

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON  
BOARD MEETING MINUTES  
January 14, 2013**

The Board of County Commissioners for Lewis County, Washington met in regular session on Monday, January 14, 2013 at 10:00 a.m. **Commissioners Bill Schulte, F. Lee Grose, and Edna J. Fund** were in attendance. **Chairman Schulte** determined a quorum, called the meeting to order and proceeded with the flag salute. **Commissioner Grose** moved to approve the minutes from the 10:00 a.m. meeting held on Monday, January 7, 2013. **Commissioner Fund** seconded the motion.

**Motion Carried 3-0**

<b>PUBLIC COMMENT</b>
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**Chairman Schulte** asked for public comment and there was no comment.

<b>Sheryl Haywood, Timberland Regional Library</b>
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**Mrs. Haywood** thanked Commissioner Fund for her eleven years of service on the Timberland Regional Library Board of Trustees and John Braun for his eight years of service as well. The theme for 2013 is strong communities building our future. She discussed some of their programs at the Library. This year we are celebrating Centralia Timberland Library's 100 year anniversary. She mentioned how her library managers are heavily involved in Lewis County organizations and introduced those managers.

<b>NOTICE</b>
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**Commissioner Fund** moved to approve Notice Agenda items one. **Commissioner Grose** seconded the motion.

- 1. Call for Bids: For the proposed sale of surplus property on Ray Road near Toledo, WA. Bids will be opened on or after 11:30 am on February 12, 2013. Resolution No. 13-015**

**Larry Unzelman, Public Works**, stated Lewis County owns a small tract of land on Ray Road near Toledo. The property is vacant land and assessed as 0.57 acres. Resolution 09-171, passed by the Board of County Commissioners on June 8, 2009, declared the intent of the Board to sell the property in conformance with LCC 3.30 and instructed the Public Works Department to examine the property, make a recommendation as to whether the property was surplus to the county's needs and if so, determine the minimum bid amount by appraisal, and then report the findings to the board. The Surplus Property Report hereby submitted recommends that the property is surplus to the county's needs and that it be sold at auction with a minimum bid amount of \$10,000. The Surplus Property Report also suggests that to reach as many prospective buyers as possible that notice of the time, date, and place of auction be published in the

newspaper. Also, that the same notice be mailed to those persons who have expressed an interest in the property.

**Motion Carried 3-0**

<b>CONSENT</b>
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**2. Resolution No. 13-016 Approval of warrants for payment.**

**Commissioner Grose** stated this Resolution approves 216 warrants issued by the Auditor's Office for a total of \$629,485.18 and 1 Special Purpose warrants (Vader Water System) for \$84.00 for a total of \$629,569.18.

**3. Resolution No. 13-017 Local declaration of emergency concerning repairs to the Salzer Creek Levee in Lewis County.**

**Michael Strozyk, Director of Central Services**, stated the Salzer Creek Levee is located on the south end of the SW Washington Fairgrounds and protects the fairgrounds and those businesses located to the north of the fairground. RCW 36.40.180 allows the BOCC to declare an emergency for repairs on a levee when certain conditions exist. On Thursday January 3, 2013 he was notified by Bill Teitzel from our Environmental Health Office that he received a complaint from a citizen stating the Salzer Creek Levee had failed. We went out and inspected the levee and found that due to the high water and excessive rains that we had in December it caused some erosion and damage to the levee which has greatly compromised the levee's ability to retain or hold back the water if we have another high water event. The Army Corps of Engineers came down on Tuesday January 8, 2013 and agreed that emergency repairs need made on the levee. This declaration is one step in the process to get the Corps down here to pay for and do the repairs to the levee.

**4. Resolution No. 13-018 Re-appointing Dr. Rachel Wood as Lewis County Health Officer and approving her employment agreement.**

**Danette York, Director of Public Works**, stated RCW 70.05 says that a local health department must operate under the legal authority of a health office. The health officer's duties is to control and prevent the spread of infectious disease in the County via delegation and monitoring of disease investigation activities by staff. Dr. Wood was originally appointed as our local health officer in 2007 and she wishes to continue that appointment. The resolution appointing her only needs amended or changed when a change occurs. This one is being requested because it establishes her annual salary amount at \$57,402.80 which is a 2% increase from what she was making in 2012. The duration of the contract is effective January 1, 2013 and will continue until a change is made or either party terminates the contract.

**5. Resolution No. 13-019 Approving a resolution to waive certain fees for building permit and on-site septic permit applications.**

**Lee Napier, Director of Community Development**, stated previously, the Board of County Commissioner's discussed waiving reactivation fees associated with a building permit and an on-site septic permit application. The Board concluded that circumstances existed that warranted waiving the fees. Staff was directed to work with the applicant and bring forward a resolution. The Board of County Commissioners has adopted a schedule of fees for permits and approvals associated with regulation of county codes by the departments of Community Development and Public Health & Social Services. The Board regularly reviews and occasionally amends the schedule of fees to reflect administration and associated costs of providing certain county services. The county Permit Center relies upon this schedule of fees to assess charges related to the cost of various permit applications. On occasion, the Board determines that it's in the best interest of the public to waive certain fees adopted in the schedule of fees resolution. This action is considered an amendment to the schedule of fees. In the event the Board does not approve the above action, the Permit Center will charge Mr. Good \$100 to reactive a building permit and \$300 to reactivate and issue an on-site septic permit application.

**6. Resolution No. 13-020 Establishing a No Parking Zone on Carlisle Ave. and Jackson Highway in Lewis County.**

**Tim Elsea, Director of Public Works**, stated this resolution would create two new no parking zones. One is on Jackson Hwy from Taylor Ave south for 470 feet. This bridge had recently been replaced and when it was replaced we had some guardrail issues that were restricting site distance. We fixed those issues. The engineers noted while they were out there that if a car was parked for fishing access then the required site distance would be compromised so we are requesting that there be a 470 foot no parking zone. The second parking zone is on Carlisle Ave between 5<sup>th</sup> and 6<sup>th</sup> street for a distance of 491 feet. This is for the school district for a one hour time frame between 2:45 pm and 3:45 pm, Monday through Friday, on days school is in session.

**Scott Fender, Superintendent Onalaska School District**, stated we move a lot of buses around with about 60 cars that are also moving around. This will eliminate that problem of busses and cars crossing allowing us as single point entrance for kids to board our buses. We forgot our early release days which happen every other week and before holidays so it would make more sense to also add a one hour time from between 11:30 am and 12:30 pm.

**Tim Elsea** stated there would be no problem making that change.

**Commissioner Fund** moved to approve Consent Agenda two through six with a modification to item six to include 11:30 am to 12:30 pm. **Commissioner Grose** seconded.

**Motion Carried 3-0**

<b>HEARING</b>
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**Chairman Schulte** announced the hearing and asked for a Staff Report.

**Larry Unzelman, Real-estate Services Manager**, stated this proposed vacation is regarding Johnson Creek Road East which is located about 2.5 miles SW of Packwood. One property owner joins the right of way and has requested the County vacate the entire right of way extend from Johnson Creek Road Easterly to US Hwy 12. Resolution 12-334 declared its intent to vacate Johnson Creek Road East and instructed the County Engineer to examine the road and report his opinion. On December 5, 2012 the County Engineer filed his report. The right of way proposed for vacation is approximately 700 feet in length and extends easterly from Johnson Creek Road to Hwy 12. Lewis County PUD and Century Link do have utilities on the right of way. RCW 36.87.140 allows that an easement for existing utilities be retained over the vacated right of way. The right of way does not abut a body of water nor is it necessary as part of the County road system. The \$700.00 administration fee has been paid by the applicant and they have made a deposit of \$200.00 for the legal publication fees. It is the opinion of the County Engineer that this road be vacated.

**Chairman Schulte** asked if there were any more questions. There were none. He closed the question and answer portion of the hearing and opened the formal hearing.

**Larry Unzelman** asked that his previous comments be adopted into the record.

**Chairman Schulte** asked if there were any other statements for public testimony. There were none. He closed the hearing and asked for a motion.

**Commissioner Grose** moved to approve Order of Vacation No. 13-001.

**Commissioner Fund** seconded the motion.

**Order of Vacation No. 13-001** In the Matter of the Proposed Vacation of Johnson Creek Rd. East.

**Motion Carried 3-0**

There being no further business, the Commissioners' public meeting adjourned at 10:38 am on January 14, 2013. The next public meeting will be held Monday, January 28, 2013, at 10:00 a.m.

Please note that minutes from the Board of County Commissioners' meetings are not verbatim. A recording of the meeting may be purchased at the Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON**

**ATTEST:**

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P.W. Schulte, Chairman

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Karri Muir, CMC, Clerk of the Board  
Lewis County Commissioners

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F. Lee Grose, Commissioner

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Edna J. Fund, Commissioner