



Lewis County Department of Public Works

Josh S. Metcalf, PE, Director

Tim D. Fife, PE, County Engineer

MEMORANDUM

Date: June 16, 2023

To: Board of County Commissioners

From: Josh Metcalf, Public Works Director

Subject: Lewis County Sheriff's Office 2024 Replacement Vehicles

This memo to the BOCC supports my request for approval to place an order for the six (6) Lewis County Sheriff's Office 2024 replacement vehicles in 2023 and prior to completion of the 2024-budget process.

Fleet Services Division develops internal service rates on a yearly basis as part of the annual budget process. As part of the rate development process, Fleet Services meets with the Sheriff and his team to discuss their vehicle replacement needs in order to define the best fit for their operations. Currently, the vehicle replacement plan for the Sheriff's Office includes replacement of a minimum of six (6) vehicles per year. This plan is based on a goal of vehicle replacement every 8 years or 150,000 miles per pursuit vehicle. The intent of this plan is to allow the Sheriff's Office to keep their fleet operating safely and efficiently.

Historically, new vehicle purchases have procured through a competitive bid process or utilizing the Washington State Department of Enterprises auto purchasing contract. Since 2020, we have experienced multiple challenges with our ability to procure vehicles and have made necessary adjustments to fulfill our vehicle acquisition needs. We anticipate similar challenges with vehicle availability this year. For example, there is no definitive timeline for pricing availability. However, dealerships indicate pricing may be by available

by fall. There are no assurances on the availability of types of vehicles for purchase or when they will be available to order.

The Fleet Services Division has completed some research to identify options to fulfill the 2024 vehicle needs. This research was done in an effort to better inform our 2024 budget preparation process and ensure we have the best opportunity to procure the necessary pursuit vehicles. We have an opportunity to order the necessary vehicles now. The unit prices have been provided by local dealerships and are lower than the purchase price available through the WA State DES contract. A breakdown of the estimated costs for the 2024 vehicle replacements along with a comparison of the last three years is attached for reference.

Replacement Year	Vehicle Make & Model	Quantity	Estimated Unit Price (including tax)	Total Purchase Price	** State Contract Estimated Price
2024	Dodge Durango	3	\$39,469	\$118,407	\$41,800
	Dodge Charger	3	\$35,046	\$105,138	\$39,200
Total 2024		6		\$223,545	
2023	Dodge Charger	3	\$36,752	\$110,256	\$39,200
	Dodge 1500 P/U	3	\$36,455	\$109,365	\$38,988
Total 2023		6		\$219,621	
2022	Dodge Charger	3	\$36,752	\$110,256	N/A
	Ford Explorer	3	\$47,005	\$141,015	\$47,028
Total 2022		6		\$251,271	
2021	Dodge Charger	6	\$30,210	\$181,260	N/A
	Dodge Charger (used)	1	\$18,506	\$18,506	N/A
Total 2021		7		\$199,766	
2020	Ford Explorer	5	\$42,613	\$213,065	\$45,117
Total 2020		5		\$213,065	

*2020 and 2021 vehicles were purchased through an open competitive bidding process completed in 2020

** State contract estimated amount provided for reference