

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON  
BOARD MEETING MINUTES  
October 26, 2015**

The Board of County Commissioners (BOCC) for Lewis County, Washington, met in regular session on Monday, October 26, 2015, at 10:00 a.m. **Commissioners Edna J. Fund, Gary Stamper, and P.W. “Bill” Schulte** were in attendance. **Chair Fund**, called the meeting to order, determined a quorum, and proceeded with the flag salute. **Commissioner Stamper** moved to approve the minutes of the 10:00 a.m., Monday, October 19, 2015 Business Meeting. **Commissioner Schulte** seconded the motion.

**Motion carried 3-0.**

<b>EMPLOYEE</b>
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**Commissioner Fund** stated this was the weekly United Way campaign donation employee drawing. The winner was Dianne Dorey.

<b>NOTICE</b>
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**Commissioner Schulte** moved to approve the Notice Agenda item one. **Commissioner Stamper** seconded the motion.

- 1. Call for Bids: Regarding a used temporary modular office structure and rejecting all bids for the lease or purchase of a new or used temporary modular structure. Bids are due to Clerk of the Board by 11: 00 a.m., on November 10, 2015. Resolution No. 15-294**

**Tim Fife, Public Works**, stated on August 31, 2015 Lewis County Board of County Commissioners approved by Resolution 15-245, a call for bids for the lease or purchase of a new or used Temporary Modular Office Structure-Project No. PWBLDG. Three (3) bids were received and opened on September 15, 2015. All bids exceeded the engineer's estimate and the apparent low bidder withdrew their bid. RCW 43.19.1911(1) allows for the rejection of all bids if a compelling reason exists.

Sealed bids for the lease or purchase of a used temporary modular office structure shall be submitted to the Clerk of the Board of Lewis County Commissioners (351 N.W. North Street, Room 210, CMS-01, Chehalis, Washington 98532), by or before 11:00 AM on Tuesday, November 10, 2015 and will be opened on or after 11:30 AM on November 10, 2015. Bids submitted after 11:00 AM will not be considered for this project. Contract documents will be available for viewing on Lewis County's website after the successful execution of the bid call.

**Motion carried 3-0.**

**CONSENT**

**Commissioner Schulte** moved to approve the Consent Agenda items two through five. **Commissioner Stamper** seconded the motion.

**2. Resolution No. 15-295 Approval of warrants and payroll for payment.**

**Suzette Smith, Auditor's Office**, stated 117 regular warrants for a total payment against the County in the amount of \$511,884.31. This also approves 237 Payroll/Benefits warrants dated October 20, 2015 for a total payment against the County in the amount of \$269,037.00.

**3. Resolution No. 15-296 Authorize initial placement of casual administrative assistant.**

**Archie Smith, Human Resources**, stated this is a standard operating procedure. Do to the implementation of the new emergency management system and the transition of emergency management from the Sheriff's Office to the BOCC the Emergency Manager has requested a casual employee to help assist with some duties. We are looking at hiring an Administrative Assistant position placing this position as a grade 16 on the current Lewis County Salary Grid.

**4. Resolution No. 15-297 Approve Contract Amendment "E" to the Consolidated Homeless Grant (CHG).**

**April Kelley, Social Services**, stated his contract provides funding for emergency shelter and services to families and individuals at-risk of or experiencing homelessness in Lewis County. This amendment removes funds from the HEN portion of this grant. Lewis County Social Services is the lead agency for the CHG. Lewis County contracts with local service providers in Lewis County to provide these services.

Contract is from July 1, 2014 - December 31, 2015

**5. Resolution No. 15-298 Approve contracts with Community Allied Behavioral Health (CABH), True North ESD 113, Eugenia Center and Fresh Start.**

**April Kelley, Social Services**, stated the Division of Behavioral Health and Recovery Services (DBHR) contracts with county governments to coordinate, subcontract, and monitor treatment and prevention programs. These funds are then contracted with local treatment agencies to provide substance abuse disorder treatment and support services. The period of these contracts is from July 1, 2015 – March 31, 2016.

A total maximum program agreement amount of \$284,292.00.

CABH: \$70,000.00

True North, ESD 113: \$45,000.00

Eugenia Center: \$70,000.00

Eugenia Center CJTA: \$62,792.00  
Fresh Start: \$36,500.00

**Motion carried 3-0.**

<b>HEARING</b>
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**Hearing: 2015 Budget Amendment**

**Chair Fund**, called for staff report and went over the hearing process.

**Steve Walton, Budget Administrator**, stated copies of the detailed budget amendment are at the front of the room. This will be a hearing on the 4th 2015 Budget Amendment for Current Expense/General Fund and Other Funds. Notice of this public hearing was published in The East County Journal on October 14<sup>th</sup> and 21<sup>st</sup>. The amendment increases expenditures in the amount of \$3,888,432 and increases revenue in the amount of \$3,866,727 resulting in a use of reserves in the amount of \$21,705. The Current Expense/General Fund portion of this Amendment is \$17,805. The majority of this amendment total is due to the reallocation of debt service funds with the bulk of it stemming from the refinancing of bonds that saves the county money in interest.

**Chair Fund**, asked if there were any questions. There were none. She closed the question and answer portion of the hearing and opened the formal hearing.

**Steve Walton** asked that his previous comments be adopted into the record.

**Chair Fund**, asked if there was anyone who would like to speak for or against the 2015 4th Budget Amendment. There was no one. She closed the hearing.

**Commissioner Schulte** moved to approve Resolution No. 15-299. **Commissioner Stamper** seconded the motion.

**Resolution No. 15-299 Lewis County 2015 Budget, Emergency and Supplemental Appropriations to and Transfers within Current Expense and Other Funds.**

**Motion Carried 3-0.**

There being no further business, the BOCC's business meeting adjourned at 10:15 a.m. on October 26, 2015. The next public meeting will be held Monday, November 2, 2015. Please note that minutes from the BOCC's meetings are not verbatim. A recording of the meeting may be purchased at the BOCC's Office.

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON**

**ATTEST:**

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**Edna J. Fund, Chair**

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**Karri Muir, CMC, Clerk of the Board  
Lewis County Commissioners**

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**P.W. Bill Schulte, Vice-Chair**

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**Gary Stamper, Commissioner**