

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON  
BOARD MEETING MINUTES  
AUGUST 20, 2012**

The Board of County Commissioners for Lewis County, Washington met in regular session on Monday, August 20, 2012 at 10:00 a.m. **Commissioners F. Lee Grose, Bill Schulte and Ron Averill** were in attendance. **Chairman Grose** determined a quorum, called the meeting to order and proceeded with the flag salute. **Commissioner Averill** moved to approve the minutes from the 10:00 a.m. meeting held on Monday, August 13, 2012. **Commissioner Schulte** seconded the motion.

**Motion Carried 3-0**

<b>Employee Recognition</b>
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**Chairman Grose** announced and recognized Karri Muir for obtaining her Municipal Clerks Certification and presented her with a plaque.

**Commissioner Schulte** stated this certificate took four years to earn. He congratulated her for her accomplishment.

<b>Public Comment</b>
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**Robert Johnson, Director of Community Development**, introduced and welcomed Stan May who is the new Long Range Planner for the County.

<b>NOTICE</b>
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**Commissioner Schulte** moved to approve Notice Agenda item one. **Commissioner Averill** seconded the motion. Candace Hallom, Administrative Assistant, read the item into the record

- 1. Notice: In the matter of the necessary acquisition of additional Boyd Road right of way for slide repair. Resolution No. 12-267**

**Larry Unzelman, Real Estate Services Manager**, stated Resolution 11-330, passed by the Board of County Commissioners on October 10, 2011, instructed the County Engineer to acquire all necessary rights of way for the slide repair on Boyd Road. An offer for the purchase of the additional right of way needed for the slide repair was made on March 15, 2012. Although there have been discussions with the property owner, no real progress has been made and we are at a point where the only available option is to initiate condemnation. The attached resolution would direct the Public Works Department to give required notice of final action. RCW 8.25.290 requires notice of planned final action be given by publication once a week for two successive weeks and every property owner of record shall be notified by certified mail fifteen days before the

final action. After these requirements have been met, a resolution notifying the Board of such will be presented with a recommendation to authorize condemnation.

**Motion Carried 3-0**

<b>CONSENT</b>
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**Commissioner Averill** moved to approve Consent Agenda items two through nine. **Commissioner Schulte** seconded the motion. Candace Hallom, Administrative Assistant, read the items into the record.

**2. Resolution No. 12-268 Approval of warrants and payroll for payment.**

**Commissioner Averill** stated this Resolution approves 239 warrants issued by the Auditor's Office totaling \$1,031,388.69. Also approves 259 warrants for net withdrawal on payroll totaling \$235,837.00.

**3. Resolution No. 12-269 Establishment of the 2012 Debt Service Fund No. 212.**

**Suzette Smith, Auditors Office**, stated authorization was given for Resolution No. 12-106 allowing the County to issue Limited Tax General Obligation Refunding Bonds Series 2012. This Resolution establishes Debt Service Fund No. 212 as required by the bond document attached to Resolution 12-106. This is to finish refunding the 2003 series of bonds and this established the debt service fund to pay the debt service on the new bonds issued.

**Chairman Grose** asked what this refunding of bonds did for the County cash situation.

**Suzette Smith** stated we did this to save money, the interest rate went down. We have not received the bond transcript so we don't know the full ramification.

**4. Resolution No. 12-270 Establishment of a till cash fund for the Lewis County Juvenile Court.**

**Commissioner Averill** stated this Resolution approves the establishment of a cash till of \$100.00 for the Juvenile Court to make change. Juvenile Court has not historically collected cash money. Superior Court has a need to order family court participants to obtain an observed urine analysis collection (UA). This was previously done by the Lewis County Jail in their alternative sanctions program but it is now performed by trained Juvenile Court staff. The respondent pays for this service with cash only and Juvenile Court needs to establish a cash till in order to facilitate service to the public by making change for payment of UA's.

**5. Resolution No. 12-271 Approving a Collective Bargaining Agreement with Teamsters representing Juvenile Detention.**

**Archie Smith, Human Resources**, stated this contract is a one year agreement from January 1, 2012 through December 31, 2012 there is no COLA for the 2012 calendar

year but it contains a “me too” clause should non-represented employees receive a COLA. The health and welfare insurance has been maintained at \$835.00 until the following month after approval of this contract and will then go up to \$865.88. There was clarification of jury duty procedures, work schedule, detention lead duties, and a clothing allowance was added for destruction of employees clothing by juvenile detention kids. The union also agrees to accept the new payroll language for transition into the new financial system.

**6. Resolution No. 12-272 Approving an inter-local agreement with the City of Tumwater.**

**Tim Elsea, Public Works Director**, stated this Resolution will allow City of Tumwater and Lewis County to enter into an Inter-local Agreement. This Agreement will govern reimbursable work performed by Public Works forces for which City of Tumwater does not have the capability to do themselves. The term of the Agreement will expire on December 31, 2015. This is for striping various streets in the City of Tumwater and is for a maximum of \$20,000.00 per incident with an annual aggregate of \$30,000.00.

**7. Resolution No. 12-273 Approving a master inter-local with the Port of Centralia.**

**Tim Elsea, Director of Public Works**, state this Resolution will allow the Port of Centralia and Lewis County to enter into a Master Inter-local Agreement. This Agreement will govern reimbursable work performed by Public Works forces for which the Port does not have the capability to do itself. The term of the Agreement will be for a period of 5 years and will expire on December 31, 2017 and is for a maximum of \$20,000.00 per incident with an annual aggregate of \$30,000.00. This is for crack sealing.

**Commissioner Averill** stated we the County are doing this work for the two jurisdictions. He wants to insure the public understands this is not taking away from our ability to do county work. Most of this work is done as extra overtime pay and is an opportunity for our employees to make extra money on overtime and paid at overtime cost.

**Tim Elsea** stated we will be reimbursed at 100% with administrative cost on top of that. There is also a clause in each of the inter-local agreements that says it is understood and agreed that the time for and hours of performance of reimbursable work is at the County’s discretion and all reimbursable work is provided for only if such work does not interrupt or interfere with the County’s regularly scheduled road maintenance activities.

**8. Resolution No. 12-274 Accepting a deed of right of way for Marttala Road North, Winlock, WA.**

**Tim Elsea, Director of Public Works**, stated property owners Steven and Jill Mansfield have applied for a Boundary Line Adjustment with Lewis County. Their property has

frontage on Marttala Road North. County records indicate that Marttala Road North has not been formally established as a county road and title has not been conveyed to the County therefore the County's claim to the road is through its many years of maintenance. The applicant as a requirement of the Boundary Line Adjustment process has deeded 20 feet of their property to the County to clear title to the right of way for Marttala Road North. It appears to now be in the best public interest to accept this deed for right of way from Steve and Jill Mansfield clearing title to a portion of Marttala Road North.

**9. Resolution No. 12-275 Approving an agreement with the USDA Forest Service Gifford Pinchot National Forest for noxious weed management.**

**Bill Wamsley, Lewis County Weed Board**, stated this is a new agreement with the Forest Service that comes with some funding in the amount of \$32,000.00 that was approved by the Gifford Pinchot National Forest Resource Advisory Committee last year. This agreement extends through September 2017. Earlier this year we did an amendment modification to extend the current agreement and this will take the place of that agreement. We work with the Cowlitz Valley Ranger District in terms of proposals of new work on road systems, administrative sites, and some camp grounds. Also, each year we propose new site as we find new weeds within the forest and then we follow up on the work done previously.

**Motion Carries 3-0**

There being no further business, the Commissioners' public meeting adjourned at 10:27 am on August 20, 2012. The next public meeting will be held Monday, August 27, 2012, at 10:00 a.m.

Please note that minutes from the Board of County Commissioners' meetings are not verbatim. A recording of the meeting may be purchased at the Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON**

**ATTEST:**

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F. Lee Grose, Chairman

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Clerk of the Board  
Lewis County Commissioners

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P.W. Schulte, Commissioner

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Ron Averill, Commissioner