

Request For Budget Amendment

Fund 4100
 Department 331
 Program 331B

Type of appropriation:
 Supplemental
 Emergency

- Reason For Request:**
- New Program or Service
 - Capital Expenditure
 - Other (Explain)
 - Additional Cost Due to Increased Level of Service
 - Additional Cost With No Increase in Level of Service
 - Correct/Adjust Budget within Fund/Department

Please Describe Need For Additional Funding & Attach Related Documentation

2024-Q4 Budget amendment request for an operating transfer in to support operations. Current rates do not provide adequate revenues to adequately cover all the operation and maintenance and capital cost requirements of the utility. A rate study is necessary to ensure the fund is self-sustaining and meeting public objectives. The rates need to be evaluated to determine the rate increases necessary to ensure that revenues earned, expenses incurred, and net income are adequate for capital maintenance, infrastructure reinvestment, and to provide for appropriate level of service, meet health and safety requirements and management of the utility.

Use of Funds

Increase Expenditures Increase Fund Balance Operating Transfer Out

Account Description	ORG CODE	OBJECT	PROJECT (OPTIONAL)	Current Budget	Requested Increase/Decrease	Revised Budget
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
				\$ -	\$ -	\$ -
				\$ -	\$ -	\$ -
				\$ -	\$ -	\$ -
Increase in Estimated Ending Fund Balance	XXX00000	291800			\$ -	
Total Use of Funds:				\$ -	\$ -	\$ -

Source of Funds

Increase Revenues Decrease Fund Balance Operating Transfer In Use of Fund Balance

Account Description	ORG CODE	OBJECT	PROJECT (OPTIONAL)	Current Budget	Requested Increase/Decrease	Revised Budget
TRANSFERS IN	410XI001	397000		\$ -	\$ 25,000	\$ 25,000
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
Use of Estimated Ending Fund Balance	XXX00000	291800			\$ (25,000)	
Total Source of Funds:				\$ -	\$ -	\$ -

Elected / Director  Date 02/05/25
Josh Metcalf, PE
 Director, Lewis County Public Works

me

G/L ACCOUNT - MASTER INQUIRY

Org code: 41000000
 Object code: 111100
 Project code:

MIDDLEFORK WTR/SWR BAL SHEET
 CASH

Type: B A
 Status: A A
 Budgetary: N N

Fund 4100 MIDDLEFORK WATER-SEWER SYSTEM
 Function 00 UNDEFINED
 Department 000 UNDEFINED
 Program 0000 UNDEFINED
 BARS 00000 UNDEFINED
 Future Use 000 FUTURE
 *UNKWN

Full description: MIDDLEFORK WTR/SWR CASH Short desc: WTR SWR UT

PER	ACTUAL	ENCUMBRANCE	MONTHLY AMOUNTS	BUD TRANSFER	BUDGET
00	40,635.11	.00		.00	.00
01	-11,744.86	.00		.00	.00
02	-4,220.32	.00		.00	.00
03	-8,339.84	.00		.00	.00
04	-438.51	.00		.00	.00
05	-9,884.63	.00		.00	.00
06	-9,584.05	.00		.00	.00
07	-9,697.77	.00		.00	.00
08	-6,297.14	.00		.00	.00
09	8,811.94	.00		.00	.00
10	-3,770.90	.00		.00	.00
11	-6,436.86	.00		.00	.00
12	-4,777.16	.00		.00	.00
13	4,136.81	.00		.00	.00
Tot:	-21,608.18	.00		.00	.00

ACTUAL (Memo)	ENCUMBRANCE	MONTHLY AMOUNTS	BUD TRANSFER	BUDGET
-21,608.18	.00		.00	.00
Original Budget	.00		.00	.00
Budget Tranfr In	.00		.00	.00
Budget Tranfr Out	.00		.00	.00
Carry Fwd Budget	.18		.00	.00
Carry Fwd Bud Tfr	.00		.00	.00
Revised Budget	.00		.00	.00
Inceptn to SOY	.00		.00	.00
Inceptn Orig Bud	.00		.00	.00
Inceptn Revsd Bud	.00		.00	.00
ISF	.00		.00	.00
PRELIM	.00		.00	.00
FINAL	.00		.00	.00
FUTURE 1	.00		.00	.00
FUTURE 2	.00		.00	.00

G/L ACCOUNT - MASTER INQUIRY

Org code: 410XI001 TRANSFER IN - GEN FUND Type: R
 Object code: 397000 TRANSFERS IN Status: A
 Project code: Budgetary: Y

Fund 4100 MIDDLEFORK WATER-SEWER SYSTEM
 Function 97 TRANSFER IN/OUT
 Department 330 WATER PROJECTS
 Program 001X TRANSFERS-GENERAL FUND
 BARS 30000 REVENUE
 Future Use 000 FUTURE
 *UNKWN

Full description: TRANSFERS IN Short desc: TRANSFERS
 Reference Acct:

PER	ACTUAL	CURRENT YEAR ENCUMBRANCE	MONTHLY AMOUNTS	BUD TRANSFER	BUDGET
00	.00	.00		.00	.00
01	.00	.00		.00	.00
02	.00	.00		.00	.00
03	.00	.00		.00	.00
04	.00	.00		.00	.00
05	.00	.00		.00	.00
06	.00	.00		.00	.00
07	.00	.00		.00	.00
08	.00	.00		.00	.00
09	.00	.00		.00	.00
10	.00	.00		.00	.00
11	.00	.00		.00	.00
12	.00	.00		.00	.00
13	.00	.00		.00	.00
Tot:	.00	.00		.00	.00

Actual (Memo)	CURRENT YEAR TOTAL AMOUNTS	BUDGET
Encumbrances	.00 Original Budget	.00
Requisitions	.00 Budget Tranfr In	.00
Total	.00 Budget Tranfr Out	.00
Available Budget	.00 Carry Fwd Budget	.00
Percent Used	.00 Carry Fwd Bud Tfr	.00
Inceptn to SOY	.00 Revised Budget	.00
Encumb-Last Yr	.00 Inceptn Orig Bud	.00
Actual-Last Yr	.00 Inceptn Revsd Bud	.00
Estim-Actual	.00 ISF	.00
	.00 PRELIM	.00
	.00 FINAL	.00
	.00 FUTURE 1	.00
	.00 FUTURE 2	.00

- Auditor's Office will need to review the account to determine if it is the correct transfer in account associated with the transferring fund.