

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON  
BOARD MEETING MINUTES  
February 4, 2013**

The Board of County Commissioners for Lewis County, Washington met in regular session on Monday, February 4, 2013 at 10:00 a.m. **Commissioners Bill Schulte, F. Lee Grose, and Edna J. Fund** were in attendance. **Chairman Schulte** determined a quorum, called the meeting to order and proceeded with the flag salute. **Commissioner Grose** moved to approve the minutes from the 10:00 a.m. meeting held on Monday, January 28, 2013. **Commissioner Fund** seconded the motion.

**Motion Carried 3-0**

<b>Employee Recognition</b>
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**Chairman Schulte** announced the nominees for the 4<sup>th</sup> Quarter 2012 Employee of the Quarter.

- Vickie Metsker- Public Health and Social Service
- Shad Hall- Juvenile Court
- Robin Merchant- Sheriff's Office

Vickie Metsker was named as the 4<sup>th</sup> Quarter 2012 Employee of the Quarter

**Chairman Schulte** announced the 4<sup>th</sup> Quarter 2012 Employee Above and Beyond awards.

- Jennifer Helm- Juvenile Court
- Deputy Tim English- Sheriff's Office
- Joelle Roberts- Clerks Office
- Darren Sabin, Ron Scharber, Tye Musselman, Shannon Magennis, and Traci Rivera- Solid Waste

**2012 Employee "Above and Beyond" Nominees**

- Cheryl McGee- Community Development
- Amy Hanson- Animal Shelter
- Detective Dan Riordan, Sgt. Alan Stull, Sgt. Rob Snaza- Sheriff's Office
- Rod McAleny- Public Works
- Shane Hulstein-Community Development
- Jennifer Helm- Juvenile Court
- Deputy Tim English- Sheriff's Office
- Joelle Roberts- Superior Court Clerk
- Darren Sabin, Ron Scharber, Tye Musselman, Shannon Magennis, and Traci Rivera- Solid Waste

**Chairman Schulte** announced Cheryl McGee and Joelle Roberts as the 2012 Employee "Above and Beyond"

**Cheryl McGee**

Cheryl has been instrumental in working with both the vendor, Community Development Department and the Lewis County IT Department in making the Adept Software Community Development permitting program module successful. Her knowledge of the software and issues that have surrounded this program have been instrumental in bringing the program from stalled status where it was useless, to its current status of near full completion. When asked if she would assist in the “front lines” of the integration of the Public Works module, Cheryl didn’t even hesitate and agreed to spend her time working on the project for the good of the County. Due in part to the efforts of Cheryl McGee, we are anticipating having a fully functional and successful installation and integration of the Adept permitting software system very soon. During the project, I have been advised that Cheryl has really defined what it means to go above and beyond, something that wasn’t her responsibility or task, yet she was willing and able to help out to make a difference.

**Joelle Roberts**

On December 26<sup>th</sup>, a co-worker of Joelle’s had a grand mal seizure at the clerk’s office and fell and cut her head. Joelle was the one that acted quickly by rolling her on her side so she wouldn’t continue to smash her face or choke. She stayed with her lying on the floor until the EMT’s arrived. We appreciate her quick response and calm demeanor so much. If she hadn’t been there the damage would have been greater. Most people would have stood by in shock, but she took charge. She’s a fantastic friend and co-worker!

**NOTICE**

**Commissioner Fund** moved to approve Notice Agenda items one. **Commissioner Grose** seconded the motion.

- 1. Notice of Hearing: Regarding Ordinance 1243, repealing Lewis County Code 16.02.040(8) language and adding new language regarding Lewis County Health and Social Services review of boundary line adjustments. Hearing will be held on or after 10:00 am on February 25, 2013. Resolution No. 13-041**

**Lee Napier, Director of Community Development** stated this resolution sets a hearing date of February 25, 2013. This hearing is to consider repeal of LCC 16.02.040(8) “Boundary Line Adjustment” language, to substitute new language addressing Lewis County Public Health and Social Services concern related to their department reviews of boundary line adjustments. This has gone before the Planning Commission and they are forwarding on a recommendation to the BOCC. The final draft copy of the Ordinance will be available to the public to review prior to the hearing and there will be an opportunity for public to comment.

**Motion Carried 3-0**

**CONSENT**

**Commissioner Fund** requested to add one item to the consent agenda Resolution No 13-045 approving an award to Valley View Health Center as recommended by the CD-MH-TC Sales Tax Advisory Board.

**Commissioner Grose** moved to approve Consent Agenda items two through five. **Commissioner Fund** seconded the motion.

**2. Resolution No. 13-042 Approval of warrants for payment.**

**Commissioner Grose** stated this Resolution approves 356 warrants issued by the Auditor's Office for a total of \$850,978.82.

**3. Resolution No. 13-043 Approving the 2013 Tourism Contracts associated with funding awarded to agencies for tourism related activities per RCW 67.28.180.**

**Commissioner Grose** stated each year we are tasked with the responsibility of allocating funding through the Hotel/Motel Tax. The purpose of this resolution is to approve contracts between Lewis County and various organizations for the use of Hotel/Motel Tax funds on a reimbursement basis from Stadium Fund No. 198. The total funding to agencies for 2013 is \$286,000; the agencies that will be receiving Stadium funding to be used towards activities related to tourism in Lewis County include:

- Veterans Memorial Museum \$8,000
- Mossyrock Area Action \$8,500
- White Pass Country Historical Society \$17,000
- Onalaska Alliance \$2,500
- Cowlitz River Valley Historical Society \$7,000
- White Pass Scenic Byway \$60,000
- Fire Mountain Arts Council \$9,000
- Visit Rainer \$40,000
- Destination Packwood \$60,000
- Western Forest Industries Museum \$10,000
- Chehalis /Centralia RR Museum \$10,000
- ARTrails of Southwest Washington \$9,000
- Centralia/Chehalis Chamber of Commerce \$20,000
- Lewis County Historical Museum \$25,000

**4. Resolution No. 13-044 Authorizing the purchase of three new pick-ups and one new SUV for the Lewis County Public Works Department.**

**Tim Elsea, Director of Public Works**, stated The Maintenance & Operations division of the Lewis County Public Works Department has determined that four pick-ups in the

fleet are in need of replacement and were scheduled, budgeted, and approved for replacement in the year 2013. The four pick-ups listed below will be replaced by three new pick-ups and one SUV which are all available through the Washington State contract.

- M-51 (1996 Ford Ranger 4x4 with 170,000 miles)
- M-79 (1997 Chevrolet S-10 2-wd with 175,000 miles)
- T-05 (2001 Ford F-250 4x4 with 240,000 miles)
- V-07 (2001 Chevrolet 4x4 with 270,000 miles)

**5. Resolution No. 13-045** Approving an award to Valley View Health Center as recommended by the CD-MH-TC Sales Tax Advisory Board.

**Danette York, Public Health & Social Service**, stated the purpose of the CD-MH-TC Sales Tax Advisory Board is to advise and make recommendations to the BOCC on how to best allocate fund from the .1 of 1% sales tax. A special Advisory Board meeting was called in January to hear a proposal presentation by Valley View Health Center as directed by the BOCC. Valley View proposes to apply for a matching grant through the John A. Hartford Foundation Social Innovation Fund. The grant is to implement the IMPACT model of depression treatment in the States of Washington, Wyoming, Alaska, Montana, and Idaho. After hearing the oral presentation from Valley View Health Center the Advisory Board considered the application process and voted by majority to recommend to the BOCC that they fund \$173,000.00 per year for two years to the Valley View Health Center if they receive the award from the John A. Hartford foundation. There is a possibility of a third year for the program but that will be determined at a later date based on evaluation of the first two years.

**Steve Clark, Valley View**, stated in his mind Valley View does not need this program, the County needs this program. Valley Views focus has been primary care and we have expanded into mental health. We don't want people to think that we are going into this because of something that Valley View needs. Mental health for preventative services is what we are after and that is what we will be able to provide from this grant.

**Motion Carried 3-0**

<b>HEARING</b>
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**Hearing: Vacation of J.A. Boyd Rd, J. W. Isbell Rd, Winston Creek Rd- Vacation No. 13-002**

**Chairman Schulte** announced the hearing and asked for a staff report.

**Larry Unzelman, Real-estate Services Manager**, stated On October 1, 2012, the BOCC declared its intent to vacate portions of J.A. Boyd Road, J.W. Isbell Road and Winston Creek Road or O.W. Wallace Road and instructed the County Engineer to

examine the roads and report his opinion on the vacation, as required by RCW 36.87.010. On the 26<sup>th</sup> day of December, 2012, the County Road Engineer filed his report in writing with the Board setting forth all things required by law to be set forth in said report. The property owners at the west end (approximately 383.75 feet) of the right of way are not in favor of vacating the right of way adjoining their property. All property owners abutting the remaining approximately 2,586 feet of the right of way have signed the petition requesting the vacation. The proposed vacation has been shortened to exclude the westerly 383.75 feet of the right of way. Utility companies known to service the general area have been notified. There is a telecommunications facility on the extreme north end of the right of way. Reserving the northerly 10 feet from the vacation will add to the present travelled Boyd Road and retain the location of this facility within county right of way. The roads that would be vacated would be J.A. Boyd Road No. 300 lying west of the northeast corner of the Southeast Quarter of the Southeast Quarter (SE1/4 SE1/4) of Section 24, Township 12 North, Range 2 East, W.M., and east of the southeast corner of Lot 2 of survey recorded under Lewis County Auditor's File No. 2001895. All those portions of the J.W. Isbell Road No. 274 and the Winston Creek Road or O.W. Wallace Road No. 173 located in the Northeast Quarter of the Southeast Quarter (NE1/4 SE1/4) of Section 24, Township 12 North, Range 2 East, W.M., and Northwest Quarter of the Southwest Quarter (NW1/4 SW1/4) of Section 19, Township 12 North, Range 3 East, W.M. lying south of a point 40 feet south of the Quarter Corner between said Sections 19 and 24. These descriptions do exclude the northerly 40 feet for the utilities and the 383.75 feet where the owners were not in favor.

**Chairman Schulte** asked if there were any other questions. There were none. He closed the question and answer portion of the hearing and opened the formal hearing.

**Larry Unzelman** asked that is prior comments be adopted into the record.

**Commissioner Grose** stated in his opinion this is how government should work. These property owners came to him with the question of why it would cost so much to have this vacation done. It triggered a response within the Public Works Department that centered on what are the rules and regulations that we have regarding a vacation.

**Chairman Schulte** asked if there was anyone who wished to speak for or against Vacation No. 13-002. There were none. He asked for a motion to approve.

**Commissioner Fund** made a motion to approve Vacation No. 13-002. **Commissioner Grose** seconded the motion.

Order of Vacation No. 13-002 In the Matter of the Proposed Vacation of Portions of the J.A. Boyd Rd NO. 300, J.W. Isbell Rd NO. 274, and the Winston Creek Rd or O.W. Wallace Rd NO. 173

**Motion Carried 3-0**

There being no further business, the Commissioners' public meeting adjourned at 10:40 am on February 4, 2013. The next public meeting will be held Monday, February 11, 2013, at 10:00 a.m.

Please note that minutes from the Board of County Commissioners' meetings are not verbatim. A recording of the meeting may be purchased at the Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON**

**ATTEST:**

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P.W. Schulte, Chairman

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Karri Muir, CMC, Clerk of the Board  
Lewis County Commissioners

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F. Lee Grose, Commissioner

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Edna J. Fund, Commissioner