

**BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON
BOARD MEETING MINUTES
September 13, 2010**

The Board of County Commissioners for Lewis County, Washington met in regular session on Monday, September 13, 2010, at 10:00 a.m. **COMMISSIONERS P.W. SCHULTE, RON AVERILL and F. LEE GROSE** were in attendance. **Chairman Schulte** determined a quorum, called the meeting to order and proceeded with the flag salute. **Commissioner Grose** moved to approve the minutes from the 10:00 a.m. meeting held on Monday, August 30, 2010. **Commissioner Averill** seconded the motion.

Motion carried 3-0

PUBLIC COMMENT

Phil Smith, Chehalis, WA, stated he has been reading about the County's Budget issues in the paper. He asked the Commissioners to carefully consider what the Community Development Staff does for the County before cutting staff. He feels they are the forefront for when the County begins to come out of the economic hard times.

Commissioner Averill thanked Mr. Smith for his comments. He also noted there were a lot of areas in the Budget that are being looked at. The Budget will be discussed now through December when the final 2011 Budget is passed.

NOTICE

Commissioner Averill made a motion to approve Notice Item one through five. **Commissioner Grose** seconded the motion. Karri Muir, Clerk of the Board, read the items into the record.

- 1. Notice of Hearing: Regarding the 3rd Budget Amendment for 2010.
Hearing will be held on or after 10:00 am, on September 27, 2010.
Resolution No. 10-219**

Dawna Truman, Fiscal/Budget Director, stated this is a Hearing Notice for the 3rd 2010 Budget Amendment. She noted that expenditures are being reduced in the amount of (\$282,749.00), an increase in revenue in the amount of \$243,870.00, and an increase in reserves in the amount of \$526,749.00.

- 2. Notice: Establishment of gross tonnage limits on Townsend Bridge No. 223. Resolution No. 10-220**

Rod Lakey, Public Works, stated the Federal Highway Administration has mandated that load rating calculations be performed for all bridges on the National

Bridge Inventory. Load rating calculations for Townsend Bridge No. 223 were completed. The structure's deteriorating condition indicates that legal loads exceed the load rating for all three vehicle types. The County Engineer has reviewed these reports and recommends posting the bridge to limit gross tonnage as follows:

10 Tons Gross per Type 3 (2 axle groups)

15 Tons Gross per Type 3S-2 (3 axle groups)

19 Tons Gross per Type 3-3 (4 axle groups)

Ordinance 1157 makes violation of the above gross tonnage restrictions a traffic infraction, punishable by monetary penalty not to exceed Two-Hundred Fifty Dollars (\$250.00).

This Resolution will direct the County Engineer to erect and maintain all necessary signs on or near Townsend Bridge No. 223 pursuant to RCW 46.61.450 and at such other locations as necessary to provide adequate advance notice of such restrictions. He also noted that they are seeking to obtain funds to improve this bridge.

3. Notice: Regarding the closure of a portion of Spencer Road to all through traffic. Resolution No. 10-221

Larry Unzelman, Public Works, stated replacement of an existing culvert located at mile post 9.52 on Spencer Road will necessitate closing a portion of the road between Brim Road and Fuller Road to through traffic during the period of work. The closure will be from September 20, 2010 to September 24, 2010, starting at 6:00 A.M. on the first day of closure and ending 6:00 P.M. on the last day of the closure. The road will be open from either side up to the point of closure and there are alternate routes around the area of closure. The Public Works Department will post the required advisory signs on both sides of the closure, and will notify 911 Communications, the local fire department, and schools of the closure.

4. Notice: Regarding the closure of a portion of Sandra Avenue to all through traffic. Resolution No. 10-222

Larry Unzelman, Public Works, stated the placement of underground utilities within the Sandra Avenue right of way located between Galvin Road and Edgewood Lane will necessitate closing a portion of Sandra Avenue between Galvin Road and Ives Road to all through traffic during the period of construction. The closure will be from September 20, 2010 to September 30, 2010, starting at 7:00 A.M. on the first day of the closure and ending at 7:00 P.M. on the last day of the closure. The road will be open from either side up to the point of closure and there are alternate routes around the area of closure. The Public Works Department will post the required advisory signs on both sides of the closure, and will notify 911 Communications and the local fire department, and schools of the closure.

Commissioner Averill noted that this is the third closure of this road. There are utilities being put in for a development nearby. The contractor has run into problems with the ground and has had to extend the closure.

5. Notice: Regarding the sale of Tax Title Property located off Combs Road in Packwood, WA. Resolution No. 10-223

Larry Unzelman, Public Works, stated this tax title property was conveyed to Lewis County by the County Treasurer following an unsuccessful attempt to sell the property at public auction with a minimum bid of \$637.74, which included the unpaid taxes and miscellaneous preparation fees. One of the nearby property owners has now requested that the property once again be offered for sale. Since the property is impractical to build on due to size and shape RCW 36.35.150 allows it to be disposed of by private negotiations providing that the final sale price is no less than the principal amount of unpaid taxes. Therefore it is recommended that the minimum bid amount is \$650.00 (amount of unpaid taxes). Notice shall be given to the public as required by LCC 3.30.390.

Commissioner Averill noted that the law requires the County to do this in case there is another potential citizen who would like to make a higher offer on the property.

Motion carried 3-0

CONSENT

Commissioner Grose made a motion to approve Consent Agenda items six through fifteen. **Commissioner Averill** seconded the motion. Karri Muir, Clerk of the Board read the items into the record.

6. Resolution No. 10-224 Approval of warrants and payroll for payment.

Commissioner Averill stated this resolution approves 421 warrants issued by the Auditor's Office for a total of \$1,274,276.15. Also, approves 438 automatic deposits, 327 warrants for County Net Pay, and 59 warrants for County Benefits & Employee Deductions for a total of \$2,913,631.61.

7. Resolution No. 10-225 Approving a master inter-local with the City of Centralia.

Tim Elsea, Public Works Director, this resolution will allow the City of Centralia and Lewis County to enter into a Master Inter-local Agreement. This agreement will govern reimbursable work performed by Public Works forces for which the municipality does not have the capability to do themselves. The term of the agreement will be for a period of five years and will expire on December 31, 2015. It appears to be in the best public interest to authorize the execution of the said Master Inter-local Agreement in order to streamline the administrative process and allow use of reimbursable work orders for routine work done by County crews for the City of Centralia.

8. Resolution No. 10-226 Proposed acquisition of additional right of way for Hillburger Road.

Larry Unzelman, Public Works, stated Hillburger Road, near Chehalis, was shortened by order of vacation on April 7, 2008. At that time Lewis County secured an easement for a turnaround at the new end of county road. The turnaround has not been constructed and at this time the County has an opportunity to increase the size of the turnaround for parking, which would benefit the adjacent rails to trails. The project will require right of way acquisition from one property owner, who has been contacted and is generally in agreement. The attached resolution would grant authority to the Public Works Department to acquire the necessary additional right of way for the turnaround improvement project. Procedures for acquiring necessary right of way, adopted by Resolution 09-381, will be followed.

Commissioner Averill noted that this project was at the Willapa Trail head, down from the Steam Train Station.

9. Resolution No. 10-227 Proposed acquisition of additional right of way for Cline Road.

Larry Unzelman, Public Works, stated Resolution 10-207, passed by the Board of County Commissioners on August 23, 2010, instructed the Public Works Department to proceed with all necessary notifications and publications of final action required by RCW 8.25.290 to acquire all necessary right of way for the slide repair on Cline Road. Since that date all notifications and publications required by law have been met. This resolution would direct the Prosecuting Attorney to initiate condemnation proceedings to acquire said right of way.

Commissioner Averill noted that a corporation used to own this land that no longer exists. We provided notification to the public and no one came forward to claim this land. We are now taking steps towards condemnation.

10. Resolution No. 10-228 Approving an agreement with U.S. Department of the Interior, U.S. Geological Survey for the 2011 operation and maintenance of stream gaging stations in the Chehalis and Cowlitz River Basins.

Tim Elsea, Public Works Director, stated next year’s funding agreement with USGS for the operation and maintenance of ten stream gaging stations in the Chehalis and Cowlitz River Basins needs to be approved and remitted to USGS by October 1, 2010. The total cost of maintaining the stations for the upcoming water year is \$79,465 with the USGS share of \$31,380 and our share of \$48,085. A summary of the costs in the last three years is outlined. For comparison purposes, the increased amounts and percentages are in parentheses.

	WY 2009	WY 2010	WY 2011
USGS portion	\$29,450	\$30,350 (\$900, 3%)	\$31,380 (\$1030, 3.3%)
LC portion	\$45,360	\$46,750 (\$1390, 3%)	\$48,085 (\$1335, 2.8%)

		\$500*	
Total	\$74,810	\$77,600	\$79,465

*one time charge for testing and calibration of new equipment.

Commissioner Averill stated this is an important project for the County. It is a combination of rain gages and flow gages on the river. These gages help predict imminent flood dangers for Department of Emergency Management (DEM).

11. Resolution No. 10-229 Approving a contract amendment with WA State Department of Commerce for Community Mobilization.

Tara Smith, Health Department, stated the WA State Department of Commerce provides funding for community mobilization against substance abuse and violence. Specifically, to continue, develop, and implement Community Mobilization Projects such as: locally based projects for violence prevention, substance abuse prevention/early intervention, rehabilitation referral, law enforcement, and education for all age groups. These funds were not included in the original contract and add the meth initiative specific funds to it. The amount of the contract is for \$24,379.00.

12. Resolution No. 10-230 Cancellation of a delinquent account receivable invoice from the Public Health Fund 190.

Tara Smith, Health Department stated this resolution is to cancel a debt on an invoice for \$10.00 with a \$25.00 NSF charge, for a food handler’s card. We have not been able to collect the debt and it is over a year old. The person has moved out of the area and did not leave a forwarding address.

13. Resolution No. 10-231 Approving a contract amendment with WA State Department of Commerce and Reliable Enterprises.

Tara Smith, Health Department, stated this resolution has two parts:

1. Department of Commerce increased funds for rapid rehousing, it adds some funding to use for the current contract year and for 2011-2012 contract year.
2. Reliable Enterprises is doing the direct service work for housing prevention and rapid re-housing. The contract amendment is for an increased amount of \$49,371.00, and making the total contract for the full three years \$382,054.00. Part of this funding is to pay for administrative time to manage these contracts.

Commissioner Averill stated this illustrates something that is common in the Social Services Department, where the County doesn’t directly run the activities, but rather manages the service providers who provide those services to the community. We act as a pass through for funding but are required to manage those contracts. This takes a significant amount of administrative time. Since this contract is through 2012 we will probably see additional monies deposited into this account.

Ms. Smith stated it is part of the American Recovery Reinvestment Act (ARRA) and we are receiving additional funding because there was funding that was unspent somewhere else.

14. Resolution No. 10-232 Appointment to the Law and Justice Council.

Commissioner Averill stated this resolution appoints Eileen Owens, of Napavine, as a Citizen member to the Lewis County Law and Justice Council for a period of four years, expiring September 2014.

15. Resolution No. 10-233 Authorizing grant funding and an inter-local agreement for airport improvements at the Chehalis/Centralia Airport with the FAA.

Allyn Roe, Chehalis/Centralia Airport Manager, stated this agreement is for \$35,000.00 for re-striping at the airport. The money is from the FAA.

Commissioner Averill noted that the Chehalis/Centralia Airport is jointly owned by the City of Chehalis and Lewis County. The County acts as the fiscal agent for the airport

Motion carried 3-0

BID OPENING	
Bid Opening	East Lewis County Transfer Station Bulkhead Project

Chairman Schulte announced the bid opening and asked staff for a report.

Rod Lakey, Public Works, went over the project and opened the bids. He noted the Engineer's Estimate is \$280,760.44. There were no addendums to this project and it requires a bid bond.

Contractor	Address	Amount
Schwiesow Construction, Inc	Centralia, WA	\$282,802.34
Anderson Environmental Contracting	Kelso, WA	\$265,742.25
Sterling Breen Crushing, Inc.	Chehalis, WA	\$220,991.71
Five Rivers Construction, Inc.	Longview, WA	\$294,660.09
Clackamas Construction, Inc.	Boring, OR	\$328,294.37
3 Kings Environmental, Inc	Battle Ground, WA	\$279,388.02
Balmelli Contracting, Inc.	Chehalis, WA	\$344,654.35
Rognlin's Inc.	Aberdeen, WA	\$289,842.24
Frank Construction Company	Portland, WA	\$242,350.30
Pease & Sons, Inc.	Tacoma, WA	\$337,418.68
KBH Construction Co.	Olympia, WA	\$592,186.49
George Gill Construction, Inc.	Chehalis, WA	\$280,990.014

Mr. Lakey let the Board know that Public Works would go over the submitted bids and bring back a recommendation to the next Board Meeting.

There being no further business, the Commissioners' public meeting adjourned at 10:50 a.m. on September 13, 2010. The next public meeting will be held Monday, September 20, 2010, at 10:00 a.m.

Please note that minutes from the Board of County Commissioners' meetings are not verbatim. A recording of the meeting may be purchased at the Commissioners' office.

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY, WASHINGTON

ATTEST:

P.W. Schulte, Chairman

Clerk of the Board
Lewis County Commissioners

Ron Averill, Commissioner

F. Lee Grose, Commissioner