

**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON
BOARD MEETING MINUTES
January 24, 2011**

The Board of County Commissioners for Lewis County, Washington met in regular session on Monday, January 24, 2011, at 10:00 a.m. **COMMISSIONERS RON AVERILL, P.W. SCHULTE, and F. LEE GROSE** were in attendance. **Chairman Averill** determined a quorum, called the meeting to order and proceeded with the flag salute. **Commissioner Grose** moved to approve the minutes from the 10:00 a.m. meeting held on Monday, January 10, 2011. **Commissioner Schulte** seconded the motion.

Motion carried 3-0

NOTICE

Commissioner Schulte made a motion to approve Notice Agenda items one through three. **Commissioner Grose** seconded the motion. Candace Hallow read the items into the record.

- 1. Notice of Hearing: Regarding applications for classifications of various land parcels under RCW 84.34. Hearing will be held on February 7, 2011, on or after 10:00 am.**

Dianne Dorey, Assessor, stated the Legislature granted the Legislative Body of each County (BOCC) the authority to classify certain land in Open Space Timber. These are properties between five and twenty acres that grow and harvest commercial timber. The program is meant to be long term to promote the perpetuation of timber.

Chairman Averill stated under the Growth Management Act we have Forest Lands of Long Term Commercial Significance the smallest parcel on one of those is 80 acres. We also have Forest Land of Local Significance which can be divided down to 20 acres. In this case we are talking about much smaller plots on which timber is being grown.

Dianne Dorey stated this is for tax purpose only and has nothing to do with the zoning. The tax break received on the land value is around 90% less than the market value.

Commissioner Grose asked if we physically inspect the properties to see if they actually are growing timber or do we do aerial photos.

Dianne Dorey stated we do physical inspections and talk with the land owners so they know what their tax consequences are. If they choose not to grow timber in the future then they are removed from the program and have to pay back taxes.

Chairman Averill noted that this is a smaller group than we have had in the past. There are only twenty two parcels that we are looking at.

Commissioner Schulte asked what the requirement is to be put in this program.

Diane Dorey stated they look at the DNR stocking requirements.

2. Notice of Hearing: Regarding the dissolution of all existing flood control zone districts and the creation of three new flood control zone districts. Hearing will be held on February 14, 2011, on or after 10:00 am. Resolution No. 11-015

Robert Johnson, Director of Community Development, stated this is a notice of public hearing and notice of intent to dissolve all existing flood control zone district and subzone districts. Currently the County has a County Wide Flood Control Zone District (FCZD) established first in 1973 and then subsequently again in 1997.

Chairman Averill stated the County Wide FCZD was created in 1973 and subsequently became non-functional. A second County Wide FCZD was formed in 1997 with no apparent record of formal dissolution of the 1973 FCZD.

Robert Johnson stated we currently have subzone districts for the Chehalis, Cowlitz, and Nisqually River. The plan is to establish one or more zone district for each of the major basins. Initially, the BOCC intends to establish the Chehalis Basin Flood Zone District and then at a future date at their discretion may adopt additional zone district for the Cowlitz and Nisqually. Notice will be published in The Chronicle and The East County Journal. Hearing will be held on February 14, 2011. Notice will be provided to the Boundary Review Board who has jurisdiction over this matter.

Chairman Averill stated this is a housekeeping matter. Hugh Spitzer, who is the attorney working with FCS Consultants on Formation of a Basin Wide Flood Control District, was concerned we had not dissolved the 1973 FCZD and the 1997 FCZD and the subzone districts crossed lines. Legislation requires there cannot be more than one district in a geographic area. To create the Basin Wide FCZD we need to form districts in each of the Counties and then put them together with an interlocal agreement.

3. Notice: Publishing the Small Works Roster for Lewis County. Resolution No. 11-016

Tim Elsea, Director of Public Works, stated the attached resolution will allow opening the Small Works Roster to obtain applications from businesses interested in having their business placed on one or more of the rosters. The Small Works Roster

allows the County and agencies holding interlocal agreements to use contractors on the established list for projects between \$35,000 and \$300,000. Agencies currently holding interlocal agreements are: Lewis County Conservation District, Lewis County Fire District #2, Lewis County Fire District #8, Lewis County Fire District #11, Lewis County Fire District #15, Lewis County Water District #1 and the Chehalis-Centralia Airport. The Small Works Roster will remain open per RCW 39.04.155.

Chairman Averill stated this is not a Notice of Hearing but merely a Notice of Publication.

Motion Carried 3-0

CONSENT

Commissioner Grose made a motion to approve Consent Agenda items four through eleven. **Commissioner Schulte** seconded the motion. Candace Hallom read the items into the record.

4. Resolution No. 11-017 Approval of warrants and payroll for payment.

Chairman Averill stated this approves 382 warrants and 7 Special Purpose District warrants issued by the Auditor's Office for a total of \$1,033,010.78. Also, approves 263 warrants for draws on County Net Pay for a total of \$225,590.00.

5. Resolution No. 11-018 Ratifying the Fleet Coordinator's signature on an agreement with Papé Machinery.

Tim Elsea, Public Works Director, stated this is a housekeeping matter. We have purchased a broom sweeper off of the State contract from Papé Machinery and are asking the BOCC to ratify the signature.

6. Resolution No. 11-019 Declaration of surplus equipment.

Tim Elsea, Public Works Director, stated Lewis County Code 3.30 requires that the Board of County Commissioner declare property surplus to allow for its disposal. The attached lists of vehicles and equipment have reached their useful life. Items listed will be sold at Ritchie Bros Auction, March 8, 2011.

7. Resolution No. 11-020 Approving an inter-local agreement with the City of Seattle.

Tim Elsea, Public Works Director, stated Lewis County Public Works has one (1) Oil Distributor up for replacement. Equipment #A-36, stationed at Central Shop, is a 1981 International chassis with a Bearcat tank/distributor. This Oil Distributor has been scheduled and budgeted for replacement in year 2011. Currently, there is no open contract with the State of Washington, however, the City of Seattle has a bid award with Peterbilt dated July 19, 2010.

8. **Resolution No. 11-021 Approving an inter-local agreement with the City of Chehalis for computer and software maintenance services.**
9. **Resolution No. 11-022 Approving an inter-local agreement with the Riverside Fire Authority for computer and software maintenance services.**
10. **Resolution No. 11-023 Approving an inter-local agreement with Lewis County Fire District #2 for computer and software maintenance services.**

Michael Strozyk, Director Central Services, spoke on items 8, 9, and 10 stating item 8, Resolution No. 11-021 approves an interlocal agreement with the City of Chehalis for computer and software maintenance services. Currently, County IT Services provides support to the City of Chehalis Police and Fire Department for their public safety software; the data terminals in their vehicles. The core of that software is owned by Lewis County 911 and in order for us to work on the car programs we need an interlocal agreement with the City. The City of Chehalis has minimal terminals so the contract in this case is for \$110.00 minimum and billed at \$55.00 per hour for labor on those units. This is a two year agreement running through December 31, 2012. Overtime or emergency callouts, when authorized by the agency, are billed at \$80.00 per hour. Items 9 and 10 are similar to item 8. Item 9, Resolution No. 11-022 approves an inter-local agreement with Riverside Fire Authority. This contract is a little different due to the fact they have over ten units. There is a \$45.00 per month per laptop charge if the ten units are exceeded. Item 10, Resolution No. 11-023 approves an interlocal with Lewis County Fire District #2 which is the same as the inter-local with City of Chehalis.

11. Resolution No. 11-024 Cancellation of taxes.

Rose Bowman, Treasurer, stated as we work through our tax collection process we have found a need to write off certain taxes. These are intangible personal property type activities, if it is real property we take it to sale. Generally, these are mobile homes but there is some business equipment as well. There are also mineral rights, which have a low value, that we haven't been able to collect. It would cost the County more to try to collect them than to write them off.

Chairman Averill stated a vast majority of the non-collectibles are mineral rights, each parcel about \$6.00. There are 260 accounts being written off for a total \$4,031.84. When you look at the size of the list it is not a significant amount of money. The bothersome issue was one company has a huge number of these.

Rose Bowman stated though the total is significant but when you have to go piece by piece the cost to us would be more significant.

Motion Carried: 3-0

There being no further business, the Commissioners' public meeting adjourned at 10:32 am. on January 24, 2011. The next public meeting will be held Monday, January 31, 2011, at 10:00 a.m.

Please note that minutes from the Board of County Commissioners' meetings are not verbatim. A recording of the meeting may be purchased at the Commissioners' office.

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON

ATTEST:

Ron Averill, Chairman

Clerk of the Board
Lewis County Commissioners

P.W. Schulte, Commissioner

F. Lee Grose, Commissioner