

Directors' Update

July 19, 2023

9 a.m.

Present: Commissioner Swope, Commissioner Brummer, Commissioner Pollock (left at 9:30 a.m.), Interim County Manager Steve Wohld, Lee Napier, Amber Smith, Jenn Libby-Jones, Josh Metcalf, Doug Carey, Becky Butler, Matt Jaeger, BJ Kuykendall, Graham Gowing, Grace Jimenez, John Abplanalp, Justia Madrigal, Meja Handlen, Ross McDowell, Violet Barboza, Alex Murray, Jared Larson, Erika Katt, Kate Chatterton, Tammy Martin, Casey Mauermann, Gary Fredricks, Matt Thuston, Rudy Rodriguez, Sarah Hensley, Shelly Stewart, Undersheriff Wes Rethwill

Guest(s): Isabel Vander Stoep, Patty Howard, Frank Corbin, unnamed guest

Recorder: Rieva Lester

Public comment: None.

ESC

American Rescue Plan Act (ARPA) project updates: Becky Butler said the update will take place the following month.

Procurement policy and process changes: Grace Jimenez, Graham Gowing and Becky

Employee picnic: Rieva Lester reminded the group that the employee picnic will take place Sept. 14.

Electeds' roundtable / new business: No updates.

DIRECTORS' UPDATE

Meja Handlen and Justia Madrigal discussed a resolution to approve Emergency Housing Fund (EHF) Contract #24-4619D-114 between the Washington State Department of Commerce Housing Division, Homelessness Assistance Unit (HAU) and Lewis County.

John Abplanalp discussed a resolution to approve Consolidated Contract #CLH31017 Amendment #13 between the Washington State Department of Health (DOH) and Lewis County.

Commissioner Pollock left at 9:30 a.m.

Grace Jimenez discussed a resolution to establish a Small Public Works Roster process to award Public Works contracts; a Consulting Services Roster for architectural, engineering and other professional services; and a Vendor Roster for goods and services not related to Public Works contracts.

Grace Jimenez discussed a resolution to establish the Lewis County Procurement Policy.

Matt Jaeger discussed a resolution regarding the declaration of surplus personal property.

Jenn Libby-Jones discussed a resolution to submit an authorizing proposition to the voters of Lewis County to fix and impose a Sales and Use tax of two-tenths of 1 percent pursuant to RCW 82.14.420 to be used solely for the purpose of providing funds for costs associated with the operations of 911 emergency communications systems and facilities.

Becky Butler discussed the hearing for the Lewis County 2023 budget, emergency and supplemental appropriations to and transfers within current expense and other funds.

Commissioner Brummer made a motion to move two consent items, six deliberation items and one hearing to the Tuesday, July 25, 2023, BOCC Business Meeting agenda. Commissioner Swope seconded. Motion passed 2-0.

Late add: Rieva Lester, Grace, Graham and Becky discussed a resolution to provide appointed department directors authority to execute certain contracts. The commissioners identified project thresholds and approved signatories.

Announcements / Roundtable

Participants provided department updates.

At 10:28 a.m., Commissioner Swope recessed the meeting until 10:45 a.m.

The meeting resumed at 10:45 a.m.

Participants continued providing department updates.

Wednesday Workshop

Foundation of Public Health and Social Services positions / request regarding preparedness coordinator position: Commissioner Brummer made a motion to approve reclassifying the preparedness coordinator position from a 121 to a 124 with funding not to include general fund dollars. Commissioner Swope seconded. Motion passed 2-0.

Meeting adjourned at 11:05 a.m.