

**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON
BOARD MEETING MINUTES
March 3, 2014**

The Board of County Commissioners for Lewis County, Washington, met in regular session on Monday, March 3, 2014, at 10:00 a.m.. **Commissioners F. Lee Grose, Edna J. Fund, and Bill Schulte** were in attendance. **Chairman Grose** determined a quorum, called the meeting to order and proceeded with the flag salute. **Commissioner Fund** moved to approve the minutes from the 10:00 a.m. meeting held on Monday, February 10, 2014. **Commissioner Schulte** seconded the motion.

Motion Carried 3-0

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| NOTICE |
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Commissioner Schulte made a motion to approve the Notice Agenda items one and two. **Commissioner Fund** seconded the motion.

- 1. Notice of Hearing: Regarding the 1st 2014 budget amendment. Hearing will be held on or after 10:00 am on Monday, March 10, 2014. Resolution No. 14-059**

Becky Sisson, Budget/Fiscal Services, stated this is a notice of public hearing for the first 2014 budget amendment. Notice of Hearing will be published in the East County Journal on February 26, 2014 and March 5, 2014. The hearing will be held on March 10, 2014. The total noticed amounts are revenue increase of \$309,375.00, increasing expenditures in the amount of \$952,108.00 and the use of fund balance in the amount of \$642,735.00

Motion Carried 3-0

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| CONSENT |
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Commissioner Fund made a motion to approve the Consent Agenda items two through nine and eleven through eighteen. **Commissioner Schulte** seconded the motion.

- 2. Resolution No. 14-060 Approval of warrants and payroll for payment.**

Chairman Grose stated this Resolution approves one special purpose warrant in the amount of **\$7.00** and 416 regular warrants in the amount of **\$1,184,308.46** for a total payment against the County in the amount of **\$1,184,315.46**. This also approves 243 Payroll/Benefit warrants dated February 20, 2014 for a total payment against the County in the amount of **\$219,790.00**.

- 3. Resolution No. 14-061 Invoking the jurisdiction of the Lewis County Boundary Review Board.**

Lee Napier, Director of Community Development, stated it appears that the City of Centralia's Long Road Annexation proposal does not achieve the objectives for annexation

enumerated by RCW 36.93.180. We are asking the Commissioners to invoke the jurisdiction of the Boundary Review Board (BRB). This means the BRB will review this application.

Commissioner Fund stated that the County held a public meeting with the City of Centralia for the residents in this area. It was after that meeting that we decided to move forward.

4. Resolution No. 14-062 Appointing new members to the Lewis County's 2014 Local Emergency Planning Committee (LEPC).

Ross McDowell, Emergency Management, stated the Lewis County's Local Emergency Planning Committee (LEPC) members are appointed by the Board of County Commissioners. The mission of the LEPC is to facilitate emergency preparedness issues pertaining to SARA Title III, Hazardous Materials and related public safety matters. The activities of the Committee are as follows:

- Facilitate hazardous materials and related public safety preparedness efforts, including planning, training exercises and mitigation (preventative) measures.
- Prepare, implement and maintain the LEPC Hazardous Materials Emergency Response Plan.
- Establish and maintain a system for managing the submission, in accordance to Superfund Amendments and Reauthorization Act (SARA) Title III Emergency Planning and Community Right-to-Know Act (EPCRA), of industry reports such as their inventories of hazardous chemicals on the Tier II form.

Sgt. McDowell recommended the appointment of the following nominees for the following designated groups and organizations:

- * Board of County Commissioners: F. Lee Grose replacing Ron Averill
- * Law Enforcement (3): Sgt. Douglas Pardue, WSP, replacing Lucas Brandon
- * Fire Services (2): Chief Timothy Kinder, LCFD #6, replacing Kelvin Johnson
- * Broadcast and Print Media: Eric Schwartz, The Chronicle, replacing Brian Mittge
- * Owner & Operator of Facilities: Rudy Tepsic, Millard Refrigerated, replacing Matt Dibble
- * Owner & Operator of Facilities: Kelli Gustaf, Olympic Pipeline Company, new member

5. Resolution No. 14-063 Approving the renewal of prisoner housing agreements between the Lewis County Sheriff's Office and the Cities of Centralia, Chehalis, Napavine, Winlock, Mossyrock, Vader, Toledo, Pe Ell and Morton.

Kevin Hanson, Jail Administrator, stated this Resolution is for a renewal of prisoner housing agreements between the Lewis County Sheriff's Office and Cities of Centralia, Chehalis, Napavine, Winlock, Mossyrock, Vader, Toledo, Pe Ell, and Morton. The last contracts between the County and the municipal entities are outdated. These contract revisions include negotiated changes to inmate medical care and prisoner housing rates. These contracts are non-expiring with annual review.

6. Resolution No. 14-064 Approving a lease agreement with the City of Morton for District Court Facilities.

Michael Strozyk, Director of Central Service, stated this is a lease agreement between Lewis County and the City of Morton for use of the Bob Lyle Memorial Building in Morton by Lewis County District Court once a month. Lewis County District Court holds court once a month in the eastside of the County currently at the Bob Lyle Memorial Building in Morton. The current lease agreement expired October 31, 2003. However, the court has been using the building on a month to month basis for court. They desire to enter into a new agreement with the City of Morton to formalize the use and conditions of the Bob Lyle Memorial Building through December 31, 2015. The financial terms of the lease agreement remains the same at \$400.00 per month.

7. Resolution No. 14-065 Approving an easement to LightSpeed Networks, Inc. for fiber optic utilities.

Tim Elsea, Director of Public Works, stated LightSpeed Networks, Inc., an Oregon Corporation, is requesting an easement for aerial fiber optic utilities across a portion of Schaefer Park and has offered \$300.00 compensation. LightSpeed Networks, Inc. has an agreement with Centralia City Light to install fiber optic cable on their poles which currently cross the property. The easement will not interfere with the current operation of the park.

8. Resolution No. 14-066 Proposed acquisition of additional right of way for Highway 603, Winlock, WA.

Tim Elsea, Director of Public Works, stated Stabilization of Highway 603 north of Winlock between mileposts 11.70 and 13.42 is item number 13 on the County's Six-Year Transportation-Improvement Program. The stabilization project will require additional road right of way from approximately twenty property owners adjacent to the road.

9. Resolution No. 14-067 Approving a Title VI Non-Discrimination Agreement with the WA State Department of Transportation.

Tim Elsea, Director of Public Works, stated this Resolution would approve a Title VI Non-Discrimination Agreement with WSDOT which is required by the Code of Federal Regulation (49 CFR Part 21 and 23 CFR 200) for all local agencies in receipt of federal transportation funds. The federal government requires each local agency that receives federal funds to establish a Title VI Non-Discrimination Program (49 CFR Part 21 and 23 CFR 200). Lewis County established this program with the Washington State Department of Transportation under Resolution No. 06-061 on February 13, 2006. WSDOT requires a new agreement signed when there are changes to our signatories, such as the change of the Chairman of the Board of County Commissioners.

11. Resolution No. 14-069 Approving a Collective Bargaining Agreement with Association of Lewis County Deputy Prosecuting Attorneys.

Archie Smith, Human Resources Manager, stated this is a new Collective bargaining agreement effective February 1, 2014. The term of the agreement is for twenty-three (23) months, with an automatic rollover provision with a requirement of a 90-day notice to open the contract. The Criminal Deputy Prosecutors were reevaluated by PSPC for market

condition. The following changes will be effective the first of the month the CBA is ratified by the BOCC:

DPA I – no change

DPA II moves from a Grade 25 to a Grade 26

DPA III moves from a Grade 28 to a Grade 29

DPA (IV) Sr. moves from a Grade 31 to a Grade 33

Employer Health and Welfare financial contributions will change effective February 1, 2014, from a maximum of \$865.88 per month per employee to a maximum of \$950.00. A one-time clothing allowance of \$500 will be issued to each member of the Association under the condition that they have been employed prior to February 3, 2014.

12. Resolution No. 14-070 Approving a collective bargaining agreement with Lewis County Deputies Guild representing the Sheriff's Office Operations Bureau.

Archie Smith, Human Resources Manager, stated this Collective Bargaining Agreement is between Lewis County Sheriff's Office and Lewis County Deputies Guild. The contract will be a two-year agreement dating from January 1, 2014 – December 31, 2015. There is a 2% wage adjustment for both years. The employees' health and welfare benefits remain status quo. The employer will contribute \$50 per employee per month to a VEBA plan for the duration of the contract. Other issues that were addressed during negotiation were:

- Training Reimbursement for new employees
- Addition of a new shift
- Clarification of shift differential
- Modification of disciplinary proceedings
- Moved firearms instructor out of field training and into specialty incentive

Basic housekeeping procedures were not listed as changes. These types of items generally are spelling errors, grammatical errors, seniority, and other items of similar nature. Also, clarification of policy is not listed as a policy change or modification since the essence of the policy is still the same. No management rights were waived or reduced.

13. Resolution No. 14-071 Approving contract amendment No. 6 with the Division of Behavioral Health and Recovery Services.

Danette York, Director of Public Health and Social Services, stated this is a house keeping item. We have had two amendments since the time and failed to process this amendment through the BOCC. The state cannot process amendment #7 and #8 until we approve amendment #6.

14. Resolution No. 14-072 Appointing members to the Developmental Disability Advisory Board.

Danette York, Director of Public Health and Social Services, recommended an appointment of Kathryn Rotter and Dot Workman to the Developmental Disabilities Advisory Board effective immediately and continuing through January 2017. According to RCW

71A.14.020, the Developmental Disabilities Advisory Board, may appoint members that include but are not limited to representatives in public, private, or voluntary agencies, representatives of local governmental units, and citizens knowledgeable about developmental disabilities or interested in services to persons with developmental disabilities in the community. The board is to consist of not less than nine nor more than fifteen members. Members shall be appointed for terms of three years and until a successor is appointed. The DD Board has approved the appointments and requests approval from the BOCC. This resolution will appoint two members to the advisory board increasing the number to twelve. Kathryn Rotter, Winlock, is a special education teacher for transition age students. Dot Workman, Mossyrock, is the new SW Coordinator for PAVE. Both bring expertise and knowledge on developmental disabilities services to the board. Term: February 2014 through January 2017.

15. Resolution No. 14-073 Appointing Lewis County Public Health and Social Services Director as a member of the CHOICE Regional Health Network.

Danette York, Director of Public Health and Social Services, stated this Resolution appoints the Lewis County Public Health & Social Services Director as a member of the CHOICE Regional Health Network. CHOICE is a membership organization and a provider-driven collaborative that serves both its members and the community.

16. Resolution No. 14-074 Approving a contract with the Lewis County Shelter Program to provide assistance to individuals who are at risk or experiencing homelessness.

Danette York, Director of Public Health and Social Services, presented a contract between Lewis County and Lewis County Shelter Program to provide assistance to individuals who are at-risk of or experiencing homelessness from January 1, 2014, through December 31, 2015. This is the homeless contract with Lewis County Shelter Program with funds that are allocated through Washington State Department of Commerce to be distributed to local service providers. The contract is to provide shelter and rental assistance. This also includes HEN (housing and essential needs) funds. Funds are used for emergency shelter and services to families and individuals at-risk of or experiencing homelessness in Lewis County. Lewis County Social Services is the lead agency for the Consolidated Homeless Grant (CHG) from January 1, 2014 through December 31, 2015. This contract is in the amount of \$503,912.00.

17. Resolution No. 14-075 Approving a contract with Reliable Enterprises to provide assistance to individuals who are at risk or experiencing homelessness.

Danette York, Director of Public Health and Social Services, stated this approves a contract between Lewis County and Reliable Enterprises to provide assistance to individuals who are at-risk of or experiencing homelessness from January 1, 2014 through December 31, 2015 in the amount of \$62,545.00.

18. Resolution No. 14-076 Approving a contract with Human Response Network to provide assistance to individuals who are at risk or experiencing homelessness.

Danette York, Director of Public Health and Social Services, stated this Resolution is between Lewis County and the Human Response Network for the amount of \$46,612.00.

Motion carried 3-0

Commissioner Schulte made a motion to approve the Consent Agenda item ten. **Commissioner Fund** seconded the motion.

10. Resolution No. 14-068 Approving the Lewis County Independent Citizens' Commission on Salary recommendation for 2014 Elected Officials salaries.

Archie Smith, Human Resources, stated this resolution is to complete the Citizen Commission's recommendation for elected official salaries for Assessor, Auditor, Clerk, Coroner, Commissioner, Prosecutor, Sheriff, and Treasurer for the 2014 calendar year. The Lewis County Board of Commissioners (BOCC), acting on authority given by the Washington State Legislature, formed a citizens' commission to establish the salaries levels for members of the Lewis County Board of Commissioners and to recommend salary levels for the other county elected officials including: Auditor, Assessor, Clerk, Coroner, Prosecuting Attorney, Sheriff and Treasurer. These recommendations are based on similar counties, location, county size, & Median Household Income (MHI).

Chairman Grose stated we have had a great deal of deliberation over this topic over the last several months regarding increasing Elected salaries. The last increase granted to Elected Officials was in 2008.

Commissioner Fund stated she was very conflicted about this. "We as Commissioners spend many hours in the community and if you divided all those hours in our salaries we are not making as much as people think. When I decided to run for County Commissioner I did not look up the salary. I wanted to be a public servant. Many of us don't take things we could and this is a generous board. To take a raise when she I am satisfied with where I am, it is a very difficult thing."

Commissioner Schulte asked what the Boards options are with this recommendation.

Archie Smith stated the Salary Commission controls the Commissioners' Salaries. The BOCC cannot change their salaries. The recommendation is on the other elected officials. The commissioners could reject the recommendations. The other option is accepting it.

Motion Carried 2-1 (Commissioners Grose and Schulte voted for the motion; Commissioner Fund, against.)

There being no further business, the Commissioners' public meeting adjourned at 10:55 a.m. on February 24, 2014. The next public meeting will be held Monday, March 3, 2014.

Please note that minutes from the Board of County Commissioners' meetings are not verbatim. A recording of the meeting may be purchased at the Commissioners' office.

BOARD OF COUNTY COMMISSIONERS

LEWIS COUNTY, WASHINGTON

ATTEST:

F. Lee Grose, Chairman

Karri Muir, CMC, Clerk of the Board
Lewis County Commissioners

Edna J. Fund, Commissioner

P.W. Schulte, Commissioner