

**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON
BOARD MEETING MINUTES
January 6, 2014**

The Board of County Commissioners for Lewis County, Washington, met in regular session on Monday, January 6, 2014 at 10:00 a.m. **Commissioners F. Lee Grose, Edna J. Fund, and Bill Schulte** were in attendance. **Chairman Grose** determined a quorum, called the meeting to order and proceeded with the flag salute. **Commissioner Schulte** moved to approve the minutes from the 10:00 a.m. meeting held on Monday, December 30, 2013. **Commissioner Fund** seconded the motion.

Motion Carried 3-0

NOTICE

Commissioner Fund made a motion to approve the Notice Agenda items one through three. **Commissioner Schulte** seconded the motion.

1. Notice: Establishment of the 2014 county road construction projects by County Forces. Resolution No. 14-001

Tim Elsea, Director of Public Works, stated pursuant to RCW 36.77.070, "If the Board of County Commissioners determines that any construction should be performed by County Forces, and the estimated cost of the work exceeds ten thousand dollars, it shall cause to be published in one issue of a newspaper of general circulation in the county, a brief description of the work to be done and the county road engineer's estimate of the cost thereof." In this case, the work to be done is the County Forces construction projects in 2014. The 2014 Annual Construction Program was adopted by resolution 13-542 on November 18, 2013 and lists portions of the 2014 Countywide 3R Program (\$1,100,000), 2014 Countywide Misc. Safety & Guardrail (\$25,000), King Road Rehabilitation (\$25,000), Davis Creek Bridge No. 18-Turnarounds / US12 Intersections (\$25,000), and Leudinghaus Bridge No. 87 (\$25,000) as County Forces construction projects with estimated costs in excess of ten thousand dollars. This resolution satisfies the publication requirements for RCW 36.77.070. Lewis County's County Forces limit is \$1,279,120.00 for 2014.

2. Notice: Regarding the temporary closure of Sturdevant Road to all through traffic from January 27, 2014 through February 7, 2014. Resolution No. 14-002

Tim Elsea, Director of Public Works, stated Burlington Northern Santa Fe Railway Company needs to repair a railroad crossing located at mile post 0.386 on Sturdevant Road and will necessitate closing the road between Bishop Road and Ribelin Road to through traffic during the period of work. The closure will be from January 27, 2014 through February 7, 2014, starting at 6:00 A.M. on the first day of closure and ending 6:00 P.M. on the last day of the closure. Sturdevant Road will be open from either side up to the point of closure and there are alternate routes around the area of closure. The Public Works Department will post the required advisory signs on both sides of the closure, and will notify 911 Communications, the local fire department and the School district of the closure.

3. Request for Proposals: To complete the Floodplain Management Analysis Report. Resolution No. 14-003

Lee Napier, Director of Community Development, stated Lewis County acting as Fiscal Agent for the Chehalis River Basin Flood Authority, is seeking a qualified consulting firm or team to provide professional services to complete a floodplain management analysis report for jurisdictions in the Chehalis Basin; provide technical assistance to explore potential local and regional cooperative efforts that allow jurisdictions to improve local floodplain management, and work with the local governments in the Basin to develop a strategic approach for buyouts, elevating structures, and other techniques to address repetitive loss properties. The work in this proposal is part of the 2013-2015 Chehalis Basin Strategy, a State of Washington effort to reduce flood damage and enhance aquatic species in the Chehalis River Basin. For more information, view the Ruckelshaus Center's Chehalis Basin project site: <http://ruckelshauscenter.wsu.edu/ChehalisFlooding.htm>. Proposals are due to the Clerk of the Board on Friday January 31, 2014 no later than 9:00 am.

Motion Carried 3-0

CONSENT

Commissioner Schulte made a motion to approve the Consent Agenda items four through twelve. **Commissioner Fund** seconded the motion.

4. Resolution No. 14-004 Approval of warrants and payroll for payment.

Chairman Grose stated this Resolution approves 2 special purpose warrants in the amount of **\$242.52** and 371 regular warrants in the amount of **\$1,977,604.56** for a total payment against the County in the amount of **\$1,977,847.08**. This also approves 196 Payroll/Benefits warrants and 448 automatic deposits dated January 3, 2014 for a total payment against the County in the amount of **\$3,405,542.98**.

5. Resolution No. 14-005 Approving the County's Simplified Indirect Cost Allocation Plan.

Amanda Migliaccio, Financial Analysis, stated in order to satisfy Federal requirements; the Simplified Indirect Cost Allocation Plan must be updated annually. The County's Simplified Indirect Cost Allocation Plan, which was approved in January 2013 and was in effect for the 2013 fiscal year, expires December 31, 2013. The rate in effect for 2013 fiscal year was 17.66%. The developed rate for 2014 fiscal year is 7.87%. The decrease in rate is due largely to the internal service fund revenue recoveries exceeding the funds' costs, thus reducing the eligible indirect costs. The impact to the Indirect Cost Pool caused by each internal service fund is listed below:

ER&R	\$341,462.00
Risk Management-General Liability	\$262,780.00
Risk Management-Unemployment	\$672,785.00

Facilities	\$154,256.00
County Insurance	\$288,827.00
Information Services	\$39,997.00

Total Decrease/Increase to the Indirect Cost Pool \$1,234,547.00

The Lewis County Auditor's Office has prepared a new/updated plan in accordance with OMB Circular A-87. This plan is primarily intended for use by the Lewis County Prosecutor, Clerk of the Court and Superior Court; however, the plan includes all allowable countywide central services costs. As a result, the developed rate of 7.87% may be applied to any Federal grant or contract that provides for reimbursement of indirect costs.

6. Resolution No. 14-006 Approving the tax foreclosure sale date.

Rose Bowman, Treasurer, stated the Treasurer's office will hold the real property tax foreclosure sale on Friday January 24, 2014 at 9:00 am.

7. Resolution No. 14-007 Approving an interagency agreement with Washington State University for the delivery of outreach education programs.

Shelia Gray, WSU Extension Director, stated this is an annual agreement with Washington State University for County Funds in the amount of \$67,914.00 to pay for WSU Extension Services.

8. Resolution No. 14-008 Approving the purchase of a new lowboy truck chassis.

Tim Elsea, Director of Public Works, stated the Lewis County Public Works Department has determined that one lowboy truck (A-84) in the fleet is in need of replacement. This truck was scheduled, budgeted, and approved for replacement in 2014. Lewis County has a current contract with Kenworth Northwest for a lowboy truck that meets our needs (resolution 13-378). A-84 2002 Sterling lowboy truck with approximately 2,000 hours and 40,000 miles (A-84 will be washed-down to Solid Waste as a tote truck). This resolution approves the purchase of one 2014 lowboy truck in the amount of \$158,706.35.

9. Resolution No. 14-009 Approving the purchase of a new dump truck chassis.

Tim Elsea, Director of Public Works, stated the Lewis County Public Works Department has determined that one dump truck (5-12) in the fleet is in need of replacement. This truck was scheduled, budgeted, and approved for replacement in 2014. Lewis County has a current contract with Kenworth Northwest for a dump truck chassis that meets our needs (resolution 13-378). This resolution authorizes the County Engineer for Lewis County (or his designee) to sign a contract between Kenworth Northwest and Lewis County for the purchase of one 2014 dump truck chassis in the amount of \$149,319.02.

10. Resolution No. 14-010 Approving the purchase of one dump truck body and snowplow.

Tim Elsea, Director of Public Works, stated this was scheduled, budgeted, and approved for replacement in 2014. Northend Truck Equipment Inc. offers dump bodies and snowplows on state contract (12304C) with which Lewis County has an interlocal agreement. The dump body and snowplow will be purchased with ER&R funds.

- 5-12 2002 Sterling 12-Yd dump truck (dump body & snowplow)

11. Resolution No. 14-011 Approving Contract Amendment No. 7 with the Division of Behavioral Health and Recovery Services for drug and alcohol treatment and prevention services.

April Kelley, Public Health and Social Services, stated at the end of FY13, CJTA funding for Drug Court Client Treatment had been fully expended by Eugenia Center leaving a balance of \$7,125.00 to be paid for UA testing. Lewis County Drug Court paid the expense out of Fund 110. In the meantime, a request to DBHR was submitted for an additional \$7,125.00 in CJTA funding to pay for said expenses. This amendment provides approval for that request and is to pay for these expenses. The amendment increases the total contract allocation by \$7,125.00. Once the contract amendment is executed, funds will be transferred to Fund 110 to cover the cost of testing Drug Court paid.

12. Resolution No. 14-012 Approving Contract Amendment No. 8 with the Division of Behavioral Health and Recovery Services for drug and alcohol treatment and prevention services.

April Kelley, Public Health and Social Services, Approve Contract Amendment #8 between Division of Behavioral Health and Recovery Services and Lewis County for drug and alcohol treatment and prevention services. The Division of Alcohol and Substance Abuse (DASA) contracts with county governments to coordinate, subcontract, and monitor treatment and prevention programs at the local level. These funds are the contracted with local treatment agencies to provide the services directly. This contract amendment will increase funding to the current contract agreement. The Period of this contract is from July 1, 2013 – June 30, 2015. The amendment start date is January 1, 2014 and will increase the current contract by \$791,831.00 to total a maximum program agreement amount of \$2,772,216.00. Approve resolution between the Division of Behavioral Health and Recovery Services and Lewis County. The biennial contract amount will not match the 2013 and 2014 budgeted amount due to the contract being for a two year period that does not run concurrently with the county fiscal year.

Motion carried 3-0

Hearing

Chairman Grose announced the hearing and went over the procedures. He asked staff for a report.

Larry Unzelman, Real-estate Service Manager, stated In the matter of: A nonexclusive Franchise to Kenneth ES Barnes to construct, operate and maintain water system facilities in Lewis County road rights of way; and setting forth conditions accompanying a grant of nonexclusive franchise; and providing for county administration and regulation of the nonexclusive franchise Kenneth ES Barnes owns a small public water system in Mineral. The system occupies portions of Lincoln Avenue, Front Street, and an alley. Mr. Barnes has made application for a franchise authorizing use of these rights of way and has signed a franchise with a five year term. Resolution 13-551 set a hearing date for January 6, 2014 to consider the matter and call for notice and publication as required by RCW 36.55.040. Since that time required postings and publications have occurred. Once signed by the County, the franchise will authorize Mr. Barnes to construct, operate and maintain water system facilities on the specified county road rights of way.

Chairman Grose asked if anyone would like to speak. There were none. He closed the question and answer period and opened the formal hearing

Larry Unzelman asked that his previous comments be adopted into the record.

Chairman Grose asked if anyone would like to speak. There were none. He closed the formal hearing and asked for a motion.

Commissioner Fund moved to approve Resolution No. 14-013. **Commissioner Schulte** seconded the motion.

Resolution No. 14-013 In the Matter of a Non-exclusive Franchise to Kenneth E S Barnes to Construct, Operate, and Maintain Water System Facilities in Lewis County Rights-Of-Way; and Setting Forth Conditions Accompanying a Grant of Non-Exclusive Franchise; and Providing for County Administration and Regulation of the Non-Exclusive Franchise.

Motion Carried 3-0

There being no further business, the Commissioners' public meeting adjourned at 10:18 a.m. on January 6, 2014. The next public meeting will be held Monday, January 13, 2014.

Please note that minutes from the Board of County Commissioners' meetings are not verbatim. A recording of the meeting may be purchased at the Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON**

ATTEST:

F. Lee Grose, Chairman

Karri Muir, CMC, Clerk of the Board
Lewis County Commissioners

Edna J. Fund, Commissioner

P.W. Schulte, Commissioner