

## **County Manager Update**

**March 8, 2021**

**11:01 a.m.**

Present: Commissioner Stamper, Commissioner Pollock, Commissioner Swope, County Manager Erik Martin, Chris Panush, Josh Metcalf, Amber Smith, Katie Conradi, Becky Butler, Steve Wohld

Guests: Edna J. Fund, Frank Corbin

Recorder: Rieva Lester

### **Community Action Council (CAC)**

County Manager Erik Martin said he has been sitting on the CAC. He asked if any of the commissioners would like to sit on the board instead. Commissioner Swope said he would be interested in serving on the council.

### **Sen. Murray request regarding infrastructure priorities**

Erik provided the commissioners with a list of potential infrastructure priorities.

Commissioner Stamper said either Napavine or the county would need to address the Napavine Rush Road interchange. Erik said the North Lewis County Interchange project also should be addressed.

He said other projects will include:

- 911 center
- Water systems

The commissioners said they would help prioritize the list on March 10.

### **Public Works / DEM update**

Erik said Public Works has proposed a cost-neutral department reorganization. He said he and the PA's office have reviewed the ordinance outlining the County Manager's authority and that the County Manager would be able to provide approval since there is no monetary or union change.

Erik said he'd like to create a checklist for future re-orgs to determine when one would trigger the need for BOCC approval.

Josh outlined his proposed reorganization. He said the restructuring would reduce the number of FTEs by 1.5. He said the restructuring would create salaries and benefits savings totaling at least roughly \$150,000.

Josh discussed the county's role – and potential future roles – regarding water-sewer systems.

### **Internal Services updates**

Steve Wohld provided the following Internal Services updates:

- **IT update:** Remote access now has a dual-authentication process. Odyssey is being updated in the Clerk's Office. Helping with the courts' set-up at RE Bennett and fairgrounds.
- **Facilities update:** Two people have been hired to fill administrative vacancies. Parks will open soon. Law and Justice is getting new stairwell lighting.
- **HR/Risk update:** Collective bargaining groups are reviewing salary study changes. Will need to follow up with a labor relations meeting. Need to ensure pay equity. AFSCME has signed an agreement and Teamsters groups have given tentative thumbs up.
- **SWW Fair update:** Country Chicks, dog shows, gun shows and cat shows are scheduled. Accounts receivable vacancy has been filled. The carnival is confirmed for 2021 and 2022. FEMA wants an agreement regarding an exclusive / nonexclusive agreement for using the fairgrounds as a state vaccination site. He said he plans to use FEMA funding to pay for gravel.
- **Capital projects update:** Update is planned for later in the day. Bonding funding will take place mid-month. On track to have around \$12.6 million in funds. Will prepare a memo regarding setting aside cash to pay off loans.

Commissioner Stamper asked for information about food permits.

Amber Smith said she has been helping Health update language in temporary food service permits for vendors. She said vendors will have to adhere to state guidelines regarding the number of participants.

Meeting adjourned at 12:01 p.m.