

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON  
BOARD MEETING MINUTES  
December 1, 2014**

The Board of County Commissioners (BOCC) for Lewis County, Washington, met in regular session on Monday, December 1, 2014, at 10:00 a.m. Commissioners F. Lee Grose, P. W. "Bill" Schulte, and Edna J. Fund were in attendance. Chairman Grose determined a quorum, called the meeting to order and proceeded with the flag salute. Commissioner Fund moved to approve the minutes from the 10:00 a.m. meeting held on Monday, November 24, 2014. Commissioner Schulte seconded the motion.

**Motion Carried 3-0**

<b>PUBLIC COMMENT</b>
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**Hal Washburn, Cinebar, address the Board regarding his concerns with the new gun law.**

**Bob Bozarth, Napavine, presented a letter to the BOCC regarding I-594**

**Robin Roy, Cinebar, discussed her concern with I-594.**

<b>NOTICE</b>
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**Commissioner Schulte made a motion to approve the Notice Agenda items one and two. Commissioner Fund seconded the motion.**

- 1. Notice of Hearing: Regarding the 4<sup>th</sup> 2014 Budget Amendment for current expense and other funds. Hearing will be held on or after 10:00 a.m., Monday December 15, 2014. Resolution No. 14-312**

**Steve Walton, Budget Administrator**, state this is a Notice of Hearing for the 4th 2014 budget amendment for Current Expense and Other Funds. Notice of public hearing will be published in The Chronicle on December 2<sup>nd</sup> and 9<sup>th</sup>. This Hearing will be held on December 15, 2014. The total budget amendment for all funds will be notice as a revenue increase of \$366,136.00, expenditure increase in the amount of \$1,147,582.00, for a decrease in fund balance of \$781,446.00. The change in fund balance uses previously received revenue that was not appropriated in the original 2014 budget. The current expense portion of this amendment equates to a revenue increase of \$5,000.00, expenditure increase of \$342,808.00, for a use of fund balance in the amount of \$337,808.00.

**2. Notice of Hearing: Regarding the proposed revisions to Lewis County Code 6.05-Animals. Hearing will be held on or after 10:00 a.m., Monday, December 15, 2014. Resolution No. 14-313**

**Danette York, Director of Public Health and Social Services**, stated this Resolution proposed changes to Lewis County Code Chapter (LCC) 6.05 - Animals in order to bring county code into compliance with the recent decision in Downy v. Pierce County and to more efficiently handle matters related to animals within our county.

Some of the changes will:

- have a more expansive definitional section which more closely aligns with related State laws
- more clearly delineate which prohibited activities carry criminal and civil penalties
- expand the notice requirements and procedural safeguards in place with respect to the declaration of dangerous animals
- provide for clear guidelines related to disposition of impounded animals
- allow for Lewis County to reclaim costs associated with enforcement.

The Notice of Public hearing will be published in The Chronicle on December 2, 2014 and The East County Journal on December 3, 2014.

**Motion Carried 3-0**

<b>CONSENT</b>
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**Commissioner Fund made a motion to approve the Consent Agenda items three through seven. Commissioner Schulte seconded the motion.**

**3. Resolution No. 14-314 Approval of warrants and payroll for payment.**

**Chairman Grose** stated this Resolution approves 124 regular warrants for a total payment against the County in the amount of \$1,762,929.56. This also approves 235 payroll warrants dated November 20, 2014 for a total payment against the County in the amount of \$218,143.00.

**4. Resolution No. 14-315 Cancellation of warrants.**

**Chairman Grose** stated this Resolution is for the cancellation of warrants. There are three warrants being voided:

- Chehalis Children's Clinic for the amount of \$840.00, voided and will be reissued
- Deluxe Business Checks in the amount of \$608.14 voided
- Sunbirds in the amount of \$14.52 voided

**5. Resolution No. 14-316 Cancellation of delinquent accounts receivable invoices from the Roads Fund 117.**

**Chairman Grose** stated this is a cancellation of delinquent accounts receivable invoices from the Roads Fund 117 that are deemed uncollectible. Road Fund 117 attempts to collect for the costs to repair public infrastructure damaged due to traffic accidents. We are voiding two warrants totaling an amount of \$2,725.70 which have been sent to debt collection. All attempts to collect have been unsuccessful. It is recommended that the Board of County Commissioners approve the write off and cancellation of these account receivables as these invoices have been deemed uncollectible.

**6. Resolution No. 14-317 Transfer of accumulated annual and sick leave for an employee from Public Health and Social Services Fund 104 to the County Clerk Fund 107.**

**Danette York, Director of Public Health and Social Services**, stated Lisa Konzatti, Community Outreach Worker, Senior, employed by Lewis County Public Health & Social Services Department in the Social Services Division, has received full-time employment with the Clerk's Office effective November 1, 2014. Lisa's accumulated annual leave and sick leave (half) in the amount of \$271.76 will be transferred from Social Services Fund 104 to Clerk's Fund 107.

**7. Resolution No. 14-318 Approving Tim Elsea, Public Works Director/County Engineer as Applicant Agent and Robin Saline, Administrative Assistant, Grants Administrator as the Alternate Applicant Agent for open, federally declared disasters and any possible future declarations that may occur December 31, 2014 – December 31, 2015**

**Robin Saline** stated this Resolution is for the approval of Tim Elsea, Public Works Director/County Engineer as Applicant Agent and Robin Saline, Administrative Assistant/Grants Administrator as the Alternate Applicant Agent/Contact for open, federally declared disasters and any possible future declarations that may occur December 31, 2014- December 31, 2015. The Emergency Management Division of the State of Washington requires Lewis County to designate an Applicant Agent and Alternate Applicant Agent. There is a need to designate an Applicant Agent/Contact for Lewis County in all open, federally declared disasters, and for any disasters that may occur between December 31, 2013 and December 31, 2014.

**Motion carried 3-0**

**Hearing: Ordinance 1256 renewing a moratorium upon establishment or other development of facilities or other uses involved in the production, processing and retail sale of marijuana and related products**

**Chairman Grose** announced the hearing and asked for a staff report.

**Lee Napier, Director of Community Development**, stated the Board of County Commissioners set a hearing date (December 1, 2014) to consider renewing the moratorium upon establishments involved in the production, processing and retail sale of marijuana and related products. The moratoria is adopted pursuant to the authority of RCW 36.70A.390. This is the method by which local governments may preserve the status quo, so that new plans and regulations will not be rendered moot by intervening development. The County will need an additional six-month period to conduct an appropriate land use analysis and to develop appropriate recommendations for the Lewis County Planning Commission to consider regarding the issues.

**Commissioner Grose** asked if there were any questions. There were none. He closed the question and answer portion of the hearing and opened the formal hearing.

**Lee Napier** asked that her previous comments be adopted into the record.

**Commissioner Grose** asked if anyone else would like to testify. There was none. He closed the hearing and asked for a motion.

**Commissioner Schulte** moved to approve Ordinance No. 1256. **Commissioner Fund** seconded the motion.

**ORDINANCE 1256: Moratorium in Production, Processing, and Retail Sale of Marijuana and Related Products.**

**Motion Carried 3-0**

**Hearing: Adoption of the 2015 Budget-Resolution 14-31 Resolution No. 14-320 – Establishing the Property Tax Budget Levy for both current expense and road fund**

**Chairman Grose** announced the hearing and asked for a staff report.

**Steve Walton, Budget Administrator**, stated RCW Chapter 36.40 provides requirements for the adoption of the final budgets for counties. The preliminary budget was submitted to the BOCC and the Auditor on September 2, 2014 as required. The BOCC has conducted various public hearings, meetings, and work sessions to consider the 2015 annual budget for Lewis County. A notice of public hearing was published on November 12<sup>th</sup> and 19<sup>th</sup> in The East County Journal and November 11<sup>th</sup> and 18<sup>th</sup> in The Chronicle. Copies of the preliminary budget were placed at the Centralia College locations in Morton and Centralia, at the Timberland Libraries in Chehalis, Centralia, Winlock, Salkum, Randle and Packwood on September 25<sup>th</sup>. This is the second of two hearings to take public comment and questions on next year's budget. The final budget sets current expense revenue at \$32,152,878.00 and expenditures at \$35,296,390.00. The total revenue for all funds is budgeted at \$96,360,606.00 and expenditures at \$103,108,267.00.

**Ron Averill, Centralia,** asked does this budget have a shift from the Roads fund to the Sheriff's Department for DUI.

**Steve Walton** stated that is not permitted this year due to the limitation on taxes and levee amounts allowable.

**Commissioner Grose** asked if there were any questions. There were none. He closed the question and answer portion of the hearing and opened the formal hearing.

**Steve Walton** asked that his previous comments be adopted into the record.

**Ron Averill** stated he has not specific comments on the budget. As he has stated in the past his concerns are about the future more than the present.

**Commissioner Grose** asked if anyone else would like to testify. There was none. He closed the hearing and asked for a motion.

**Commissioner Fund** moved to approve Resolution No. 14-319. **Commissioner Schulte** seconded the motion.

**Resolution No. 14-319 Adopting the Annual Budget of Lewis County for the Calendar Year of 2015.**

**Motion Carried 3-0**

**Steve Walton stated** approving the budget for both the General and Road levies and approves a regular County levy increase of \$116,368.78 or 1.0% over the previous year's levy amount of \$11,636,878.19 and approves a road levy increase of \$110,911.19 or 1.0% over the previous year's levy amount of \$11,091,119.46. Approving the budget for both the General and Road levies and approves a regular County levy increase of \$116,368.78 or 1.0% over the previous year's levy amount of \$11,636,878.19 and approves a road levy increase of \$110,911.19 or 1.0% over the previous year's levy amount of \$11,091,119.46. Lewis County's regular levy budget would be \$11,900,000 and Lewis County Road District levy budget would be \$11,500,000

**Commissioner Grose** asked if there were any questions. There were none. He closed the question and answer portion of the hearing and opened the formal hearing.

**Steve Walton** asked that his previous comments be adopted into the record.

**Commissioner Grose** asked if anyone else would like to testify. There was none. He closed the hearing and asked for a motion.

**Commissioner Schulte** moved to approve Resolution No. 14-320. **Commissioner Fund** seconded the motion.

**Resolution No. 14-320** Property Tax Budget and Levy for both the Current Expense and Road Funds.

**Motion Carried 3-0**

There being no further business, the Commissioners' public meeting adjourned at 10:41 a.m. on December 1, 2014. The next public meeting will be held Monday, December 8, 2014.

Please note that minutes from the Board of County Commissioners' meetings are not verbatim. A recording of the meeting may be purchased at the Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON**

**ATTEST:**

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**F. Lee Grose, Chair**

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**Karri Muir, CMC, Clerk of the Board  
Lewis County Commissioners**

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**Edna J. Fund, Vice-Chair**

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**P.W. Schulte, Commissioner**