



Internal Services

351 NW North Street
Chehalis WA 98532
360.740.3349

RECEIVED
Board of County Commissioners
Lewis County Washington

NOV 21 2022

MEMO

TO: Board of County Commissioners
FROM: Steve Wohld, Chief of Internal Services
DATE: 11/21/2022
SUBJECT: Parks and Recreation Position Requests

The Lewis County BOCC has a general practice of analyzing and evaluating costs and merits of new position requests concurrently with the annual budget process. As part of this process and after reviewing the budget recommendations from the Citizens Committee and the Board's feedback, we are recommending a significant change to our previous requests.

There is still a strong need for a Camping/Building and Grounds Manager position and two additional Grounds Tech positions. However, we understand the budget concerns and believe that we could reorganize the operation and significantly reduce the budgetary impact. By removing the Fairs and Events Coordinator and replacing that position with casual labor to support the manager, this would open up existing salary budget to fund a Grounds Tech Lead and pay for the change of the Supervisor to Manager adjustment (this is an existing employee who would be moving from non-exempt to exempt and placement would need to be negotiated relative to overtime vs exempt status).

Additionally you will see the Grounds Tech 1 position as recommended by the committee, but also another Grounds Tech 1 position.

These adjustments are significant, reduce the request from five fulltime positions to only two, and covers the expense of the other material adjustments.

Thank you for your consideration.

Steve Wohld

Parks – Recreation – Events - Camping

8 FTE's

Administrative
Support
115

Director

133

Office & Acct
Specialist
119

Fairs and Events

Fairs and Events
Manager
124

Fairs and Events
Sr. Coordinator
123

Casual Event
Staff

Parks / Fairgrounds / Camping

Supervisor
122

Grounds Tech 2
119

Caretaker
112

Casual Park Aids

RECEIVED
Board of County Commissioners
Lewis County Washington

NOV 21 2022

2022
ORGANIZATION



Parks – Recreation – Events - Campgrounds

10 FTE's

RECEIVED
Board of County Commissioners
Lewis County Washington

NOV 21 2022

Administrator

130

Adjustment Down 3

Office & Acct Sr

121

Adjustment Up 2

Fairs and Events

SWWF – Rodeo – Garlic Fest

Fairs and Events
Manager
124

Administrative
Support Casual

Event Staff
Casuals

Administrative
Support
115

Parks and Campgrounds

Camping and Grounds Manager
125

Adjustment Up 3

Grounds Tech 2
119

Grounds Tech 2
119

Grounds Tech 1
115

New FTE

Grounds Tech 1
115

Adjustment to 100%?

Casual Park Aids

Caretaker
112

REDUCE

2023 REORG
Fairs and Events
Coordinator
123

Move to Tech 2

-Defund the F&E Coordinator
Fund a Grounds Tech Sr. and
adjust the Supervisor to a
Manager

**2023
RE-ORG ADJUSTED
11-21-22**