

County Manager Update

August 1, 2022

10:03 a.m.

Present: Commissioner Pollock, Commissioner Swope, Commissioner Grose, County Manager Erik Martin, Steve Wohld, Connie Riker, Lee Napier, Becky Butler, Nic Scott, Grace Jimenez, Grace Jimenez, Jenn Libby-Jones, Daleyn Coleman, Tammy Martin, Kate Chatterton, Eric Eisenberg, Graham Gowing, Josh Metcalf, Lara McRea, Meja Handlen, Mindy Brooks, Doug Carey

Guest(s): Linda Williams (10:30 a.m.)

Recorder: Rieva Lester

Public comment: None.

Personnel Action Form (PAF) signing authority: Erik Martin discussed the proposed PAF signing authority.

He outlined the following proposal:

Level A: Offices and departments could hire Grades 107 through 123 at Steps 1-6.

Level B: Offices and departments could hire Grades 124 and above at Steps 1-9. County Manager approval would be required for Steps 10-11.

Level C: Anything beyond A or C would require board approval.

Becky Butler and Erik clarified that offices and departments also have authority to hire up to whatever step at which the position was vacated.

Becky asked whether the commissioners would be granting offices and departments approval to increase their budgets – via budget amendments – as a result. The group discussed the need for fiscal responsibility. They discussed guardrails that would allow offices and departments x percent flexibility with their budgets rather than give blanket approval for budget amendments.

Linda Williams joined at 10:30 a.m.

The group further discussed changes to the PAF process. They said they would revisit the topic later in the week.

Public Works: Commissioner Grose said a water main break in Ashford is affecting the county road in the area.

Budget: Becky Butler said a budget amendment will go before the board Aug. 2.

Public Health and Social Services

Personnel: Erik said PHSS needs a project or casual position for code enforcement to help with the county's backlog of cases. He said PHSS also is looking to hire an environmental specialist to work up to six months alongside Sue Kennedy, who is retiring.

Animal shelter: Erik said the animal shelter has started turning away animals if there is no room.

Community Development

Succession planning: Lee Napier said she is requesting approval to hire a Permit Tech I in 2022 to work alongside a Permit Tech III who is retiring. She discussed the initial upfront costs vs. the long-term cost savings.

The commissioners provided preliminary approval.

Calendars / vacation schedule

The commissioners discussed their calendars, including that of fair week.

Meeting ended at 10:55 a.m.