

Directors' Update

December 11, 2024

9 a.m.

Present: Commissioner Pollock, Commissioner Swope, Mindy Brooks, Jenn Libby-Jones, Josh Metcalf, Becky Buylar, Doug Carey, Gabe Anzelini, Grace Jimenez, BJ Kuykendall, Casey Mauermann, G Motta, Graham Gowing, Matt Thuston, Meja Handlen, Sherri Dokken, Tom Stanton, David Bailey, Jon-Paul Bowles Shawna Herriford, Dan Burden, Todd Chaput, Casey Mauermann, Sarah Hensley

Guest(s): Debbie Aust, Mark (no last name given), Julie Balmelli-Powe

Recorder: Rieva Lester

Public comment: None.

Josh Metcalf discussed a notice of hearing regarding a franchise renewal to Newaukum Hill Water Association to install, construct, operate and maintain water system facilities in Lewis County Road Rights-of-Way.

Josh Metcalf discussed a notice regarding the vacation of a portion of undeveloped Roppert Road.

Mindy Brooks discussed a resolution to reappoint Roger Moore to the Lewis County Planning Commission.

Becky Butler discussed a resolution to renew a professional services contract with Penser North America for workers' compensation third-party administration.

Becky Butler discussed a resolution to approve a contract amendment with Berry Dunn McNeil & Parker LLC for Grant Management Compliance and Consulting Services.

Josh Metcalf discussed a resolution to initiate county road construction projects and assign County Road Project (CRP) numbers.

Josh Metcalf discussed a resolution to approve Amendment No. 1 to the Rural Arterial Program Project Agreement for Construction Proposal between Lewis County and the County Road Administration Board for the Barnes Dr Paving Project – CRP 2201.

Grace Jimenez discussed a resolution to close special revenue fund Parks and Recreation Fund No. 1160.

Grace Jimenez discussed a resolution to close the debt service fund 2015 Debt Service Fund No. 2150.

Grace Jimenez discussed a resolution to close the debt service fund 2020 Debt Service Fund No. 2200.

Grace Jimenez discussed a resolution to adopt the 2025 Lewis County Indirect Cost Allocation Plan.

Rieva Lester discussed a resolution to approve 2025 "Lodging Tax" contracts with various organizations for funding from Tourism Promotion Fund No. 1980 for tourism-related activities.

Rieva Lester discussed a resolution to approve Addendum A to Resolution 24-436 to capture levy information submitted by junior taxing districts on or after Dec. 2, 2024.

Rieva Lester discussed a resolution to ratify a contract with Gordon Thomas Honeywell (GTH) Governmental Affairs for lobbying services.

Rieva Lester discussed a resolution to establish procedures for conducting public hearings and meetings.

Rieva Lester discussed a resolution to amend Lewis County's 2025 State Legislative Agenda.

Rieva Lester discussed a resolution to establish the Chair and Vice Chair for the Lewis County Board of County Commissioners for 2025.

Rieva Lester discussed a resolution to reappoint Richard DeBolt to the Pacific Mountain Workforce Development Council.

Becky Butler discussed a hearing for the Lewis County 2024 budget, emergency and supplemental appropriations to and transfers within current expense and other funds.

Commissioner Swope made a motion to move two notice items, two consent items, 16 deliberation items and one hearing to the Tuesday, Dec. 17, 2024, BOCC Business Meeting agenda. Commissioner Pollock seconded. Motion passed 2-0.

Announcements / new business / roundtable / Wednesday Workshop

Fuller tort claim: At 9:11 a.m., Commissioner Pollock announced that the Board would be going into executive session under RCW 42.30.110(1)(i) until 9:17 a.m. to discuss the Fuller tort claim.

Executive session ended at 9:17 a.m. Commissioner Pollock noted that no decisions had been made.

Commissioner Swope made a motion to deny the Fuller tort claim as discussed in executive session. Commissioner Pollock seconded. Motion passed 2-0.

Department representatives shared the following:

- Becky Butler reminded the group to watch year-end budgets.
- Mindy Brooks discussed office closures planned for Dec. 19 and 31.
- Gabe Anzelini encouraged diligence regarding cyberattacks.

Blue Zones: Mindy Brooks, Todd Chaput and Jon-Paul Bowles shared results of a recent Blue Zones walking audit of Packwood. The group provided proposed improvements to improve pedestrian safety and accessibility along Highway 12.

Impact fees: Josh Metcalf and Mindy Brooks discussed the allowed uses for impact fees and the process by which the county could impose them. Mindy noted that the use must be reflected in the Comprehensive Plan and the Capital Facilities Plan. The commissioners directed staff to work on an RFP for a consultant to help with the implementation of impact fees.

Meeting adjourned at 10:26 a.m.