

**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON
BOARD MEETING MINUTES
FEBRUARY 28, 2011**

The Board of County Commissioners for Lewis County, Washington met in regular session on Monday, February 28, 2011, at 10:00 a.m. **COMMISSIONERS RON AVERILL, P.W. "Bill" Schulte, and F. LEE GROSE** were in attendance. **Chairman Averill** determined a quorum, called the meeting to order and proceeded with the flag salute. **Commissioner Schulte** moved to approve the minutes from the 10:00 a.m. meeting held on Monday, February 14, 2011. **Commissioner Grose** seconded the motion.

Motion carried 3-0

NOTICE

Commissioner Grose made a motion to approve Notice Agenda items one through three. **Commissioner Schulte** seconded the motion. Candace Hallom read the items into the record.

- 1. Notice: Regarding a Tax Foreclosure Sale. The sale will be held at 9:00 am, March 18, 2011 in the Commissioners Meeting Room. Resolution No. 11-050**

Roger Snell, Treasurer's Office, stated each year the Treasurer's Office has properties that have been three years or more delinquent in property taxes. Those properties go through a court certification and are deemed to be available to be foreclosed upon through a judgment. At this time we have a public auction for those parcels still unpaid. Registration to be a bidder starts at 8:30 am on March 18th and the sale will start at 9:00 am.

Chairman Averill noted there is a list of these properties available in the Treasurer's Office and online.

- 2. Notice of Hearing: Regarding the 6th 2010 Budget Amendment for Current Expense and Various Funds. Hearing will be held on or after 10:00 am, on March 14, 2011. Resolution No. 11-051**

Dawna Truman, Budget, stated this is a notice of hearing for the 6th budget amendment for 2010. The hearing will be on March 14, 2011 at 10:00 am. Currently, the amount of the amendment is \$32,489.00 which is subject to change prior to the hearing.

- 3. Notice of Hearing: To approve water service connection fees and rates for the City of Vader Water System. Hearing will be held on or after 10:00 am, on March 21, 2011. Resolution No. 11-052**

Tim Elsea, Director of Public Works, stated Lewis County adopted Title 13 of the Lewis County Code on July 26, 2010 to establish a Utility Division within the Department of Public Works in preparation for receiving the City of Vader water system. The hearing for receivership was held on October 29, 2010; and Lewis County began full operation and management of the water system on January 1, 2011. In order to operate and maintain the water system in a responsible manner, it is necessary to establish fees and rates representative of the cost of services. There will be a hearing on March 21, 2011 and rates will go into effect on April 1, 2011. Once the notice of hearing is approved a letter with the proposed fees will be sent to every resident in the water system.

Motion Carried 3-0

CONSENT

Commissioner Schulte made a motion to approve Consent Agenda items four through thirteen. **Commissioner Grose** seconded the motion. Candace Hallom read the items into the record.

4. Resolution No. 11-053 Approval of warrants and payroll for payment.

Chairman Averill stated this approves 22 Special Warrants (Vader Water System) and 449 other warrants issued by the Auditor's Office for a total of \$838,325.99. Also, approves 260 warrants for draws on County Net Pay for a total of \$224,722.00.

5. Resolution No. 11-054 Approval of a charter between FEMA and Lewis County Governments for flood map review.

Chairman Averill stated this approves Lewis County's participation in a Risk MAP Project Charter between FEMA Region X and the Cities of Chehalis, Centralia, and Lewis County to continue to identify and assess the Chehalis River (and associated tributaries) flood risks while undertaking a flood hazard analysis. This establishes a protocol to ensure an orderly and structured exchange of information. FEMA, the County, the Cities of Centralia and Chehalis, the Chehalis-Centralia Airport, the Port of Chehalis, the Lewis County Industrial Commission, the Twin Cities Chamber of Commerce and other citizen groups and organizations negotiated this protocol to provide for that exchange of information. The City of Chehalis is the lead agent for jurisdictions and organizations in Lewis County.

6. Resolution No. 11-055 Approving an inter-local with Chehalis/Centralia Airport for use of the Small Works Roster.

Tim Elsea, Director of Public Works, stated this is a house keeping matter. Last year when we entered into an inter-local agreement between Lewis County and Chehalis-Centralia Airport, Resolution 09-109, to allow the Airport to use Lewis County's Small Works Roster we did not put an expiration date on that agreement.

The only change requested in this new agreement is the added December 31, 2014 expiration language.

7. Resolution No. 11-056 Approving an inter-local with the City of Winlock to provide on-call, back-up Vader Treatment Plant Operator services.

Tim Elsea, Director of Public Works, stated this Resolution will allow the City of Winlock and Lewis County to enter into an inter-local agreement. This agreement will govern reimbursable work performed by City of Winlock forces for which the County has insufficient personnel/equipment to accomplish said work.

8. Resolution No. 11-057 Approving an inter-local with Lewis County Fire District #3 for computer and software maintenance services.

Michael Strozyk, Director of Central Service, stated this approves an inter-local agreement with Lewis County Fire District #3 (Mossyrock) for our IT Department to provide computer support and maintenance through December 31, 2012. Lewis County 911 owns the public safety computer system that the agencies share called Spillman. This is a two year agreement with an expiration date of December 31, 2012. There is a \$110.00 per year annual maintenance minimum charge which includes two hours of labor. After that labor is billed at \$55.00 per hour during normal business time and \$80.00 per hour after hours.

9. Resolution No. 11-058 Approving an inter-local with the City of Winlock for computer and software maintenance.

Michael Strozyk, Director of Central Service, stated this approves an inter-local agreement with the City of Winlock for our IT Department to provide computer support and maintenance through December 31, 2012. Lewis County 911 owns the public safety computer system all the agencies share called Spillman. This inter-local will allow our IT Department to provide services to the City of Mossyrock to connect into Spillman. There is a \$110.00 per year annual maintenance minimum charges which includes two hours of labor. After that labor is billed at \$55.00 per hour during normal business time and \$80.00 per hour after hours.

10. Resolution No. 11-059 Approving a personal service agreement with Michael J. McCormick for planning and consulting services.

Robert Johnson, Director of Community Development, stated this Resolution is for the approval and ratification of a Personal Services Contract between Lewis County and Michael J. McCormick, AICP for consulting services for Comprehensive Planning to assist the County in completion of the South Lewis County Subarea Plan and implementing development regulations, to comply with the requirements of the Growth Management Act. Planning services shall include, but not be limited to: review of the draft South County Plan and development regulations; drafting recommended amendments to same, including changes as may be necessary to

accomplish the needs of Lewis County, recommendations and other documents consistent with the proposal; attendance at meetings and hearings, consultation with Community Development staff, the Board of County Commissioners, the Planning Commission, state, federal and other governmental agencies and the public; and other duties as appropriate to meet the 2011 deadline for such plan review and action by the Board of County Commissioners. The contract is limited to a maximum of \$40,000 for fiscal 2011. The Fund 121 Budget, as adopted includes sufficient and professional services funding for this contract.

Chairman Averill noted that Mr. McCormick has been providing consulting services to the County for a number of years. He has helped us through the Agricultural Resource Land and other issues that we have had in planning.

11. Resolution No. 11-060 Amending Resolution No. 11-048, filling a vacant position on the Lewis County Water Conservancy Board.

Robert Johnson, Director of Community Development, stated this Resolution is an amendment to Resolution 11-048 which appointed both Brian Green and Barbara Burton-Burris to terms on the Lewis County Water Conservancy Board. It was determined following that resolution that one of those appointees needed to be appointed to an unexpired term. This Resolution would appoint Ms. Burton-Burris to fill the vacant position on the Conservancy Board with an expiration date being April 15, 2013.

12. Resolution No. 11-061 Approving an inter-agency agreement with Lewis County Noxious Weed Board, and the State Department of Agriculture for survey of Class A noxious weeds

Bill Wamsley, Weed, stated this approves an Interagency Agreement between Lewis County, Lewis County Noxious Weed Control Board and the State Department of Agriculture for the survey of Class A noxious weeds. A cooperative agreement with the Washington State Department of Agriculture (WSDA), and the Lewis County Noxious Weed Control Board, where the weed program will direct a survey for Class A noxious weeds along major transportation corridors within Lewis County. New plant introductions are often associated with recreation sites and locations where vehicles are parked temporarily as part of regional business or leisure travel. Costs are not to exceed \$3,670.00.

13. Resolution No. 11-062 Inventory of capitalized assets.

Amanda Migliaccio, Auditors Office, stated this Resolution is to fulfill the requirements set forth by RCW 36.32.210 requiring the BOCC to file with the Auditor a statement verified by oath showing a full and complete inventory of all capitalized assets of the County for the 12 month period ending December 31st of the preceding year.

Motion Carried: 3-0

BID OPENING

2011 Base Stabilization**Engineers Estimate: \$176,217.80**

Rod Lakey, Public Works, stated this project is listed as Number 1 on Lewis County's 2011 Six Year Transportation Improvement Program, adopted November 15, 2010 via Resolution 10-295. This contract provides for the repair of portions of Gore Rd., Meier Rd., Washington Way, Taylor St., and Van Wormer St., by pulverization, cement stabilization, and other work. This contract will be available for viewing on Lewis County's Web Site after the successful execution of the Bid Call.

Contractor	Location	Amount
West Coast Road Recycling	Woodburn, OR	\$187,456.44
Potter W. Yett Co	Portland, OR	\$187,984.98
Ground Up Road Construction	Milton, WA	\$179,409.56

2011 Gravel Proposal**Engineer's Estimate: \$358,641.00**

Rod Lakey, Public Works, stated the 2011 Gravel Proposal is a specific item proposal that is generated by Engineering using the Pavement Management System. This contract provides a crushed gravel product that meets WSDOT Standard Specifications for use in chip sealing and bituminous surface treatment (BST). The Resolution calling for sealed Proposals for the 2011 Gravel Proposal was prepared for the February 14, 2011 BOCC meeting. This will provide "Off Season" work for local Rock Pits resulting in lower costs to Lewis County.

Contractor	Location	Amount
Sterling Breen Crushing	Chehalis, WA	\$264,023.86
Dulin Construction Inc	Centralia, WA	\$298,054.37
Miles Sand & Gravel	Auburn, WA	\$345,639.98
Martin Sand & Gravel	Rochester, WA	\$307,988.07

The below bid was missed during the 2011 Gravel Proposal bid opening and was opened following the CDBG Hearing. The Bid was received in the BOCC at 9:02 and was in the bid folder but was overlooked.

Quality Rock Project	Olympia, WA	\$335,579.74
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Rod Lakey stated Public Works will evaluate all bids and will return on March 7th with a recommendation.

HEARING

Hearing: Closeout for a CDBG for LCWD#1

Chairman Averill announced the hearing and asked for a staff report.

Shirley Kook, Public Works, stated this was a project to fund a water system improvement for the Lewis County Water District (LCWD) #1. LCWD#1 is a group A water system that services the community of Randle, WA. The customer base is about 63% low and moderate incomes in the service area. The system had storage capacity problems and insufficient fire flows, at the same time Hampton Lumber Mill was unable to expand due water rights. This project was a collaborative effort between Lewis County Health, Lewis County Public Works, State Department of Health, Hampton Lumber Mill, LCWD#1, and the White Pass School District. Lewis County applied for the grant in 2006 and was awarded the contract for the grant in the amount of \$700,000.00 in 2007. Construction started in 2010 and was completed in August of 2010. As part of the grant funding requirements we are required to hold a public hearing on the performance of the project. She stated we also had a supplemental CDBG in the amount of \$250,000.00 from the State Department of Health, bring the grant funding to a total of \$950,000.00.

Chairman Averill asked if there were any more questions. There were none. He closed the question and answer portion of the hearing and opened the formal hearing.

Shirley Kook asked that her previous comments be adopted into the record.

Sue Kennedy, Lewis County Public Health, stated in 2005 we became aware of a situation in Randle where the community water supply LCWD#1 was on a moratorium with no future connections allowed due to their inability to meet the fire flow requirements. The White Pass School District buildings were in a state of serious disrepair and they were trying to achieve a grant to build a new facility but were unable to meet the fire flows due to the Randle water district. We also became aware that the Hampton Lumber Mill was under some scrutiny by the Washington State Department of Ecology for overuse of its water rights. This project proposed a community solution to a community crisis. This is a success story that is due to all of the effort by many of the County staff and other agencies involved.

Bill McMann, LCWD#1, thanked all the people who have help to get this water system going and in compliance. Without this grant this would not have happened.

Commissioner Grose stated this project wasn't without controversy. He learned a few things during this process and fortunately we were able to jump through some hoops to get this project approved. It was a very important project for providing continued water supply to the Hampton Mill as well as to a \$20,000,000.00 school project.

Chairman Averill asked if there were any other statements for public testimony. There were none. He closed the hearing and asked for a motion.

Commissioner Grose made a motion to approve Resolution No. 11-063.
Commissioner Schulte seconded. Candace Hallom read the item into the record.

Hearing: Authorizing Closeout for a Community Development Block Grant Agreement with the State Department of Commerce for Water System Improvements to Lewis County Water District #1. Resolution #11-063.

Motion Carried: 3-0

There being no further business, the Commissioners' public meeting adjourned at 10:54 am on February 14, 2011. The next public meeting will be held Monday, February 28, 2011, at 10:00 a.m.

Please note that minutes from the Board of County Commissioners' meetings are not verbatim. A recording of the meeting may be purchased at the Commissioners' office.

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON

ATTEST:

Ron Averill, Chairman

Clerk of the Board
Lewis County Commissioners

P.W. Schulte, Commissioner

F. Lee Grose, Commissioner