

**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON
BOARD MEETING MINUTES
April 8, 2013**

The Board of County Commissioners for Lewis County, Washington met in regular session on Monday, April 8, 2013 at 10:00 a.m. **Commissioners Bill Schulte, F. Lee Grose, and Edna J. Fund** were in attendance. **Chairman Schulte** determined a quorum, called the meeting to order and proceeded with the flag salute. **Commissioner Fund** moved to approve the minutes from the 10:00 a.m. meeting held on Monday, April 1, 2013. **Commissioner Grose** seconded the motion.

Motion Carried 3-0

PROCLAMATION

Commissioner Grose moved to approve Proclamation Agenda item one. **Commissioner Fund** seconded the motion. Commissioner Fund read the proclamation into the record.

- 1. Proclamation: Proclaiming the month of April as Sexual Abuse Awareness Month.**

Motion carried 3-0

NOTICE

Commissioner Grose moved to approve Notice Agenda items two through four. **Commissioner Fund** seconded the motion.

- 2. Notice: Regarding the necessary acquisition of additional road right of way for the Swofford Road Reconstruction Project. Resolution No. 13-109**

Tim Elsea, Director of Public Works, stated Resolution 11-221, passed by the Board of County Commissioners on July 11, 2011, instructed the County Engineer to acquire all necessary rights of way for the Swofford Road reconstruction project. After an evaluation of the property needed for right of way by the Public Works Department, an offer in the amount of \$1,200.00 was made to property owners Julius Ledgett and Darlene Viereck. The property owners did not accept the offer, stating that the offer was \$700.00 below the assessed value. The County then increased its offer to the assessed value of \$1,900.00. That offer was rejected by the property owner who counter offered at \$2,500.00. A final offer of \$2,100.00 was made to the owner which was also rejected. In the opinion of the Public Works Department, the County and property owner have reached an impasse and the only available option is to initiate condemnation. RCW 8.25.290 requires that notices and publications be made prior to authorizing condemnation of the property. This resolution will instruct the Public Works Department

to proceed with all necessary notifications and publications and report back when requirements are made at which time authorization of condemnation will be considered.

3. Notice of Hearing: To obtain citizens views on community development and housing needs and to receive input on proposed projects under consideration for the Community Development Block Grant (CDBG). Hearing will be held on or after 10:00 am, on April 22, 2013. Resolution No. 13-110

Danette York, Director of Public Health and Social Services, stated Lewis County will be the recipient and fiscal agent for the Community Development Block Grant (CDBG) through a contract with the Department of Commerce. We will then subcontract with the Community Action Council (CAC) of Lewis, Mason, and Thurston Counties to complete the scope of work. Approximately \$93,971.00 will be allocated to the communities of Mason and Lewis Counties and we would retain \$3,000.00 to cover administrative costs. A Public Hearing will be held on April 22, 2013 for the purpose of reviewing community development and housing needs, informing citizens of the availability of funds and eligible uses of the state CDBG and receiving comments on proposed activities, particularly from lower income persons residing in the Lewis County area.

Ron Averill, Centralia, stated this grant was originally run through Thurston County and they no longer qualify for the grant so they asked Lewis County to handle the grant.

4. Notice of Hearing: Regarding the 1st 2013 budget amendment for Current Expense and Various Funds. Hearing will be held on or after 10:00 am, on April 22, 2013. Resolution No. 13-111

Dawna Truman, Budget Director, stated a notice of public hearing will be published in The East County Journal on April 10th and 17th, 2013. The total budget amendment will be noticed at \$3,428,535.00 for revenue, expenditures in the amount of \$3,864,349.00 and a decrease in fund balances in the amount of \$438,814.00. This change in fund balance uses previously received revenue that we will be spending in the 2013 budget.

Motion carried 3-0

CONSENT

Commissioner Fund made a motion to approve the Consent Agenda items five through nine. **Commissioner Grose** seconded the motion.

5. Resolution No. 13-112 Approval of warrants and payroll for payment.

Commissioner Grose stated this Resolution approves a total of 223 warrants in the amount of \$479,961.36 and 8 special purpose warrants in the amount of \$11,850.18 for a total payment against the County in the amount of \$491,811.54. The resolution also approves 455 Payroll/Benefits Auto-Deposit warrants in the amount of \$1,215,808.86, 130 Net Pay warrants in the amount of \$253,079.66, and 58 County Benefits/Employee

Deductions warrants including Auto-Deposits in the amount of \$2,932,643.53 for a total payment against the County in the amount of \$3,185,723.19.

6. Resolution No. 13-113 Cancellation of warrants.

Commissioner Grose stated there are three warrants to be cancelled that will be reissued.

- TDS Telecom in the amount of \$258.89
- Jefferson County Sheriff in the amount of \$40.50
- MVP Group Corporation in the amount of \$133.00

7. Resolution No. 13-114 Approving a FAA grant application.

Lee Napier, Director of Community Development, stated working with a consultant, a Planning Advisory Committee and FAA and WSDOT Aviation Division, the department will update the airport master plan for the South County Airport-Ed Carlson Memorial Field. The last master plan update was published in 2002. Furthermore, this process will update the Airport Layout Plan to show any facilities constructed more recently and not reflected on the current Airport Layout Plan and incorporate the county's long-term development plans. This resolution will approve submitting the grant to FAA.

8. Resolution No. 13-115 Approving a professional services agreement with True North for chemical dependency treatment service.

Tara Smith, Public Health and Social Services, stated the period of this contract is from July 1, 2012 – June 30, 2013. The Federal amount in this contract is \$80,000.00 with State Medicaid matching funds of \$37,404.00 for a total amount of \$117,404.00. The matching funds are for the provided to bill Medicaid coupons for those youth who qualify for treatment. This contract is to provide funding for chemical dependency treatment for low income and indigent youth. True North is part of the Educational Service District 113 out of Tumwater and they service Lewis, Grays Harbor, Thurston, and Mason Counties. These services are provided at their central location at the Yard Birds Mall.

9. Resolution No. 13-116 Ratification of an agreement for the purchase of right of way for Roundtree Road.

Tim Elsea, Director of Public Works, stated Roundtree Road, near Boistfort, is being damaged by the Chehalis River. Repair of the road is identified as Priority Number 19 on the Six Year Transportation Improvement Program. The project will require additional right of way from an adjacent property which recently came on the market for sale. The Public Works Department acted quickly to acquire the property which included an older house for \$85,600.00. Resolution 11-437 allows appointed Department Directors the authority to execute and bind the County to contracts up to \$150,000.00 when a project has already been approved in the Department's budget. This resolution would ratify the

signature of the Public Works Director on the purchase and sale agreement and authorize the acquisition of additional right of way necessary for the project.

Motion Carried 3-0

BID OPENING

Karri Muir, Clerk of the Board, stated this bid opening is for legal printing from July 1, 2013 to June 30, 2014. RCW 32.72.075 requires competitive prices to be applied to identify the official county publication. We received two bids;

The Chronicle, 1.20 column inch at 8 point type is \$6.50 for 10 lines

Devaul Publishing, The East County Journal, 1.20 column inch at 8 point type is \$6.75

Bids will be reviewed and the bid will be awarded on Monday April 15, 2013.

HEARING

HEARING: Annual Construction and STIP

Chairman Schulte announced the hearing and asked for a staff report.

Tim Elsea, Director of Public Works, stated there is a sign-up sheet at the podium for anyone who would like to speak. Pursuant to RCW 36.81.121, all cities and counties are required to prepare, adopt, and submit a Six-Year Transportation Improvement Program (TIP). The Lewis County 2013-2018 TIP and 2013 Annual Construction Program (ACP) were adopted by Resolution 12-355 on November 19, 2012. Copies of these programs were furnished to WSDOT, CRAB, SWRTPO, cities containing urban areas, and the Transportation Improvement Board. The requirements for the Annual Construction Program are contained in WAC 136.16. This part of the WAC is intended to provide for an evaluation of compliance with the county forces construction limits outlined in RCW 36.77.065. The amended 2013 ACP and amended 2013-2018 TIP adjusts the construction funding categories to reflect changes to priorities caused by the Surface Transportation Program (STP) and Highway Bridge Program (BR), and updates information and funding sources for all projects. RCW 36.81.121 allows the 2013-2018 TIP and 2013 ACP to be amended at any time by a majority of the legislative authority, but only after a public hearing thereon. Notice of public hearing was published in the East County Journal on March 27th and April 3rd, 2013 and The Chronicle on March 28th and April 4th, 2013.

Rod Lakey, Public Works, summarized the changes to the STIP and ACP.

Tim Elsea stated the biggest change that we have is the Harrison Avenue improvements and that is putting \$1,000,000.00 towards the preliminary engineering for that project. That is the most heavily traveled roads in the County's jurisdiction and we have a cross section idea and design for this but have to go through and do the full

engineering and right of way acquisition before we are able to receive funds. This is an interesting funding climate that we are in right now. There are funds that become available for shovel ready projects on occasion and we are trying to make this project so that it is a shovel ready project in the future.

Commissioner Grose stated it is somewhat bothersome being an east and south county representative to note that very little of this activity is going on in east or south county. Projects that were scheduled for the east and South County are being moved or changed. He understands the importance of Harrison and Roundtree but it seems like we are moving money from projects that have been committee to for several years so that we can do projects that are brand new.

Tim Elsea stated this does not shift funds from any projects to the Harrison Avenue project. These are the uncommitted STP funds that we are committing at this time.

Chairman Schulte asked if there were any other questions. There were none. He closed the question and answer portion of the hearing and opened the formal hearing.

Tim Elsea asked that his previous comments be adopted into the record.

Ron Averill, Centralia, stated the Roundtree Road project goes back to 1991 and it is good that we are moving forward with that project. He stated it is good to see funding going toward Harrison and unfortunately while the Mellon street project will provide some relief there is a large problem on the Harrison.

Commissioner Fund stated the Borst Ave project is a worthy project and she is very glad to see that we are making this a shovel ready project.

Tim Elsea stated the Roundtree project has been on the books for some time and is a very expensive project. This was a way to make it less expensive so we are able to move forward with it now.

Chairman Schulte asked if there was anyone who wished to speak for or against Resolution No. 13-117. There were none. He asked for a motion to approve.

Commissioner Grose made a motion to approve Resolution No. 13-117.

Commissioner Fund seconded the motion.

Resolution No. 13-117 Adoption of the Amended 2013 Annual Construction Program and Six Year Transportation Improvement Program for the Years 2013-2018.

Motion Carried 3-0

There being no further business, the Commissioners' public meeting adjourned at 10:37 am on April 8, 2013. The next public meeting will be held Monday, April 15, 2013, at 10:00 a.m.

Please note that minutes from the Board of County Commissioners' meetings are not verbatim. A recording of the meeting may be purchased at the Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON**

ATTEST:

P.W. Schulte, Chairman

Karri Muir, CMC, Clerk of the Board
Lewis County Commissioners

F. Lee Grose, Commissioner

Edna J. Fund, Commissioner