is focused on outcomes that significantly advance flood risk reduction and ecosystem protections and improvements. The program is looking to support collaborative efforts that work with the range of stakeholders affected by floodplain management in a project area with the aim of crafting win-win solutions that achieve the multiple floodplain interests and goals of the diverse stakeholders. Sometimes this can be accomplished in a single-project footprint – such as through a levee setback project that improves flood storage/conveyance, restores habitat, creates recreational access and improves water quality. However, integrated management may also entail a reach-scale approach that involves implementing multiple actions that together achieve broader floodplain management goals. Project sponsors are encouraged to pioneer new approaches to overcome longstanding barriers to establishing an integrated floodplain management program that protects the lands and waters of the State, while enhancing the long-term viability and resiliency of our natural resources and communities.

**Motion carried 3-0**

There being no further business, the Commissioners' public meeting adjourned at 10:20 a.m. on February 10, 2014. The next public meeting will be held Monday, February 24, 2014.

Please note that minutes from the Board of County Commissioners' meetings are not verbatim. A recording of the meeting may be purchased at the Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON**

**ATTEST:**

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F. Lee Grose, Chairman

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Karri Muir, CMC, Clerk of the Board  
Lewis County Commissioners

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Edna J. Fund, Commissioner

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P.W. Schulte, Commissioner