

**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON
BOARD MEETING MINUTES
July 23, 2012**

The Board of County Commissioners for Lewis County, Washington met in regular session on Monday, July 23, 2012 at 10:00 a.m. **Commissioners F. Lee Grose, Bill Schulte and Ron Averill** in attendance. **Chairman Grose** determined a quorum, called the meeting to order and proceeded with the flag salute. **Commissioner Averill** moved to approve the minutes from the 10:00 a.m. meeting held on Monday, July 16, 2012. **Commissioner Schulte** seconded the motion.

Motion Carried 3-0

Public Comment

Robert Johnson presented a change of appearance award to Tim Elsea. Tim broke his neck in a bicycle accident and is doing well.

CONSENT

Commissioner Schulte moved to approve Consent Agenda items one through eight. **Commissioner Averill** seconded the motion. Karri Muir, Clerk of the Board, read the items into the record.

1. Resolution No. 12-242 Approval of warrants for payment

Commissioner Averill went over the warrants for the weekly payment stating this resolution approves 12 Special Purpose warrants (Vader Water System) for \$21,234.45 and 187 warrants issued by the Auditor's Office for \$1,047,553.75, totaling \$1,068,788.20.

2. Resolution No. 12-243 Cancellation of warrants.

Commissioner Averill went over the cancellation of warrants from the Auditor's Office stating this resolution approves cancellation of two Auditor's Office warrants totaling \$34,134.62 that were lost or destroyed and authorizes reissue. Also, authorizes cancellation of the following Auditor's Office warrants for the reason cited:

- Warrant for \$1,596.00 previously paid by a County Impress Account
- Warrant for \$20.58 previously paid in a bulk Fleet billing
- Warrant for \$170.46 issued to a vendor that does not accept warrants
- Warrant for \$721.98 that was a duplicate payment

3. Resolution No. 12-244 Appointments to the Lewis County Airport Advisory Board.

Bob Johnson, Community Development, stated Lewis County owns and operates two airports, Packwood and South County(Toledo) within Lewis County. There is an advisory board that acts in an advisory capacity to the BOCC. This resolution approves

the re-appointment of Ian Nelson of Centralia, and the appointment of John Matthews of Toledo for four year terms on the Advisory Board

Bob Johnson, Community Development, stated that Resolutions No.12-245 – 12-248 are contracts that provide services to the Flood Authority. These contracts have been approved by the Flood Authority and the State Office of Financial Management.

4. Resolution No. 12-245 Approving a personal service agreement with Jim Kramer, Kramer Consulting.

- 1. Bob Johnson, Community Development** stated this contract is with Kramer Consulting for \$91,200.00, for facilitation, consulting, and other administrative services provided to the Flood Authority. As Facilitator Mr. Kramer is the lead point of contact for decisions needed by the Flood Authority and its decision-making process; and, work with the Chair and Vice-Chair to facilitate Executive Committee and Flood Authority meetings. He is responsible for overall staffing interface with the Flood Authority including the Executive Committee; and, lead for internal and external relations/communications in support of the Chair, Vice Chair and other Flood Authority members.

5. Resolution No. 12-246 Approving a personal service agreement with SBGH-Partners, LLC.

Robert Johnson, Community Development stated this resolution approves a contract for \$70,800.00 for administrative services. Scott Boettecher Greg Hueckel Partners, LLC (SBGH) is responsible to include routine administrative tasks, work plan development and tracking, and researching and developing staff recommendations for issues that will come before the Flood Authority and sub committees.

6. Resolution No. 12-247 Approving a personal service agreement with Gordon Thomas Honeywell, LLP.

Robert Johnson, Community Development, stated this resolution approves a contract with Gordon Thomas Honeywell (Nancy Lignon) for \$12,000.00 for coordination support, contract status and expenditures using Lewis County monthly reports.

7. Resolution No. 12-248 Approving a personal service agreement with Watershed Science & Engineering, Inc.

Bob Johnson, Community Development stated this resolution approves a contract for \$47,000.00. This contract will use WSE's updated hydraulic model to examine potential projects, flood relief scenarios, and to continue to work in coordination with other modeling work in the Chehalis Basin.

Commissioner Averill pointed out these contracts have been approved by the Flood Authority and the State Office of Financial Management. Jim Kramer is doing a direct contract with us to save overhead costs that could be charged by Ruckelshaus.

8. Resolution No. 12-249 Approving an aquatic lands easement with the WA State Department of Natural Resources for Ceres Hill Road Bridge and Galvin Road Bridge

Tim Elsea, Public Works, stated the Washington State Department of Natural Resources(DNR) requires Lewis County to have an easement to use State owned land in the Chehalis River located at the Ceres Hill Road Bridge No. 102 and at the Galvin Road Bridge No. 75. There is no new project planned for the Galvin Road Bridge so the easement just authorizes the current and future needs of the county in that location. However the easement will allow Lewis County to do the current bank stabilization project to protect the Ceres Hill Road Bridge No. 102. The attached resolution approves a thirty year (30) Aquatic Lands Easement between DNR and Lewis County and authorizes signatures thereon. The State required an administrative processing fee of \$2,597.41 for the term.

Mr. Elsea thanked the Public Works employees for getting this agreement done in a timely manner.

Commissioner Averill asked why we need DNR's support.

Commissioner Schulte asked when we are starting the project.

Tim Elsea stated we are starting the project tomorrow. And DNR requires that we have approval anytime we work in a navigable stream.

Commissioner Grose asked if this was a new agreement or is renewing an old agreement.

Tim Elsea stated it is a new agreement that the DNR requires.

Motion Carried 3-0

There being no further business, the Commissioners' public meeting adjourned at 10:21 am on July 23, 2012. The next public meeting will be held Monday, July 30, 2012, at 10:00 a.m.

Please note that minutes from the Board of County Commissioners' meetings are not verbatim. A recording of the meeting may be purchased at the Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON**

ATTEST:

F. Lee Grose, Chairman

Clerk of the Board
Lewis County Commissioners

P.W. Schulte, Commissioner

Ron Averill, Commissioner