

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON  
BOARD MEETING MINUTES  
February 11, 2013**

The Board of County Commissioners for Lewis County, Washington met in regular session on Monday, February 11, 2013 at 10:00 a.m. **Commissioners Bill Schulte, F. Lee Grose, and Edna J. Fund** were in attendance. **Chairman Schulte** determined a quorum, called the meeting to order and proceeded with the flag salute. **Commissioner Fund** moved to approve the minutes from the 10:00 a.m. meeting held on Monday, February 4, 2013. **Commissioner Grose** seconded the motion.

**Motion Carried 3-0**

<b>NOTICE</b>
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**Commissioner Grose** moved to approve Notice Agenda items one through four. **Commissioner Fund** seconded the motion.

- 1. Notice: Public auction of surplus county property will be held at 8:00 a.m. on March 5, 2013 at Ritchie Brothers in Chehalis, WA. A complete list of items is available from the Lewis County Department Public Works, Fleet Division. Resolution No. 13-045**

**Tim Elsea, Director of Public Works**, stated the list of vehicles and equipment attached in Exhibit "A" were declared surplus by Resolution 13-030 on January 28, 2013. Lewis County cities and agencies will be offered the opportunity to purchase this surplus equipment at wholesale prices. We propose that the remainder of this surplus equipment be sold at auction on March 5, 2013. The advertising for surplus property and sale will be completed by Lewis County in accordance with the surplus property ordinance.

- 2. Notice of Hearing: Regarding the 6<sup>th</sup> 2012 Budget Amendment for current expense and various funds. Hearing will be held on or after 10:00 am on Monday, February 25, 2013. Resolution No. 13-046**

**Dawna Truman, Budget Director**, stated this is a public notice that there will be a hearing regarding the 6<sup>th</sup> 2012 budget amendment. This notice will be published in The East County Journal on February 13<sup>th</sup> and 20<sup>th</sup>. The current proposed amendment is \$99,100.00 but this amount is subject to change.

- 3. Notice of Hearing: Approving the rental agreement with the Lewis County Solid Waste Disposal District No. 1 for facilities and structures located at the Central Transfer Station in Centralia. Hearing will be held on or after 10:00 am on Monday, March 4, 2013. Resolution 13-047**

**Tim Elsea, Director of Public Works**, stated Lewis County and Lewis County Disposal District #1 entered into a rental agreement for the Central Transfer Station on April 1,

1994. Although the City of Centralia owns the property, at the Central Transfer Station, Lewis County owns all of the structures. This agreement is a rental agreement for the structures and all facilities located at the central transfer station in Centralia Washington. A rental agreement for the property itself is handled through a separate agreement with the City of Centralia. The Rental Agreement for the facilities and structures expired December 31, 2012. This agreement will be retroactive to January 1, 2013 and will be a five-year agreement running through December 31, 2017. In accordance with RCW 36.34.160, a notice of an intention to lease must be published at least once a week for three weeks and be posted in a visible location in the courthouse, also for a three-week period. A renewal agreement has been prepared in which all terms and conditions remain the same as the 1994 agreement, except that the new agreement calls for monthly rental payments of \$51,000 payable to the County by the District. The 1994 agreement had monthly rental payments set at \$38,700, which was renegotiated, as allowed in Section III of the Agreement, and the County and District agreed to an increased payment amount of \$51,000 per month, beginning January 1, 2010. The new agreement states that the monthly rental payment will remain at \$51,000 and the first payment will be retroactively due January 1, 2013. The new agreement will expire December 31, 2017. This resolution will provide notice of a public hearing to take place at or after 10 AM on March 4, 2013, during which the public may appear and comment on the renewal rental agreement for facilities and structures located at the Central Transfer Station in Centralia.

**4. Notice of Hearing: Approving the rental agreement with the Lewis County Solid Waste Disposal District No. 1 for East County Transfer Station in Morton, WA. Hearing will be held on or after 10:00 am on Monday, March 4, 2013. Resolution 13-048**

**Tim Elsea, Director of Public Works**, stated Lewis County, as the owner of the property, and the Lewis County Disposal District #1, a quasi-municipal corporation, entered into a rental agreement for the East Lewis County transfer station in Morton on August 1, 1996. This agreement expired December 31, 2012. In accordance with RCW 36.34.160, a notice of an intention to lease must be published at least once a week for three weeks and be posted in a visible location in the courthouse, also for a three-week period. A renewal agreement has been prepared in which all terms and conditions remain the same as the 1996 agreement, including the monthly rental payment of \$1,859.00, which will be effective January 1, 2013 and will expire December 31, 2017. This resolution will provide notice of a public hearing to take place at or after 10 AM on March 4, 2013, during which the public may appear and comment on the renewal rental agreement for the East Lewis County Transfer Station in Morton.

**Motion Carried 3-0**

<b>CONSENT</b>
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**Commissioner Fund** moved to approve Consent Agenda items five through nine.  
**Commissioner Grose** seconded the motion.

**5. Resolution No. 13-049 Approval of warrants and payroll for payment.**

**Commissioner Grose** stated this Resolution approves 212 warrants in the amount of \$566,060.20. In addition there were 453 auto deposit warrants for payroll, 131 net pay warrants, and 60 employee benefit deductions in the amount of \$3,198,623.58 for a total of warrants and payroll in the amount of \$3,764,683.78.

**6. Resolution No. 13-050 Re-appointment of Ron Averill as Director and Commissioner F. Lee Grose as Alternate Director to the Timberland Regional Support Network Governing Board.**

**Commissioner Fund** stated Commissioners Ron Averill and F. Lee Grose were previously appointed to the TRSN Governing Board as the Director and Alternate Director respectively as per the requirements of the TRSN Governing Policies. The appointments became vacant in December of 2012 and are being renewed for a one year period that will end in December of 2013.

**Ron Averill, Centralia**, thanked the Board for allowing him the opportunity for continuing to serve on this Board. The TRSN includes Lewis, Pacific, and Wahkiakum Counties and its job is to provide for mental health services in the three counties. We do that by funding providers in each county. The provider for Lewis County is Cascade Mental Health. One reason he asked to continue with this particular committee is there has been a large turnover and all of the other counties have replaced their representatives on the governing board and this will help provide continuity as we bring the other up to speed.

**7. Resolution No. 13-051 Approving Title III contracts and an MOU between Lewis County and various agencies ensuring proper use of Title III funds.**

**Dawna Truman, Budget Director** stated On August 10, 2012, the BOCC solicited projects and proposals from qualified applicants for Title III funds. All applications were received in the Commissioner's Office by August 31, 2012. After a staff review of the projects, a decision was made by the BOCC to fund 2013 projects for Fire District No, 14 in the amount of \$6,156.00, Fire District No, 18 in the amount of \$14,844.00, and the Lewis County Sheriff's Office in the amount of \$26,000.00. This Resolution will authorize funding for the 2013 Title III projects for Lewis County Fire District 14 for the purchase of radio repeaters, for Fire District 18 for the purchase of Personal Protective Equipment and to the Lewis County Sheriff's Office for the following potential equipment options: equipment and supplies for the new multipurpose command/search vehicle; track systems; utility trailer; rescue equipment; navigational equipment; communications and computer equipment.

**8. Resolution No. 13-052 Considering the intent to certify the Chehalis Basin Wetland Mitigation Bank.**

**Lee Napier, Director of Community Development**, stated under state rule, for a wetland bank to receive state certification, both Ecology and the local jurisdiction where the bank is located must approve and sign the Instrument (WAC 173-700-230). The Bank is located within both Lewis County and Thurston County jurisdiction.

On January 17, 2013, Ecology transmitted a letter informing the Community Development Director that both Ecology and the Corps of Engineers had reviewed the Instrument and intends to approve by formally signing (i.e. certify) the Instrument. They also requested a decision from Lewis County and Thurston County on whether or not the respective Boards agreed with Ecology's intent to certify the Bank.

Specifically the letter asked if the County:

- **Agrees with our intent to certify the Bank**, we'll ask that your response include the County's intent to sign the MBI.
- **Disagrees with our intent to certify the Bank**, we'll ask that your response include the reasons for the decision.

#### **9. Resolution No. 13-053 Bid award for the purchase of one new truck cab and chassis.**

**Tim Elsea, Director of Public Works**, stated a call to bid was issued by the BOCC on January 7, 2013 by Resolution No. 13-001 for the purchase of one Truck Cab & Chassis which is due for replacement. The proposal was advertised in the East County Journal, Daily Journal of Commerce, and Lewis County Website. Public Works received on responsive bid for this purchase on January 29, 2013. Kenworth NW provided two options, which was the only responsive bid. Diagnostic software was quoted for both engines, which would be \$3,672.00 for the Paccar engine quote and no additional cost for the Cummins engine. Factoring in the diagnostic software, the bid from Kenworth NW with the Cummins engine is \$153,145.26 which is lowest responsive. The engineer's estimate was \$150,000.00. Valley Freightliner also submitted a bid; however, their bid proposal engine type and horsepower did not meet specifications listed in the call for bids. Therefore, their bid is considered non-responsive. Approval of this Resolution will authorize an action to execute a contract between Kenworth NW and Lewis County Public Works for the purchase of one Truck Cab &\* Chassis and authorize the Director of Public Works to sign the same.

#### **Motion Carried 3-0**

There being no further business, the Commissioners' public meeting adjourned at 10:24 am on February 11, 2013. The next public meeting will be held Monday, February 25, 2013, at 10:00 a.m.

Please note that minutes from the Board of County Commissioners' meetings are not verbatim. A recording of the meeting may be purchased at the Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON**

**ATTEST:**

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P.W. Schulte, Chairman

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Karri Muir, CMC, Clerk of the Board  
Lewis County Commissioners

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F. Lee Grose, Commissioner

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Edna J. Fund, Commissioner