

**PA Update**

**November 10, 2020**

**1:30 p.m.**

Present: Commissioner Stamper, Commissioner Fund, Commissioner Jackson, County Manager Erik Martin, Jonathan Meyer, Megan Eastman, Brittani Bonahoom, Becky Butler, Katie Conradi, Tailor Albright

Guests: Commissioners-elect Sean Swope and Dr. Lindsey Pollock

Recorders: Tailor Albright, Rieva Lester

Jonathan Meyer discussed his request to create new position in his office: A Victim / Witness Investigator, which he said would be a Grade 20. Jonathan noted that paralegals are a Grade 19 and Senior Paralegals are Grade 21. He said the new position is graded to be within the regular paralegal and senior paralegal positions.

Jonathan said he submitted a Personnel Authorization Form (PAF) and job description to Becky Butler on Nov. 10. He noted that the position would not affect the county budget because he has \$430,000 in a Juvenile account that can be used to cover the position.

Jonathan said the new position would increase and improve services to victims and witnesses within the county.

Rieva Lester joined as recorder at 1:33 p.m.

Jonathan outlined improvements possible with the creation of a Victim / Witness Investigator position, including limiting the number of dismissals as a result of failed efforts to find witnesses or victims.

Jonathan said he has not yet followed up with the salary study consultant regarding changes to his proposed job description.

Becky, Megan Eastman and Jonathan said work would need to be done because the proposed position is a union position.

Commissioner Jackson made a motion to approve the PA's request to create a Victim / Witness Investigator position at a Grade 20.

Commissioner Fund seconded.

Motion passed 3-0.

Meeting ended at 1:45 p.m.