

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON  
BOARD MEETING MINUTES  
August 25, 2014**

The Board of County Commissioners for Lewis County, Washington, met in regular session on Monday, August 25, 2014; at 10:00 a.m. **Commissioners F. Lee Grose, Edna J. Fund, and P.W. "Bill" Schulte** were in attendance. **Chairman Grose** determined a quorum, called the meeting to order and proceeded with the flag salute. **Commissioner Fund** moved to approve the minutes from the 10:00 a.m. meeting held on Monday, August 18, 2014. **Commissioner Schulte** seconded the motion.

<b>EMPLOYEE RECOGNITION</b>
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The BOCC recognized Dan Smith for receiving his Professional Engineering License for the State of Washington.

<b>PROCLAMATION</b>
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**Commissioner Fund** made a motion to approve the Proclamation Agenda item one. **Commissioner Schulte** seconded the motion. Commissioner Fund read the Proclamation into the record.

- 1. Proclamation: Proclaiming the month of September, 2014 as "Childhood Cancer Awareness Month" in Lewis County.**

**Motion Carried 3-0**

<b>CONSENT</b>
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**Commissioner Schulte** made a motion to approve the Consent Agenda items two through six. **Commissioner Fund** seconded the motion.

- 2. Resolution No. 14-239 Approval of warrants and payroll for payment.**

**Chairman Grose** stated this Resolution approves 94 regular warrants for a total payment against the County in the amount of **\$818,984.48**. This also approves 238 Payroll/Benefits warrants dated August 20, 2014 is approved for a total payment against the County in the amount of **\$219,427.00**.

**3. Resolution No. 14-240 Approving an inter-local with the City of Winlock for computer and software maintenance services.**

**Michael Strozyk, Director of Central Services**, stated this agreement will allow for our IT Services Division to provide computer repair and software maintenance services to the City of Winlock on an “as needed” basis. This agreement will run through December 31, 2015 and has a standard rate of \$55.00 per hour.

**4. Resolution No. 14-241 Approving an inter-local with the Cowlitz-Lewis County Fire District No. 20 (Vader/Ryderwood) for computer and software maintenance services.**

**Michael Strozyk, Director of Central Services**, stated approval of an Inter-Local Agreement between Lewis County and Cowlitz County-Lewis County Fire District # 20 for Public Safety Software and Computer Maintenance Services through December 31, 2015. The County Central Services Department has an IT Services Division which is responsible for the repair and maintenance of the County Public Safety Computer and Software System. Cowlitz County-Lewis County Fire District # 20 is part of the Public Safety System. The annual base fee for 2014 shall be \$55.00 per hour payment for services shall be made quarterly and will be due by the fifteenth working day of the month following the month of service.

**5. Resolution No. 14-242 Authorizing an inter-fund transfer and loan from the Capital Facilities Fund No. 310 to the Equipment Rental and Revolving (ER&R) Fund No. 501.**

**Tim Elsea, Director of Public Works**, stated the Board of County Commissioners (BOCC) has received and reviewed information related to the construction project to build a new Area 7 (Kiona) shop due to the fire that completely destroyed the previous Area 7 shop, which is owned by ER&R Fund No. 501. The Commissioners have approved the inclusion of the Area 7 Shop reconstruction in the County's Capital Facilities Plan element of the County's Comprehensive Plan. RCW 82.46.010 authorizes the expenditures of Real Estate Excise Tax (REET) funds for capital projects listed in the capital facilities plan element of the County's Comprehensive Plan. Due to a diminishing fund balance in the ER&R Fund No. 501, Public Works is asking the BOCC to authorize the use of REET 1 funds to pay for a portion of the construction costs not to exceed \$600,000. The BOCC requires that 33% of the funds transferred be classified as an interfund loan to be paid from ER&R Fund No. 501 to Capital Facilities Plan Fund No. 310. The total construction cost will be around \$1.4 million. This does

not include the cost of the equipment lost. The equipment replacement cost has been about \$1.3 million and the insurance has covered around \$600,000.

**6. Resolution No. 14-243 Authorizing initial placements of probation officers on the Lewis County Salary Grid for non-union extra help.**

**Archie Smith, Human Resources**, stated approval of initial placement of Extra Help Probation Officer at Grade 22 on Lewis County Salary Grid (13 Step M Grid). Due to the vacancy of a technical position in the Lewis County Juvenile Probation Office, the Lewis County Juvenile Court Administrator is requesting to hire a casual Probation Officer to fill the duties of an existing employee until a replacement can be made. The Lewis County Salary Grid (13 Step M Grid) maximum pay for a casual employee would not be competitive to hire a skilled probation officer. The Probation Office is requesting that the Casual Probation Officer be placed at Grade 22 on the Lewis County Salary Grid (13 Step M Grid.).

**Motion Carried 3-0**

There being no further business, the Commissioners' public meeting adjourned at 10:15 a.m. on August 25, 2014. The next public meeting will be held Monday, September 8, 2014.

Please note that minutes from the Board of County Commissioners' meetings are not verbatim. A recording of the meeting may be purchased at the Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON**

ATTEST:

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F. Lee Grose, Chair

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Karri Muir, CMC, Clerk of the Board  
Lewis County Commissioners

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Edna J. Fund, Vice-Chair

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P.W. Schulte, Commissioner