

**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON
BOARD MEETING MINUTES
March 30, 2015**

The Board of County Commissioners (BOCC) for Lewis County, Washington, met in regular session on Monday, March 30, 2015, at 10:00 a.m. **Commissioners Edna J. Fund, P.W. “Bill” Schulte, and Gary Stamper** were in attendance. **Chair Fund** determined a quorum, called the meeting to order and proceeded with the flag salute. **Commissioner Stamper** moved to approve the minutes from the 10:00 a.m. meeting held on Monday, March 23, 2015. **Commissioner Schulte** seconded the motion.

Motion Carried 3-0

PUBLIC COMMENT

Cheryl Heywood, Timberland Regional Library Director, shared the Timberland Libraries Annual State of the Library Report and introduced the staff at our local libraries.

EMPLOYEE RECOGNITION

The BOCC recognized Daleyn Coleman for being awarded the National Employers Labor Relations Association Certified Labor Relations Professional.

The BOCC recognized Les Mael, Communications 911 employee retiring on March 31, 2015, for 33 years of service to Lewis County.

PROCLAMATION

Commissioner Schulte made a motion to approve the Proclamation Agenda item one. **Commissioner Stamper** seconded the motion.

- 1. Proclamation: Honoring the Lewis County Sharpshooters Level 7, Special Olympics Basketball.**

Motion Carried 3-0

NOTICE

Commissioner Schulte made a motion to approve the Notice Agenda items two through six. **Commissioner Stamper** seconded the motion.

- 2. Call for Bids: For the 2015 Countywide Base Stabilization Project. Bids are due to the Clerk of the Board by 11:00 a.m. Tuesday, April 14, 2015. Resolution No. 15-100**

Tim Fife, Public Works, stated sealed bids for the 2015 Countywide Base Stabilization Project, CRP 2172A, shall be submitted to the Clerk of the BOCC (351 N.W. North

Street, Room 210, CMS-01, Chehalis, Washington 98532), by or before 11:00 a.m. on Tuesday, April 14, 2015, and will be opened on or after 11:30 a.m. on April 14, 2015. This contract will allow Lewis County to improve various roads by pulverization and cement stabilization, and other work, all in accordance with the Contract Provisions and the Standard Specifications. The 2015 Countywide Base Stabilization Project, CRP 2172A, is listed as #3 on Lewis County's previously adopted amended 2015-2020 Six-Year Transportation Improvement Program.

3. Request for Qualification: To investigate alternatives to improve access from the I-5 corridor to industrial properties in northern Lewis County/North County Industrial Access. Requests are due by 4:00 p.m. on April 24, 2015, at the Lewis County Public Works Department. Resolution 15-101

Tim Fife, Public Works, stated Lewis County Public Works is seeking the services of qualified consulting firms to investigate alternatives to improve access from the I-5 corridor to industrial properties in northern Lewis County. The analysis will include investigating alternative routes utilizing existing interchanges, as well as investigating the feasibility of a new interchange between Harrison Avenue (Exit 82) and the Grand Mound (Exit 88). This effort will require close consultation and coordination with Thurston County Public Works, Washington State Department of Transportation (WSDOT), the Confederated Tribes of the Chehalis Reservation, the City of Centralia and the Port of Centralia. Project funding has been secured from the Distressed Counties (.09) funding in the amount of \$500,000. While the first phase of the project is to complete a comprehensive alternatives analysis, only consulting firms with experience in preparing Interchange Justification Reports (IJRs) using Federal Highway Administration (FHWA) and WSDOT guidance will be considered in the event that a new interchange is the preferred alternative.

4. Notice: Extending the closure of a portion of Bunker Road to all through traffic. Resolution No. 15-102

Larry Unzelman, Public Works, stated the Department of Fish and Wildlife requested Lewis County on November 4, 2005 to close a portion of unmaintained Bunker Road due to water on, over and along the road. Vehicular traffic on the road is creating habitat degradation and loss of fish life. Additionally, protection is needed for vehicular traffic from the potential hazard caused by water over the road. The Department requested the road to be closed to all vehicles seasonally, from October 15 to April 15. Resolution 06-014 passed by the BOCC on January 9, 2006 instructed Lewis County Public Works Department to gate the end of Bunker Road, and keep it closed to all vehicles during the seasonal closure. This seasonal closure was for a period of five years ending on April 15, 2010 and resolution 10-092 extended the seasonal closure to April 15, 2015. There has been no change in the condition of this portion of unmaintained Bunker Road and until the problem is cured, Public Works Department sees no alternative to keeping the road seasonally closed as was proposed and extend the closure date for a period of five years ending on April 15, 2020.

5. Notice of Hearing: To review applications for Community Development Block Grant (CDBG) Planning Only Grant (POG) from WA State Department of Commerce. Hearing will be held on or after 10:00 a.m. on April 13, 2015. Resolution No. 15-103

Shirley Kook, Public Works, stated Lewis County Water District #2 (LCWD#2) have identified a community development need to seek CDBG POG to assist LCWD#2 to meet state Department of Health's (DOH) planning requirements by updating their water system plan. LCWD#2 is an existing public water system serving the unincorporated Onalaska area. LCWD#2 conducted an income survey to determine that the use of these funds will benefit low to moderate income citizens in their water service area. Lewis County may only make one application per year in each funding category, and Public Works recommends the Board support this project for application. The hearing for the grant application will be noticed in The Chronicle on March 31 and April 7, 2015.

6. Notice of Hearing: Regarding approval of Open Space Designations. Hearing will be held on or after 10:00 a.m. on April 20, 2015. Resolution No. 15-104

Lee Napier, Director of Community Development, stated this Resolution sets public hearing date to consider the granting of tax relief under the Open Space Program for four properties located within Lewis County. At the conclusion of the hearing the BOCC will consider a resolution granting said properties tax relief consistent with RCW 84.34.073(1) and Lewis County Code 3.50. Lewis County Code (LCC) 3.50 allows the County Assessor to defer a percentage of the property tax on parcels where it can be shown that the characteristics and use of the land contribute to a public benefit.

Motion Carried 3-0.

CONSENT

Commissioner Schulte made a motion to approve the Consent Agenda items seven through nine. **Commissioner Stamper** seconded the motion.

7. Resolution No. 15-105 Approval of warrants for payment.

Chair Fund stated this Resolution approves 231 regular warrants for a total payment against the County in the amount of \$789,778.34.

8. Resolution No. 15-106 Approval of funding from the Tourism Promotion Fund 198 to agencies for agritourism related activities.

Chair Fund stated this Resolution approves funding to Onalaska Alliance in the amount of \$1,500, Destination Packwood \$3,000, and Lewis County Government \$55,000 to be used for the tourism's promotion including agritourism.

9. Resolution No. 15-107 Transfer of accumulated vacation and sick leave from the Assessor's Office Fund 001 to Information Technology Fund 540.

Suzette Smith, Auditors Office, stated employees occasionally transfer from one fund or department to another within Lewis County. When that occurs the BOCC allow them to take the accumulated vacation and sick leave. This Resolution will transfer Amanda Prices accumulated sick and vacation leave from current expense to the Information Technology Fund 540.

Motion Carried 3-0.

HEARING

Hearing: Approving the 1st 2015 Budget Amendment-Resolution No. 15-108

Steve Walton, Budget Manager, stated copies of the detailed budget amendment is at the front of the room. This will be a hearing on the 1st 2015 Budget Amendment for Current Expense/General Fund and Other Funds. The hearing was noticed in the Chronicle on March 17th and 24th. The amendment increases expenditures in the amount of \$2,452,336 and increases revenue in the amount of \$372,766 resulting in a use of reserves in the amount of \$2,079,570. The Current Expense/General Fund portion of this Amendment includes: Revenue increase in the amount of \$54,075 Expenditure increase in the amount of \$71,168 use of reserves in the amount of \$17,093

Chair Fund asked if there were any questions. There were none. She closed the question and answer portion of the hearing and opened the formal hearing.

Steve Walton asked that his previous comments be adopted into the record.

Chair Fund asked if anyone else would like to testify. There was none. She closed the hearing and asked for a motion.

Commissioner Schulte stated over the last four years the BOCC, the Elected Officials in Lewis County, and the budget staff has done an outstanding job of balancing revenue collecting and expense. In 2011 we had a \$2.5 million dollar surplus, in 2012 and 2013 we lost around \$1 million each year, and in 2014 we had a budget surplus of around \$250,000. He appreciates everyone's hard work.

Commissioner Schulte moved to approve Resolution No. 15-108. **Commissioner Stamper** seconded.

Resolution No. 15-108 Lewis County 2015 Budget, Emergency and Supplemental Appropriations to and Transfers within Current Expense and Other Funds.

Motion Carried 3-0

There being no further business, the BOCC's business meeting adjourned at 10:39 a.m. on March 30, 2015. The next public meeting will be held Monday, April 6, 2015.

Please note that minutes from the BOCC's meetings are not verbatim. A recording of the meeting may be purchased at the BOCC's Office.

**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON**

ATTEST:

Edna J. Fund, Chair

**Karri Muir, CMC, Clerk of the Board
Lewis County Commissioners**

P.W. Bill Schulte, Vice-Chair

Gary Stamper, Commissioner