



HUMAN RESOURCES DEPARTMENT

Personnel | Labor Relations | FMLA | ADA | EEO

Commissioners Update: February 7, 2018

Attendance: Commissioner Fund, Commissioner Stamper, Commissioner Jackson, ~~Daleyn Coleman~~, Archie Smith

Reporter: Archie Smith

Start Time: 1000

End Time: 1100

Budget

Administrative

Benefits

- Retirement – HR will look at retirement incentives. No discussion.

Employment Situations

Union Business:

- Negotiation update – discussion is under confidential process.
 - PA DPA
 - JVD
 - 911

Policy

- EHB – reviewed part of the changes. Will finish review at next update. Once completed will pass via resolution.
- Payroll – no discussion

Training

Classification/Recruitment

- Recruitment information – Will post Risk Administrator on paid web page – Governmentjobs.com.
- WSU Office Manager – Kim leaving 3/30 – (payout approx. 5K) Sheila is requesting a small overlap to recruit and train with Kim for about a month. BOCC declined overlap.
- Casual employments – no discussion.

Other

- HR Matrix – Talked about BOCC employee onboarding. HR will work with department directors to create a first day employee process and orientation.