

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON  
BOARD MEETING MINUTES  
May 13, 2013**

The Board of County Commissioners for Lewis County, Washington met in regular session on Monday, May 13, 2013 at 10:00 a.m. **Commissioners Bill Schulte, F. Lee Grose, and Edna J. Fund** were in attendance. **Chairman Schulte** determined a quorum, called the meeting to order and proceeded with the flag salute. **Commissioner Grose** moved to approve the minutes from the 10:00 a.m. meeting held on Monday, May 6, 2013. **Commissioner Fund** seconded the motion.

**Motion Carried 3-0**

<b>PUBLIC COMMENT</b>
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**Commissioner Schulte** presented Tim Elsea, Public Works Director, with a Certificate of Good Practice from the County Road Administration Board.

<b>PROCLAMATION</b>
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**Commissioner Fund** made a motion to approve the Proclamation Agenda item one. **Commissioner Grose** seconded the motion. Commissioner Fund read the Proclamation into the record.

**1. Proclamation: Declaring the week of May 15, 2013 as “Peace Officers Day” and observing the week of May 13-17, 2013 as “Police Week”.**

**Sheriff Steve Mansfield** stated it is important to recognize our deputies, correction officers, employees, and our volunteers to the Sheriff’s office that work so hard to make Lewis County a better place to live, work, and go to school. He is honored to be here and honored by the proclamation.

**Motion Carried 3-0**

<b>CONSENT</b>
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**Commissioner Grose** made a motion to approve the Consent Agenda items two through seven. **Commissioner Fund** seconded the motion.

**2. Resolution No. 13-258 Approval of warrants for payment.**

**Commissioner Grose** stated this Resolved approves 222 regular warrants amounting to \$1,637,883.22 and 8 Special Purpose District warrants amounting to \$754.44 for a total payment against the County in the amount of \$1,638,637.66.

**3. Resolution No. 13-259 Cancellation of warrants.**

**Commissioner Grose** stated there is one cancellation of warrants for LaFromboise Newspapers Inc. in the amount of \$102.44 which will be cancelled and reissued.

**4. Resolution No. 13-260 Accepting an agreement between L. G. Steck Memorial Clinic, and the Lewis County Sheriff's Office for Jail Health Care Services.**

**Kevin Hanson, Jail Administrator**, stated since 2000 we have been under contract with Steck Clinic to provide medical services to for the inmates in the jail. The existing contract was outdated. We have decided to renegotiate the contract and bring the contract in front of the BOCC for resolution. The proposed contract is estimated to save us \$30,000 per year on inmate health and care cost for internal medical services. In order to save that money they have reduced the Registered Nurse time and supplemented it with Licensed Practical Nursing hours.

**5. Resolution No. 13-261 Bid award for the Facilities Maintenance Building Roof Project.**

**Michael Strozyk, Director of Central Services**, stated in March of 2013 we went off of the small works roster and requested bids to replace the membrane roof system on the facilities building. As a request for that bid process we received three responsive bids. This resolution will authorize and award bid to Scholten Roofing, Lynden, WA to resurface the Facilities Building Roof.

**6. Resolution No. 13-262 Amending the refund policy established in the Department of Community Development fee schedule.**

**Lee Napier, Director of Community Development**, stated The Board of County Commissioners has adopted a schedule of fees for permits and approvals associated with regulation of county codes by the department of Community Development. The Board regularly reviews and occasionally amends the schedule of fees to reflect administration and associated costs of providing certain county services. The county Permit Center relies upon this schedule of fees to assess charges related to the cost of various permit applications and work by staff. On occasion, the Board of County Commissioners determines that it's in the best interest of the public to refund certain fees for services rendered. Fees for services (review of development proposals) are adopted in the schedule of fees resolution. Daniel and Shyrl Blum have requested the Board of County Commissioners refund certain fees associated with the staff review by Planning, Environmental Health and Public Works Departments. This work did include review by staff that resulted in either approval or denial, and a subsequent appeal to the Hearing Examiner. The request by the Blums, is considered an amendment to the schedule of fees.

**7. Resolution No. 13-263 Authorizing federal funds from the WA State Department of Transportation for the Oyler, Lincoln Creek, and Pe Ell McDonald Bridge Scour Mitigation projects.**

**Tim Elsea, Director of Public Works**, stated this project is listed as priority number 4 in Lewis County's 2013-2018 Amended Six-year Transportation Improvement Program adopted via Resolution No. 13-117 on April 8, 2013. These projects are funded through the FHWA Bridge Program at 100%. This funding will allow for scour mitigation on Oyler, Lincoln Creek, and Pe Ell McDonald Roads.

**Motion Carried 3-0**

<b>HEARING</b>
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Hearing: Vacation of a portion of the Fred Mohoric Road

**Chairman Schulte** announced the hearing and asked for a staff report.

**Larry Unzelman, Public Works**, stated on the 4th day of March, 2013, in regular session, the Board of County Commissioners of said County, duly passed Resolution 13-076 entered upon their minutes declaring their intention to proceed to determine whether or not that certain portion of road in Lewis County named and designated as Fred Mohoric Road should be vacated and abandoned, and ordered and directed the County Engineer to make an examination of said road. On the 3rd day of April, 2013, the County Road Engineer filed his report in writing with the Board setting forth all things required by law to be set forth in said report. The Board of County Commissioners by order duly passed on the 15th day of April, 2013, fixed the 13th day of May, 2013, at or after the hour of 10:00 A.M., on said day, in the Commissioners Hearing Room on the 2nd Floor of the Historic Courthouse, Chehalis, Lewis County, Washington, as the time and place for the hearing on the report of said Engineer, and that said Board duly caused notice thereof to be published and posted as required by law, and the Board now finds there to have been compliance with all legal requirements. On the 13th day of May, 2013, said matter came regularly on for hearing, and due proof having been made to the satisfaction of the Board by affidavit of the publication and posting of said notices of hearing, and the Board having considered said report and all evidence relative to such vacation, now here finds said road not to be a public necessity.

**Chairman Schulte** asked if there were any other questions. There were none. He closed the question and answer portion of the hearing and opened the formal hearing.

**Larry Unzelman** asked that his previous comments be adopted into the record.

**Chairman Schulte** asked if there was anyone who wished to speak. There were none. He closed the formal hearing and asked for a motion.

**Commissioner Fund** made a motion to approve the Order of Vacation 13-003. **Commissioner Grose** seconded the motion.

**Order of Vacation 13-003: In the Matter of the Proposed Vacation of a Portion of the Fred Mohoric Road No. 926.**

**Motion Carried 3-0**

There being no further business, the Commissioners' public meeting adjourned at 10:25 am on May 13, 2013. The next public meeting will be held Monday, May 20, 2013, at 10:00 a.m.

Please note that minutes from the Board of County Commissioners' meetings are not verbatim. A recording of the meeting may be purchased at the Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON**

**ATTEST:**

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P.W. Schulte, Chairman

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Karri Muir, CMC, Clerk of the Board  
Lewis County Commissioners

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F. Lee Grose, Commissioner

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Edna J. Fund, Commissioner