

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON  
BOARD MEETING MINUTES  
October 15, 2012**

The Board of County Commissioners for Lewis County, Washington met in regular session on Monday, October 15, 2012 at 10:00 a.m. **Commissioners F. Lee Grose, Bill Schulte, and Ron Averill** were in attendance. **Chairman Grose** determined a quorum, called the meeting to order and proceeded with the flag salute. **Commissioner Schulte** moved to approve the minutes from the 10:00 a.m. meeting held on Monday, October 8, 2012. **Commissioner Averill** seconded the motion.

**Motion Carried 3-0**

<b>PUBLIC COMMENT</b>
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**Chairman Grose** asked for public comment and there was no comment.

**Commissioner Averill** stated the Governor lifted the Burn Ban for Western Washington Counties. When we went into the extended period of dryness we had a burn ban that was issued by the Department of Natural Resources (DNR) for all DNR property starting July 1, 2012 and was supposed to end on October 1, 2012. Lewis County did not follow that burn ban due to the rainy weather well into July and the moisture content in the soil indicated no need for a burn ban. We have had almost 83 days with no rain and the soil has become very dry. We are still fighting a fire south of Packwood. There is not intent of the Lewis County Commissioner to lift Lewis County's burn ban at this time. At such time that the Fire Marshall provides us statistics of what the moisture content is then we will consider lifting the burn ban.

**Robert Johnson, Director of Community Development**, stated Lewis County Fire Marshall Fred Chapman will be checking today to see what the hazards are in Lewis County. Providing the moisture content is high enough the Fire Marshall will lift the ban and the BOCC will ratify.

<b>EMPLOYEE RECOGNITION</b>
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**Chairman Grose** announced the awards and nomination for Employee "Above and Beyond".

**Rod McAleny**

In discussing the possibility of rearranging the front office of the BOCC, keeping costs to a minimum was a priority. We needed a better flow and floorplan, but didn't want to have to buy all new furniture. One way to achieve the goal of minimizing costs was to use the existing modular furniture already being used in the BOCC front office. Creating possible floorplans that provided both an ability to visualize various arrangements and could provide accurate spacing, measurement and utility was nearly impossible for us to

sketch out by hand. Additionally, putting the puzzle pieces together regarding the hardware and matching up pieces that could be built together was well beyond anything we could do ourselves. Knowing that Rod McAleny had an Auto CAD program that could be used to map out floorplans, we approached Rod about whether or not he'd be willing to come up with something for us. We found him to be very open to helping us and he offered to come map out the office and all the individual pieces of our inventory of available furniture. Almost immediately, he made time to come measure and listen to our ideas. Rod created a floorplan that incorporated ADA compliant walkways and furniture placement in the room that was to scale. The design was innovative, made sense and utilized all existing inventory. His efforts saved us tons of time in design and trial and error in attempting to map out ourselves. He provided this to us surprisingly fast considering our ideas were pretty general and not very specific. Rod's Willingness to help another department in designing a floorplan not only will save the County substantial expense by enabling us to use existing furniture, but how quickly he responded has enabled us to plan the move around the BOCC's schedule.

### **Shane Hulstein**

Shane Hulstein joined Lewis County in 2006 first working as a building inspector for Community Development and later joining the Public Works, Road Maintenance Division in November 2008. Shane is often the go-to man for Area 1; always eager to take on a new challenge. Shane took on a particularly difficult and challenging aspect of an emergency bank stabilization project this summer using water quality techniques that were new to Lewis County. Shane is a natural leader whose initiative, creativity, and resourcefulness were all very obvious to anyone who stopped by the Ceres Hill Bridge worksite this summer. He undertook the challenge of diverting the Chehalis River with Enthusiasm. His problem solving abilities coupled with his drive and focus were invaluable in successfully deploying and relocating the water bladders and turbidity curtain required to ensure that water quality parameters were not exceeded during the installation of the three rock barbs and riprap revetment that now protect the Ceres Hill Road Bridge.

**Chairman Grose** announced the nominations for Employee of the Quarter

### **Donna Muller**

Donna consistently performs at an exceptional level. She is inspired in her communications with the public regarding health promotion and disease prevention. Additionally, Donna works well with the entire Communicable Disease investigation team and the Public Health & Social Services Department staff. I work with her as the Health Officer for the county and she is always willing to try to take on more work if I need her to call a provider, contact another health department, or the State Department of Health.

### **Susan Johnson**

The Current Use Program is only successful if the employee who manages the program has a wide variety of technical skills, customer service, and both broad and finite understanding of every aspect of this complicated program. Susan does an

outstanding job in the Assessor's Office whether she is helping to educate each individual that comes to the office who typically has very minimal understanding of the program or when she works side by side with county employees and other community stakeholders. She patiently and respectfully explains the complicated RCWs and WACs in understandable terms and completes her work in the most ethical and accurate way possible. She works well with title companies, mortgage companies, and attorneys both in the Lewis County Community as well as state-wide. Any transfer of property must be pre-approved by Susan, which is very often a rush-rush situation. She handles each situation with ease, even when adding the pressure of the mortgage or title companies, attorney demands, and frustrated and angry customers who want immediate service, even when their paperwork might not be complete or correct. Susan handles their crisis in a calm, direct and professional way, never altering the expectations, always allowing fairness for all, and never compromising the integrity of the program.

**Commissioner Averill** stated in working with Susan on the Open Space Determination Board where they look at Open Space opportunities for forest, agriculture, and conservation. It is a difficult job trying to bring people in from the outside who represent the planning community. Susan is always well prepared and gives a great explanation as the committee makes that very difficult decision.

**Chairman Grose** announced Susan Johnson as the 3<sup>rd</sup> Quarter Employee of the Quarter.

**Chairman Grose** stated we have one more award to present. Each year the Lewis County Road department has a Rodeo where they practice and use their skills running various pieces of equipment. One of the participants in the local Rodeo, **Matt Mohney**, went to the state competition and ended up winning the front loader competition.

<b>NOTICE</b>
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**Commissioner Averill** moved to approve Notice Agenda items one and two.

**Commissioner Schulte** seconded the motion. Candace Hallom, Administrative Assistant, read the items into the record.

- 1. Request for Qualifications: For professional engineering, consulting and project management services for the County Airports. RFQ's will be opened on or after 10:00 am, November 16, 2012 at the Community Development Office. Resolution No. 12-317**

**Robert Johnson, Director of Community Development**, stated the FAA provides funding for airport related maintenance and operations projects at the two County owned airports at Packwood and near Toledo. They require the County have professional consultants to do the engineering, consulting, and project management because the County does not have people qualified to do those kinds of airport projects.

Periodically we are required to go out for requests for proposals so we are current with the consulting firm that does the work for us. The contract with W&H Pacific expires December 31, 2012. This RFQ will give us ample opportunity to publish this and get statements of qualifications back. RFQ's will be opened November 16, 2012 on or after 10:00 am at the Community Development Office. The committee will select the most qualified firm and this will authorize us to contract with that firm for those services for five years.

**2. Notice: Accepting an offer to purchase surplus property on Hwy 603 near Winlock, WA. Resolution No. 12-318**

**Larry Unzelman, Real Estate Services Manager**, stated Lewis County owns a 2.61 acre tract on Highway 603 between Napavine and Winlock. The property is heavily wooded vacant land. Resolution 12-085, passed by the Board of County Commissioners on March 12, 2012, declared the property on Hwy 603 near Winlock, WA surplus to the needs of the County and called for sealed bids. The minimum bid amount was \$54,900.00. No acceptable bids were received. After receiving no acceptable bids for the land and timber, on August 13, 2012, the Board of County Commissioners passed Resolution 12-258 offering sale of the timber only, minimum bid for the timber was \$30,000.00. No acceptable bids were received. LCC 3.30.400 specifies that where no acceptable bid is received, the County may withdraw the property from sale, and thereafter negotiate the sale of the withdrawn property, providing the public is given two weeks' notice by advertisement and an opportunity to compete for a more favorable price on terms negotiated. An offer of \$45,000.00 for the land and timber has now been received. This resolution accepts the offer and authorizes sale of the property subject to LCC 3.30.400. The property has had sufficient time for exposure to the market and has been considered by a sufficient number of prospective purchasers. Advertisement required by LCC 3.30.400 will provide the public an opportunity to compete for a more favorable price on terms negotiated.

**Motion Carried 3-0**

<b>CONSENT</b>
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**Commissioner Schulte** moved to approve Consent Agenda items three through five. **Commissioner Averill** seconded the motion. Candace Hallom, Administrative Assistant, read the items into the record.

**3. Resolution No. 12-319 Approval of warrants for payment.**

**Commissioner Averill** stated this Resolution approves 3 Special Purpose warrants (Vader Water System) for \$1,109.33 and 209 warrants issued by the Auditor's Office for \$1,201,439.44, totaling \$1,202,548.77.

**4. Resolution No. 12-320 Re-appointing Bob Guenther to the Pacific Mountain Workforce Development Council.**

**Commissioner Averill** stated this Resolution approves the reappointment of Bob Guenther (Chehalis) to the Pacific Mountain Workforce Development Council for a three year term expiring December 31, 2015. Bob's current term expires on December 31, 2012 and he has consented to serving an additional term. Bob is also a labor representative on the Council and the Thurston-Lewis-Mason Central Labor Council has recommended his reappointment. The Pacific Mountain Workforce Development Council oversees training and development of employment opportunities for Grays Harbor, Lewis, Mason, Pacific and Thurston Counties.

**5. Resolution No. 12-321 Declare surplus and approve sale of a surplus water truck.**

**Tim Elsea, Director of Public Works**, stated the item listed in Exhibit "A" (1993 Ford water truck) has reached its useful life, has been replaced, and is no longer useful to Lewis County. Lewis County Fire District 4 (Morton) has expressed an interest in purchasing the water truck listed in Exhibit "A". Sales and auction results have been researched and determined that \$6,600 would be a fair price for the water truck. Additionally, Lewis County Code 3.30.300 and RCW 36.34.130 allows for the transfer or sale of surplus property to another Governmental Agency or qualifying non-profit organization.

**Motion Carried 3-0**

There being no further business, the Commissioners' public meeting adjourned at 10:31 am on October 15, 2012. The next public meeting will be held Monday, October 22, 2012, at 10:00 a.m.

Please note that minutes from the Board of County Commissioners' meetings are not verbatim. A recording of the meeting may be purchased at the Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON**

**ATTEST:**

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F. Lee Grose, Chairman

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Clerk of the Board  
Lewis County Commissioners

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P.W. Schulte, Commissioner

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Ron Averill, Commissioner