



HUMAN RESOURCES DEPARTMENT

Personnel | Labor Relations | FMLA | ADA | EEO

Commissioners Meeting Update: January 3, 2018

Attendance: Commissioner Fund, Commissioner Stamper (joined 10:40), Commissioner Jackson, Daleyn Coleman, & Archie Smith

Reporter: Archie Smith

Start Time: 1030

End Time: 1130

Minutes

Budget – No discussion

Administrative – No discussion

Benefits – No discussion

Employment Situations – No discussion

Union Business:

- Negotiation update
 - Discussed open contracts and one CBA that will open end of this year.

Policy

- EHB – updates completed – David Fine has reviewed and HR will review David's review.

Training – No discussion

Classification/Recruitment

- Risk Administrator – HR will contact Prothman to review the possibility of doing a search. The BOCC shall provide ideas to help identify the appropriate candidate. HR will set up a meeting with appropriate persons to discuss qualifications.
- Casual employments

Other

- HR Matrix – We will start to review the information for HR development.
- Update notes – Discussed the information in the HR notes. HR will distinguish between the agenda and the minutes; will elaborate more in the note-taking process.
- Contract follow up – Discussed the Juvenile Probation contract and where the change area needed from the Union. Shad has worked directly with the Union on specific language he needed changed before the Judge to make approval.