

ESC / Directors' Update

November 18, 2020

9:01 a.m.

Present: Commissioner Stamper, Commissioner Fund, Commissioner Jackson, County Manager Erik Martin, JP Anderson, Steve Wohld, Chris Panush, Scott Tinney, Doug Carey, Andy Caldwell, Becky Butler, Matt Jaeger, Dianne Dorey, Grace Jimenez, Graham Gowing, Wes Rethwill, Lee Napier, Meja Handlen, Jonathan Meyer, Marni Larson, Scott Smitherman, Sara Heinricher, Suzette Smith, Tamara Hayes, Kaity Nissell, Casey Mauermann, Susie Palmateer, Shad Hail, Lara McRea, Taylor Albright, Tammy Martin

Guests: Claudia Yaw, Julie Shaffley, Kyle Markstrom, Nic Scott, Commissioner-elect Sean Swope

Recorders: Rieva Lester

ESC

Salary study update: Steve Wohld said work to review county salaries continues. He said HR expects to have a proposal to review by Thanksgiving.

Legislative Roundtable (Dec. 11): The group discussed plans to hold the event as an in-person / virtual hybrid.

Clerk's Office restructuring: Clerk Scott Tinney requested approval to implement an office restructure, including freeing one Clerk position.

Commissioner Fund made a motion to approve the Clerk's proposed org chart, which includes freezing one position.

Commissioner Stamper seconded.

Motion passed 3-0.

Announcements / roundtable

Susie Palmateer said jury trials have been delayed through Dec. 14. She said courtrooms are being upgraded to allow for virtual attendance.

Clerk Scott Tinney said passport processing has been delayed until the end of the year.

Suzette Smith discussed an upcoming review of claims certification.

Treasurer Arny Davis said the Treasurer's Office recently sent out 3,700 payment delinquency notices.

Directors' Update

Chris Panush discussed a resolution to set medical rates to be paid by Lewis County for non-union employees beginning Jan. 1, 2021.

JP Anderson and Meja Handlen discussed a resolution approve Amendment A between Lewis County and the Department of Commerce to provide additional funds to individuals and families who are homeless or receiving homeless assistance in the amount of \$1,042,988.

Lee Napier discussed a resolution adopting a Categorized Schedule of Fees effective January 1, 2021.

Rieva Lester and Erik Martin discussed a resolution designate Lewis County representatives on the Washington Counties Risk Pool.

Doug Carey discussed a resolution to ratify a contract for the Expo Hall roofing replacement project.

Doug Carey discussed a resolution to approve amendment 4 of the Agreement between Lewis County and KMB Architects for Capital Plan Projects; Community Development, Campus Parking and Campus Integration Projects.

Commissioner Fund made a motion to move two consent items and six deliberation items to the Monday, Nov. 23, 2020, BOCC agenda.

Commissioner Jackson seconded the motion.

Motion passed 3-0.

Rieva Lester noted there would be two late adds: A resolution to approve DEM interlocals and a resolution to amend the county's MOU with the EDC for Coronavirus Relief Funding (CRF) grants.

COVID-19: JP Anderson discussed efforts to keep county numbers up-to-date as cases increase countywide and statewide. He said school districts continue meeting with IPAC to implement safety measures. Andy Caldwell said the county's PPE request for safety goggles was denied. Becky Butler said the county is nearing the deadline for CRF reimbursements. She said the county's last billing to Commerce is Dec. 15.

Announcements: Commissioner Fund said she will continue on the Washington State Courthouse Grant Committee.

Rieva Lester said the Lodging Tax Advisory Committee received 19 applications from 14 unique applicants. She said requests totaled \$706,636. She noted that the commissioners had allocated \$550,000.

Becky Butler noted that the Vision:Toledo application did not appear to meet the RCWs for use of funds.

2021 LTAC -- MEMBERS' RECOMMENDATIONS FOR DISPERSEMENT

>>>> \$550,000 to be dispersed for fiscal year 2021 <<<<

APPLICANT	EVENT	PROPOSED
ARTrails of Southwest Washington	ARTrails of SW Washington Open Studio and Virtual Tour	\$14,000
Cowlitz River Valley Historical Society	Museum and Depot	\$15,000
Discover Lewis County	Explore the Valley of the Volcanoes	\$70,000
Discover Lewis County	Lewis County Tourism Enhancement Project	\$50,000
Discover Lewis County	Online and Print Marketing Program	\$50,000
Discover Lewis County	Lewis County Outdoor Recreation and Tourism - Strategic Plan	\$10,000
East Lewis County Chamber of Commerce	Chamber Manager	\$11,000
Fire Mountain Arts Council (FMAC)	Visitor Information & Marketing - FMAC 2021	\$13,320
Lewis County	Lewis County Historical Society - Museum Overhead	\$22,266
Lewis County	Lodging Tax Grant Administration	\$14,000
Lewis County Community Trails Association	Ride The Willapa 2021	\$5,000
Lewis County Historical Society	Lewis County Historical Museum	\$35,000
Lewis County News	Traveler's Companion Visitors Guide	\$0
Onalaska Alliance	Apple Harvest Festival	\$10,500
Veterans Memorial Museum	Veterans Memorial Museum	\$20,000
Vision:Toledo	Toledo Airport Visitor Kiosk and Observation Station	\$34,714
White Pass Country Historical Society	Packwood Visitor Center	\$70,000
White Pass Country Historical Society	Operation of White Pass Country Historical Museum & Associated Events	\$28,000
White Pass Scenic Byway	Marketing and Operations and Hospitality Training	\$77,200
		\$550,000

Commissioner Fund made a motion to provide preliminary approval of the Lodging Tax Advisory Committee's recommendations above for 2021 funding (above) regarding all applications except that from Vision:Toledo.

Commissioner Jackson seconded.

Motion passed 3-0.

At 10:10 a.m., Commissioner Stamper announced the board was taking a 5-minute recess.

The meeting resumed at 10:16 a.m.

Erik Martin said the commissioners interviewed applicants for the Port of Centralia Commission vacancy the previous night. He noted that the Lewis County Prosecuting Attorney's Office reviewed the applications for potential conflicts of interest. He said the result was that no applicants were removed due to concerns about potential conflicts of interest.

Commissioner Fund noted that the candidates could recuse themselves from any Port of Centralia Commission votes if needed.

Erik said the commissioners provided to him their top 2 selections. He said William "Dave" Luond and Kyle Markstrom appeared on the top 2 lists the most out of the candidates.

Commissioner Fund outlined the qualities she liked in applicant Kyle Markstrom.

Commissioner Stamper outlined the qualities he liked in Kyle Markstrom.

Commissioner Fund outlined the qualities she liked in William "Dave" Luond.

Commissioner Stamper outlined the qualities he liked in William "Dave" Luond.

Commissioner Jackson outlined concerns about potential conflicts of interest with three of the applicants. He then outlined the qualities he liked about Richard Schnatterly and BJ Kuykendall.

Commissioner Fund made a motion to appoint Kyle Markstrom to the vacancy on the Port of Centralia Commission as per RCW 42.12.070(4).

Commissioner Stamper seconded.

Motion passed 2-1, with Commissioner Stamper and Commissioner Fund voting in favor and Commissioner Jackson opposing.

Meeting ended at 10:38 a.m.