

## ESC / Directors' Update

June 21, 2023

9:01 a.m.

Present: Commissioner Swope, Commissioner Brummer, Commissioner Pollock, Interim County Manager Steve Wohld, Mindy Brooks, Amber Smith, Lee Napier, Josh Metcalf, Doug Carey, Alex Murray, BJ Kuykendall, Jenn Libby-Jones, Nic Scott, Matt Jaeger, Stephanie Miller, Violet Barboza, Becky Butler, Meja Handlen, Casey Mauermann, Grace Jimenez, Marni Larson, Michelle Sabin, Sarah Hensley, Sara Heinricher, Sherri Dokken, Tom Stanton, Vanessa Ruelas, Undersheriff Wes Rethwill, Tammy Martin, Kate Chatterton, Gary Fredricks

Guest(s): Patty Howard, unidentified guests

Recorder: Rieva Lester

**Public comment:** None.

### ESC

**Countywide notification system:** Matt Jaeger discussed purchasing a countywide notification system for safety.

Electeds' roundtable / announcements

### DIRECTORS' UPDATE

Mindy Brooks discussed a Request for Proposals (RFP) for the Lewis County Comprehensive Plan Periodic Update.

Josh Metcalf discussed a resolution to authorize a contract between Cowlitz-Wahkiakum Council of Governments (CWCOG) and Lewis County for costs of transportation planning work performed.

Doug Carey, Steve Wohld and BJ Kuykendall discussed a resolution to award contract for the Fairgrounds Park Water System Rehabilitation Project.

BJ Kuykendall discussed a resolution to authorize additional funds to the Parks & Recreation Department Revolving Account for starting cash change for events.

BJ Kuykendall discussed a resolution regarding Funds Transfer to Parks and Recreation Department revolving working account.

Jenn Libby-Jones discussed a resolution to approve SECO Coordinator Professional Development (CPD) Contract No. E24-027.

Jenn Libby-Jones discussed a resolution to list the proposals received and contractor selected for the VHF Radio Engineering Study ARPA project.

Lee Napier discussed a resolution to approve Director of Community Development to enter into an agreement with Washington State Conservation Commission for the purpose of funding to the County for the Voluntary Stewardship Program (VSP).

Lee Napier discussed a resolution to approve an Interlocal Agreement (ILA) between Lewis Conservation District and Lewis County for technical assistance to the County to implement the Voluntary Stewardship Program (VSP).

**Commissioner Pollock made a motion to move one notice item, two consent items and eight deliberation items to the Tuesday, June 27, 2023, BOCC Business Meeting agenda. Commissioner Brummer seconded. Motion passed 3-0.**

Rieva Lester noted that there will be two late adds for road vacation hearings.

### **Wednesday Workshop**

**Renaming overlook in Commissioner Stamper's honor:** Commissioner Pollock said she will attend the July 19 Washington State Transportation Committee hearing regarding the county's request to rename the overlook in Commissioner Stamper's honor.

**Drug Court vehicle:** Stephanie Miller discussed a vehicle Superior Court would like to use for Drug Court. Josh Metcalf noted it will be a low-cost option.

**Commissioner Brummer made a motion to approve the purchase of the Drug Court vehicle as requested. Commissioner Pollock seconded. Motion passed 3-0.**

**Vader updates:** Josh Metcalf provided updates on the Vader Water system and Annonen Road.

**Public Works refreshments:** The group discussed a recent Public Works ribbon-cutting event for which refreshments were purchased at a cost of \$113.82, an amount that would require BOCC approval – as per section 8.5.3 of the Employee Handbook – because it exceeds the \$100 allotment.

**Commissioner Brummer made a motion to approve the overage for the refreshments for the ribbon-cutting event, the total for which was \$113.82. Commissioner Pollock seconded. Motion passed 3-0.**

### **Announcements / new business**

Attendees provided office / department updates.

Josh Metcalf said airport master plan meetings are planned for July 11 (East County airport) and July 12 (Toledo airport).

Doug Carey said the Sheriff substation building has been ordered and that the county has submitted its paperwork for permits.

BJ Kuykendall discussed rodeo sponsorships.

Becky Butler discussed the process for the use of opioid settlement funds. The commissioners said the approvals could be routed through the Public Health and Social Services director.

Becky and Josh Metcalf urged offices and departments reach out when using federal funds to ensure the money is tracked and used appropriately.

Meja Handlen said 21 dogs were adopted during the shelter's recent adoption event.

Meeting ended at 10:30 a.m.