

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON  
BOARD MEETING MINUTES  
September 23, 2013**

The Board of County Commissioners for Lewis County, Washington, met in regular session on Monday, September 23, 2013 at 10:00 a.m. **Commissioners Schulte and Commissioner Fund** were in attendance. **Chairman Schulte** determined a quorum, called the meeting to order and proceeded with the flag salute. **Commissioner Fund** moved to approve the minutes from the 10:00 a.m. meeting held on Monday, September 16, 2013. **Commissioner Schulte** seconded the motion.

**Motion Carried 2-0**

<b>NOTICE</b>
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**Commissioner Fund** made a motion to approve Notice Agenda item one **Commissioner Schulte** seconded the motion.

1. **Notice of Hearing: Regarding the Preliminary Budget for 2014. Hearing will be held on or after 10:00 am, on Monday, October 7, 2013. Resolution No. 13-475**

**Dawna Truman**, Budget Director-stated this resolution is for the preliminary hearing to be held on October 7, 2013

**Motion carried 2-0**

<b>CONSENT</b>
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**Commissioner Fund** made a motion to amend the Consent Agenda to add item number five Resolution No. 13-480 and approving items two through four. **Commissioner Schulte** seconded the motion.

1. **Resolution No. 13-476 Approval of warrants and payroll for payment.**

**Chair Schulte** went over the warrants for payment and payroll stating there are six special purpose warrants for a total of \$8,954.09 and 188 regular warrants in the amount of \$266,979.03 for a total of \$275,933.12. There are also 253 payroll and benefit warrants in the amount of \$232,112.00 to be approved by the Board.

2. **Resolution No.13-477 Approving contract Amendment "E" to the Housing and Essential Needs Grant with the Washington State Department of Commerce.**

**Danette York, Health and Social Services Director**, stated this contract provides funds for Lewis County local agencies that provide services to homeless and at-risk persons for rental assistance, utility assistance, and essential needs for Medical Care Service

recipients in Lewis County. These funds will be used according to Department of Commerce Housing and Essential Needs Grant (HENG) guidelines. Amendment "E" adds more funds to this contract.

HENG is one of the programs created by Engrossed Senate House Bill 2082 that terminates Washington State Disability Lifeline Program. These funds are awarded to counties to be distributed to Homeless Housing agencies. Two agencies distribute these funds to landlords. This is a continuation of this grant. \$53,767 is added for a total of \$244,744. This amendment covers September 15, 2013 through December 31, 2013

**3. Resolution No. 13-478 Approving contract Amendment "A" to the Consolidated Homeless Grant with the Washington State Department of Commerce.**

**Danette York, Health and Social Service Director** stated this amendment is for the Consolidated Homeless Grant (CHG) contract and replaces the Emergency Shelter and Homeless Program (ESHP), the Transitional Housing Operating and Rent (THOR) programs. This provides funds for emergency shelter and services to families and individuals at-risk of or experiencing homelessness in Lewis County. Lewis County Social Services is the lead agency for the CHG. Lewis County contracts with local service providers to provide shelter and services to homeless and at-risk persons and families in Lewis County. The contract amendment becomes effective on the date signed and continues through December 31, 2013. The budget amount is \$32,560.00 for a total contract amount of \$333,242.00.

**4. Resolution No. 13-480 Lift outdoor burning restrictions throughout unincorporated Lewis County.**

**Lee Napier, Community Development Director**, stated this resolution will rescind the Resolution (#13-420) to restrict outdoor burning as recommended by the Building Official/Fire Marshal. The Board of County Commissioners must also ratify the discontinuance of the restriction through resolution. The Fire Marshal has determined that fire-hazard conditions are no longer a threat to the unincorporated areas of Lewis County.

Based on monitoring of moisture content of heavy fuels throughout the county, the current conditions are no longer approaching those that would suggest restrictions on outdoor burning are appropriate. Therefore, the Building Official/Fire Marshal recommends lifting the burn restriction commencing at 12.01 a.m. on September 24, 2013.

The Building Official/Fire Marshall will make every effort necessary to advise the public, county fire control agencies and the Southwest Clean Air Agency of the local outdoor burning status.

**Motion carried 2-0**

**HEARING**

**2013 Budget Amendment-Resolution No. 13-479**

**Chairman Schulte** announced the hearing and went over the procedures. He asked staff for a report.

**Dawna Truman, Budget Director**, stated she is requesting the approval of the second amendment to the 2013 budget. This Budget Amendment will increase expenditures in the amount of \$1,564,797.00 with a revenue offset in the amount of \$355,366.00 and decreases the fund balance in the amount of \$1,209,431.00

**Chairman Schulte** asked if anyone would like to speak for or against Resolution No. 479. There were none. He closed the hearing and opened the formal hearing.

**Dawna Truman** asked that her comments be adopted into the record.

There was no public testimony. **Commissioner Fund** moved to approve Resolution No. 13-479. **Commissioner Schulte** seconded the motion.

Motion carried 2-0

**HEARING**

**Ordinance 1245-Amending LCC 15.35 Flood Damage Prevention**

**Chairman Schulte** announced the hearing and went over the procedures. He asked staff for a report.

**Lee Napier and Stan May** were in attendance for staff. **Lee Napier** stated the last time the Board met they took comments on the proposed Ordinance 1245. The SEPA comment period is over and there have not been any other comments from the public submitted.

She recapped that Ordinance 1245 will amend LCC 15.35 regarding Flood Damage Prevention. **Chair Schulte** asked what critical facilities recommendation would be.

**Lee Napier** stated that construction of critical facilities do have the three feet "Freeboard" recommendation.

**Chairman Schulte** asked if there were any questions.

**Commissioner Fund** asked if this prevented residents to raise their houses higher than the one foot recommendation.

**Lee Napier** stated residents can build higher if they wish. If there is a concern, staff will discuss this with the home owner.

**Ron Averill, Centralia, WA** asked what the SEPA comments were. **Ms. Napier** said the Department of Ecology was satisfied and there were no comments from them.

**Chairman Schulte** closed the question and answers period and opened the formal hearing.

Staff asked that their comments be adopted into the record.

**Commissioner Fund** discussed an article that came out in NACO regarding the FEMA flood insurance.

**Commissioner Schulte** stated if you raise the base elevation to three feet it was thought that you would get a better insurance rate. FEMA is now saying they are phasing this out of their program.

**Chairman Schulte** closed the hearing and asked for a motion.

**Commissioner Fund** moved to approve Ordinance 1245. **Commissioner Schulte** seconded the motion.

Motion carried 2-0

There being no further business, the Commissioners' public meeting adjourned at 10:20 a.m. on September 23, 2013. The next public meeting will be held Monday, September 30, 2013, at 10:00 a.m.

Please note that minutes from the Board of County Commissioners' meetings are not verbatim. A recording of the meeting may be purchased at the Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON**

**ATTEST:**

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P.W. Schulte, Chairman

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Karri Muir, CMC, Clerk of the Board  
Lewis County Commissioners

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F. Lee Grose, Commissioner

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Edna J. Fund, Commissioner